

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



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**Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, November 9th, 2022
6:30pm**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes: October 12th, 2022

IV. Approval of Agenda

V. Public Presentations & Actions:

1. Administrator Williams, requests a motion for approval of Resolution 2022-047, establishing a consent agenda policy for the Board of Trustees.
2. Chairman Kelly requests a motion to approve Resolution 2022-048, recognizing the significant contributions of Mr. George Carpenter to the community's parks and greenspaces.
3. Fire Chief Wright requests a motion to approve the appointment of Mr. Brian Sims as a Full-time Firefighter/EMT at the established rate per the Collective Bargaining Agreement pending successful completion of all Ohio Police and Fire Pension physical requirements; and serving a one (1) year probationary period; noting that all associated expenses be that of the Township.
4. Service Director, John Koehler, requests a motion to appoint Mr. Zachary Keating as Maintenance Worker II with the Services Department at the starting rate of \$24.00 per hour, per the proposed new pay plan.

5. Police Chief Paul Broxterman will introduce new Police Officer Christopher Chesney.
6. Presentation by Kramer & Associates of the Pierce Township Fire & EMS study and recommendations.

VI. Departmental Updates:

- Police
 - Coffee with Chiefs
 - Green Road directed enforcement
 - Pond Run Road update
- Fire/EMS
 - Structure fire at 3603 Turnberry Drive
 - Halloween activities
- Service/Streets/Cemetery
 - Widening of Cole Road with new berm box.
- Parks/Greenspace Committee
 - Annual workday 11/19, Christmas Tree lighting 12/15 7-8pm, Christmas Parade 12/12 starting @ 2pm.
- Planning & Zoning
 - Reports on nuisance actions at 2825 Pond Run Road, 3775 Vineyard, and 962 East Legendary Run.
- Administration

VII. Old Business:

VIII. New Business:

A. Consent Agenda Items

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of October 2022 in the amount of \$416,729.06.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of October 2022 in the amount of \$369,524.41.

3. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of \$7,160.00 to Ohio Auditor of State for the required state audit for the period 01/01/2020 – 12/31/2021.
4. Police Chief Paul Broxterman requests a motion to pay the final invoice of \$5,000 to Moore's Property Restoration for the completion of the Police Department's investigative building. On October 27, 2022, the building received a Certificate of Completion from Clermont County Permit Central.
5. Fire Chief, Craig Wright, requests a motion to accept the resignation of full-time firefighter/paramedic Sam Snead effective 10/17/22, and part-time firefighter/paramedic Desirae Moore-Murphy effective 10/16/2022.
6. Service Director, John Koehler requests a motion to approve a purchase order to Smith Trailers and Equipment Inc. for the purchase of an equipment trailer in the amount of \$7,395.00. A summary of quotes for the trailer are attached with the agenda packet.
7. Planning & Zoning Administrator, Eddie McCarthy, requests a motion to accept the resignation of Ms. Kristin Cannon as a part-time planning and zoning assistant effective 10/31/22.

B. Other Agenda Items

1. Administrator, Tim Williams, requests a motion for Resolution 2022-049, a Resolution revising the employee personnel policies and procedures manual for Pierce Township.
2. Administrator, Tim Williams, requests a motion for Board of Trustee adoption of the Pierce Township Board Goals and Objectives for 2023 to 2024. The Board will review the Goals and Objectives at six-month intervals and consider amendments, as necessary, within the first year of adoption.
3. Service Director, John Koehler, requests a motion for Resolution 2022-050, consolidating maintenance job descriptions within the Service Department, and establishing a step and grade system for maintenance and foreman positions.

4. Planning & Zoning Administrator requests a motion for the Board to set a public hearing date for consideration of Davis/Ninemile development ZC2022-003

IX. Other Business

X. Public comment/Open Floor Discussion

XI. Adjournment

Next Regular Meeting: December 14th, 2022 at 6:30pm