

Pierce Township Trustees
Regular Meeting Minutes
July 9, 2025

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, July 9, 2025 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Nicholas Kelly called the meeting to order. Trustee Allen Freeman, Trustee Pete Kambelos and Chairman Nick Kelly were present at roll call. Attorney Katie Barbieri, Police Chief Paul Broxterman, Service Department Director John Koehler, Fire Chief Craig Wright, Assistant Fire Chief Jim Watkins, Administrator Eddie McCarthy, Community Development and Planning Director Christine Celsor, Communications and Special Projects Coordinator Carl Bohart and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Mr. Stan Shadwell led everyone in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Fiscal Officer Schwey requests a motion to approve the Regular Meeting Minutes held on June 11, 2025 and Special Meeting held on June 26, 2025. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

DEPARTMENTAL UPDATES:

Police Chief Broxterman reported Police & Fire National Night Out is scheduled for August 6, 2025 starting at 6:00p.m. to 9:00p.m. There will be games, live music and food.

Fire Chief Wright reported on the All-Hazards Mitigation Plan stating he has been working with committee and contractor to update the counties plan. State Route 749 is now open, the work was completed ahead of schedule. On two occasions US 52 and State Route 749 going west bound buckled due to the extreme heat and once going east bound.

Service Department Director Koehler reported curb and gutter replacement has been completed. The Columbarium has been received and is now in place.

Chairman of Parks & Greenspace Michelle Balside reported the committee raised \$400.33 from beverages sold from the last concert held June 21st. July 19, 2025 is the next concert in the park. The 4th of July bicycle parade was well attended at both Locust Corner Park and on Hummingbird in Sedona Ridge. The committee is also working on the community board and back stops.

Planning and Development Administrator McCarthy reported the administration department is now fully staffed.

Administrator McCarthy reported the State Capital Bill will be opening up in August for veterans and law enforcement. The Resolution to Proceed was turned in to the Board of

Elections. Employee luncheon held on July 2nd went well. Papa Bear food truck furnished the food. Approximately 30 employees were served. Administrator McCarthy also reported on plumbing issues in the Police Department. He also asked the Board to change the August 13th meeting due to scheduling conflicts to either August 12th or 20th. Trustee Kambelos made the motion to reschedule the meeting to August 12th. Seconded by Trustee Freeman. Roll call: All aye.

Also discussed doing research on the township becoming a Home Rule township.

Trustee Freeman requested a motion to amend the agenda to add an item, a resolution concerning cannabis regulations. Seconded by Trustee Kambelos. Roll call: All aye.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of June, 2025 in the amount of \$525,365.31. Trustee Kambelos made the motion to approve seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of June, 2025 in the amount of \$427,533.65. Trustee Freeman made the motion to approve month, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of Resolution 2025-017, resolution to approve the Adams-Clermont Solid Waste District Plan. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the HRA renewal through Custom Design Benefits. Trustee Freeman the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to pay an invoice from the Ohio State Highway Patrol for \$3,000.00. The invoice covers the cost of LEADS access for the police departments 12 terminals (10 police vehicle mobile data computers and 2 station computers.) The invoice covers the period July 1, 2025 thru June 30, 2026. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Craig Wright requests a motion to approve the resignation of Part-Time Firefighter/EMT Forest Hale effective June 6, 2025. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the invoice from OTARMA for the insurance premium increase for the Pierce fire engine in the amount of \$3,647.00. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the emergency repair of the 2018 Dodge Durango with the Kenny's Collision Center in the amount of \$3,382.85 noting that the township will be reimbursed the amount minus our deductible from our insurance carrier. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to amend the Road Resurfacing Agreement with the Clermont County Engineer in the amount of \$425,000.00 for the 2025 Road Resurfacing Program. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the first payment for the 2025 Road Resurfacing Program in the amount of \$210,185.16 to the Clermont County Engineer. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the buyback of lot 138 graves 3, 5 & 6 in section 2-B (FS) in Pierce Township Cemetery in the amount of \$398.67 from Wilma Glover with Ms. Glover giving up all rights to said lot. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the emergency repair to R11 to ACE Diesel Engine Repair, LLC in the amount of \$2,530.83. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to establish a fee of \$100.00 per hour for mowing nuisance properties. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to amend the original motion approved on March 12, 2025 to approve the purchase of culvert pipe from Win Supply Inc. in the amount of \$4,138.05. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director Celsor requests a motion to approve the appointment of Devin Bury as Planning and Zoning Assistant at the pay rate of \$24.04 per hour (approximately \$50,000.00 per year) contingent upon all pre-employment screening including back ground check and drug screen. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye

Communications and Special Projects Coordinator Carl Bohart requests a motion to approve a Food/Beverage Vendor Policy for Special Events, and associated fee of \$25.00. The policy is supported by the Board's Adopted Goals and Objectives. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye

PUBLIC COMMENT/OPEN FLOOR DISCUSSION/PRESENTATION:

Administrator McCarthy stated the Police Levy Resolution to Proceed was taken to the Board of Elections.

Ms. Jodi Trauris from Fawn Court received letter from the zoning department regarding parking cars in front yards. Community Development and Planning Director Celsor explained the zoning code. Chairman Kelly to look into this situation personally. Mr. Shadwell can go the BZA (Board of Zoning Appeals) to take a look at the parking situation zoning code.

OTHER BUSINESS:

Trustee Freeman stated from last month's meeting a gentleman spoke about getting rid of the waste levy. He would like to do some sort of survey, drill down on some sort of property taxes. Trustee Kambelos would like to get more input from the community.

Mrs. Linda Pautke what is the percentage received from these surveys. Administrator McCarthy received over 500 responses from the Land Use Study.

Ms. Balside with regards to parking in the yards there should be some sort of property maintenance code.

EXECUTIVE SESSION:

Chairman Kelly made the motion to adjourn into Executive Session at 7:20 p.m. as permitted by Ohio Revised Code Section 121.22(G)(3) to conference with the townships attorney to discuss imminent or pending litigation. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Chairman Kelly made the motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(8) to discuss confidential information related to an economic development prospect. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Trustee Freeman made the motion to leave executive session at 7:50p.m. with no action being taken by the Board. Seconded by Trustee Kambelos. Roll call: All aye.

ADJOURNMENT:

Trustee Kambelos made the motion to adjourn the meeting at 7:50 p.m. Seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on August 12, 2025.

Chairman Nick Kelly, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer

