

Pierce Township Trustees  
Regular Meeting Minutes  
January 10, 2024

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., January 10, 2024 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Allen Freeman called the meeting to order. Trustee Nicholas Kelly, Trustee Pete Kambelos and Chairman Allen Freeman were present at roll call. Attorney Katie Barbieri, Administrator Tim Williams, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Mr. Rodney Henry led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey requests a motion to approve the December 10<sup>th</sup> 2023 Regular Meeting Minutes and Special Meeting Minutes of December 22<sup>nd</sup> 2023 and January 3, 2024 and Records Meeting Minutes of December 22, 2023. Trustee Kambelos made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

**PUBLIC PRESENTATIONS AND ACTIONS:**

Fire Chief Wright requests a motion to approve the appointment of full-time Lieutenant Kaitlyn Combs effective February 4<sup>th</sup> at the established rate per the Collective Bargaining Agreement and to serve a one (1) year probationary period. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Freeman then swore in Lieutenant Kaitlyn Combs and Lieutenant Brian Sims.

**DEPARTMENTAL UPDATES:**

Police Chief Broxterman reported that the survey regarding the noise survey was sent out on January 10<sup>th</sup>. The department is waiting to hear back from the Prosecutors Office and Health Department regarding on how to move forward regarding concerns at 2825 Pond Run Rd. Trustee Kambelos thanked the chief for his efforts to make things right. Chairman Freeman stated to wait on any comments until we come to Public Comment/Open Floor Discussion.

Fire Chief Wright stated he reached out to the Army Corp of Engineers thru Brad Wenstrup's office, stating no violations in the creek or property located near 2825 Pond Run Rd.

Reported the department has received a C2024 State Fire Marshall/MARCS radio grant in the amount of \$10,000.00. Also reported on raising \$6,000.00 for Christmas presents. The Service Department Director Koehler and Fire Chief Wright met with the county to discuss the water main replacement Hopper Hill Road.

Service Department Director Koehler reported on getting pricing for repairs on their excavator or may need to look at purchasing a new one.

Parks Committee Chairman Doug Dresie reported the committee is working on programs for 2024. They are planning for three (3) movie nights this year.

Administrator Williams requests a motion to approve the agreement with FunFlicks, Inc. for the 2024 Movie Nights in the park for a total amount of \$2,141.70. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Director of Community Development and Planning McCarthy gave an update on the CDBG Sidewalk, stating the final design is about completed. Also updated on code enforcement on property located on 3306 Cole Rd. and on Beechmont Towing as still being a nuisance.

Administrator Williams reported on the draft he received from Baker & Tilley compensation and classification study. The administrator suggested there may be a need for a work session to discuss the Baker & Tilley study prior to final adoption.

The NRAC has approved the sale of the Jenny Lind property owned by St. Bernadette Church. The title search has been completed.

#### **OLD BUSINESS:**

Administrator Williams requests a motion approving a sales agreement between Pierce and Batavia Townships and Adam and Courtney Huber (buyer) for the purchase of property located at 40 Oak Street, Amelia, Ohio for the appraised price of \$25,000.00. The buyer will also pay all closing costs associated with the sale. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Discussion, this will be considered a residential structure. Roll call: All aye.

Administrator Williams requests a motion for authorization to sign the sales contract and related sales documents for the sale of property at 40 Oak Street, Amelia Ohio. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

#### **NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of December, 2023 in the amount of \$541,520.19. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the amended certificate of estimated resources as approved by the Clermont County Budget Commission. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the temporary budget appropriations for fiscal year 2024. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve Resolution 2024-002 a resolution appointing Trustee Mr. Bob Hausermann of Goshen to the Clermont County 911 Program review committee to represent Clermont County Townships. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to approve a rental schedule for the newly renovated ballfield at Locust Corner Park. This will provide guaranteed blocks of time for organized team practices and generate funding for maintenance of the field and future upgrades. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to appoint one (1 ) regular and two (2) alternates from the list of applicants to fill the three (3) positions available for the Board of Zoning Appeals, with an effective start date of February 2024, (retroactive to November, 2023.) **Motion tabled until the February 14th meeting date.**

Community Development and Planning Director McCarthy requests a motion to pay the Zoning Commission and Board of Appeals Members for 2023 based on their attendance between both regular meetings and public hearings. The established payment for all meetings being \$15.00 per meeting and public hearings being \$45.00. The total payout requested is \$2,115.00. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

**OTHER BUSINESS:**

No other business.

**EXECUTIVE SESSION:**

No executive session.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Much discussion arose from residents of Pierce Township and from the Board of Trustees, regarding revisions to the township noise resolution, complaints have been made with the firing of guns at all times of the night or day on Pond Run Rd .

Resident asked Fire Chief Wright about 2<sup>nd</sup> phase of the water main work being done on Hopper Hill Rd. Fire Chief Wright that work will begin soon.

**ADJOURNMENT:**

Trustee Kambelos motion to adjourn the meeting at 8:45p.m., seconded by Trustee Kelly. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on February 14, 2024.

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Chairman Allen Freeman, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer