

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



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**Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, May 8th 6:30pm**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes: April 10th, 2024

IV. Public Presentations & Actions:

V. Departmental Updates:

- Police
 - Casting with Cops.
 - Review of Drug Take Back Day.
- Fire/EMS
 - Language Line.
 - Trail marking initiative.
 - Clermont County LEPC Exercise.
- Service Department
 - 2024 Street Paving Update.
 - Playground Equipment at Locust Corner Park.
- Parks/Greenspace Committee
 - First Concert in the Park – June 22nd
 - Public Engagement Efforts.
- Planning & Zoning
 - Long Range Planning.
 - Ongoing code enforcement updates.
- Administration
 - Facility Committee - Update.

VI. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of March 2024 in the amount of \$523,618.17.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of March 2024 in the amount of \$485,703.46.
3. Fiscal Officer, Debbie Schwey, requests a motion to approve Resolution 2024-014, incorporating the police department and Mayor's court records into the official records of Pierce Township. Based on direction of the Ohio Attorney General's Office, the Township could move towards the legal disposal of these records once they have been incorporated in Pierce Township's official records and under the purview of the Township's Records Commission.
4. Administrator, Tim Williams, requests a motion to approve passage of Resolution 2024-013, approving a contract with the Ohio Department of Transportation for painting of traffic signal poles at four intersections within the former Amelia Village corridor of Ohio State Route 125. This a joint project with Batavia Township to enhance the corridor and part of steps suggested with the CNU "Pike with a Purpose" community planning meetings.
5. Administrator, Tim Williams, requests a motion to approve a Memorandum of Agreement with Batavia Township to reimburse Pierce Township for one-half of the cost of the traffic signal pole painting on Ohio State Route 125.
6. Administrator, Tim Williams, requests a motion to approve a purchase order with EADS Fence Company in the amount of \$15,729.00. This project is part of a Clermont County Parks District grant program, and will install dugouts at the newly completed ballfield at Locust Corner Park.
7. Administrator, Tim Williams, requests a motion to approve employee health insurance renewal for the new plan year, beginning August 1st, 2024 with Jefferson Health Plan, as recommended by the Center for Local Government Insurance Pool. The increase will be 7.5% over 2023-2024 plan year.
8. Police Chief Paul Broxterman requests a motion to sell obsolete/unusable police department equipment on GovDeals (see memo for a complete list of

equipment). If the property cannot be sold, it will be donated to other police departments or destroyed.

9. Police Chief Paul Broxterman requests a motion to approve the appointment of Mr. Joseph Alexander to a full-time, sworn position of Police Officer at Step 2 of the current labor agreement (\$34.90 hourly). The appointment is contingent on Mr. Alexander's successful completion of a medical exam. The swearing-in date and Mr. Alexander's start date is TBD.
10. Fire Chief Craig Wright requests a motion to approve the appointment of Sydney Clem as Part-Time Firefighter / EMT at the established rate and shall serve a one (1) year probationary period.
11. Fire Chief Craig Wright requests a motion to accept the resignation of Part-time Firefighter / EMT Isaiah effective April 3, 2024.
12. Fire Chief Craig Wright requests a motion to approve the purchase of two complete sets of Holmatro Pentheon battery extrication tools for Engine 44 and Engine 45 from Vogelpohl Fire Equipment in the amount of \$71,688.00. (noting that \$50,000.00 of the amount is being covered by American Rescue Plan funds and the balance will be taken from Fire and EMS funds as part of our capital improvement schedule).
13. Service Department Director, John Koehler requests a motion to approve the emergency repair for dump truck R5 to Interstate Billing Service (Rush Truck Center, Cincinnati) in the amount of \$4,432.40.
14. Service Department Director, John Koehler requests a motion to approve the buyback of lot 218 grave 8 in section 4 in Pierce Township Cemetery in the amount of \$700.00 from Virginia Tambash; with Ms. Tambash giving up all rights to said lot.
15. Service Department Director, John Koehler requests a motion for Resolution 2024-011; A Resolution requesting a Speed Study on Behymer Road. (Stacey Darling resident of Pierce emailed us on April 25, 2024 (attached)).
16. Resolution 2024-012: Community Development and Planning Director Eddie McCarthy requests to declare a nuisance action in accordance with the Ohio Revised Code § 3767.41 (Buildings found to be public nuisance) for property

located at 3597 El Rego Drive, which is in a state of abandonment and disrepair.

17. Community Development and Planning Director, Eddie McCarthy requests a motion to execute a change order to the approved Viox & Viox contract and to utilize up to \$10,550 in matching funds from the Glen Mary T.I.F. to design the Glen Mary Greenway trailway segment.
18. Staff requests the Board of Trustees schedule a public hearing in accordance with 3.06 B) which states: The date of the public hearing shall not be more than 30 days after the date of the receipt of such recommendation from the Zoning Commission.
19. Community Development Staff will provide an overview of the final CNU report from the March Community input sessions.

VII. Old Business:

VIII. Public comment/Open Floor Discussion

IX. Other Business

X. Executive Session.

1. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee.

XI. Adjournment

Next Regular Meeting: June 12th, 2024