

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



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**Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, March 13th 6:30pm**

I. Call to Order

II. Pledge of Allegiance

III. Executive Session

1. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation.
2. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee.

IV. Approval of Minutes

Regular meeting minutes:	February 14 th , 2024
Special Called meeting minutes:	February 26 th , 2024

V. Public Presentations & Actions:

VI. Departmental Updates:

- Police
 - Upcoming report on transformation of the Links community.
- Fire/EMS
 - Grant applications, assistance to firefighters and EMS equipment.
 - Evaluation of new extrication tools & local business support.
- Service Department
 - County paving bid results

- Parks/Greenspace Committee
 - Easter Egg Hunt – March 23rd at 10:00 am
- Planning & Zoning
 - CNU Planning Update
- Administration
 - Update on Jenny Lind Property Grant Purchase

VII. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of February 2024 in the amount of \$463,619.52.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of February 2024 in the amount of \$345,813.41.
3. Fiscal Officer, Debbie Schwey, requests a motion to approve payment to Bastin & Co., LLC for \$2,800.00 for assistance with filing the 2023 Financial Report.
4. Fiscal Officer, Debbie Schwey, requests a motion to approve the permanent appropriations for 2024.
5. Administrator, Tim Williams, requests a motion to approve Resolution 2024-003, approving a three-year contract with the Pierce Township Police Association, with an expiration of December 22nd, 2026, and extending pay increases per the contract retroactively to December 26th, 2023.
6. Administrator, Tim Williams, requests a motion to provide a general pay adjustment to employees not within a current Collective Bargaining Agreement for the calendar year 2024. The adjustment would be effective as of December 24th, 2023.
7. Administrator, Tim Williams, requests a motion for Resolution 2024-004; appointing required member of the Township (Chair of Board) to the 2024 Tax Incentive Review Commission (TIRC).

8. Police Chief Paul Broxterman requests a motion to pay the annual renewal invoice for Lexipol, LLC in the amount of \$6,360. Lexipol provides updates to the police department's policy manual based on changes in case law, best practices, etc. The invoice covers the period April 1, 2024, to March 31, 2025.
9. Police Chief Paul Broxterman requests a motion to pay an annual invoice to Axon Enterprise, Inc. in the amount of \$9,533.02. This invoice covers year three of a five-year service agreement for the police department's body cameras. The Department recently received notification from the Ohio Office of Criminal Justice Services (OCJS) that they were awarded a grant to cover this year's expense, so the Township will receive a full reimbursement in the coming months.
10. Police Chief Paul Broxterman requests a motion to purchase two Dell workbook computers for \$2961.26. These computers would be assigned to our detectives, and would give them the ability to work on their cases remotely. Two other quotes received were from Bizco (\$5,778) and Amazon (\$3,294.12).
11. Police Chief Paul Broxterman requests a motion to allow retiring Police Officer Jay Shaw to purchase his Department-issued firearm for \$1.00, as outlined in the police union contract. The firearm is a Smith & Wesson M&P 9mm – serial number NLW2389.
12. Fire Chief Craig Wright requests a motion to approve the appointments of Chris Bishop, Eddie Gomez, and Zoe Chapman as Part-Time Firefighter / EMTs at the established rate pending successful completion of an Ohio BCI criminal background check and pre-employment physicals. (noting that we are awaiting results of the background check and physicals).
13. Fire Chief Craig Wright requests a motion to accept the resignations of Part-time Firefighter / Paramedic Jarred Brewer, Part-time Firefighter / EMT Maddy Enderle-Montoya, and Part-time Firefighter / EMT Chad Evans effective March 1, 2024.
14. Service Director, John Koehler requests a motion to approve the line stripping of nine roadways in Pierce Township by A&A Safety in the amount of \$10,456.56. (roadway listing attached)

15. Service Director, John Koehler requests a motion to approve the Fertilization with Sullivan Services in the amount of \$7,520.69.
16. Service Director, John Koehler requests a motion to approve the purchase of a new excavator from BobCat in the amount of \$64,610.28. The purchase is contained within the Township's six-year Capital Improvement Plan and is under the state bid.
17. Service Director, John Koehler requests a motion to approve the purchase of a new dump truck from FYDA Freightliner Cincinnati in the amount of \$100,833.00. The purchase is contained within the Township's six-year Capital Improvement Plan and is under the state bid.
18. Service Director, John Koehler requests a motion to approve the purchase of the outfitting of the new dump truck from W.A. Jones in the amount of \$120,911.00. The purchase is contained within the Township's six-year Capital Improvement Plan and will be using the Source Well Cooperative Purchasing program.
19. Service Director, John Koehler requests a motion to approve the purchase of a replacement slide for the Pierce Township Park from Game Time in the amount of \$5,004.50. (photos attached)
20. Community Development and Planning Director, Eddie McCarthy requests a motion to execute the updated Appalachian Community Technical Assistance Grant sub recipient agreement between the Township and the Clermont County Port Authority.
21. Community Development and Planning Director, Eddie McCarthy requests a motion authorize the execution of a contractual agreement and notice to proceed agreement with Viox and Viox, for an amount not to exceed \$51,650.00 for the design and grant submittal services of the Jenny Lind Connector Trail.
22. Community Development and Planning Director, Eddie McCarthy requests a motion to pass Resolution No. 2024-006; A request to take action on zoning violations for an unpermitted use under 3.05 and outdoor storage per 9.01 regarding the property located at 142 Main Street, Pierce Township, Ohio (290105.019.).

23. Community Development and Planning Director, Eddie McCarthy, requests a motion to pass Resolution No. 2024-007; A request to take action regarding zoning violations for *outdoor storage* per 9.01, *Liquid or Solid Waste* per 9.04, and *vehicle parking on grass* per 11.04 regarding the property located at 1289 State Route 125, Pierce Township, Ohio (28208E087).

VIII. Old Business:

1. Community Development and Planning Director, Eddie McCarthy requests a motion to appoint 1 Alternate from the list above to fill the one (1) open position available for the Board of Zoning Appeals, with an effective start date beginning in March 2024 (Retroactive to November 2023)

IX. Public comment/Open Floor Discussion

X. Other Business

XI. Adjournment

Next Regular Meeting: April 10th, 2024

EASTER EGG HUNT – SATURDAY MARCH 23rd 10:00 – 12:00 pm