

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



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**Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, January 10th, 2024
6:30pm**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes:	December 11 th , 2023
Records Commission meeting minutes:	December 22 nd , 2023
Special Called meeting minutes:	December 22 nd , 2023
Special Called meeting minutes:	January 3 rd , 2024

IV. Public Presentations & Actions:

V. Departmental Updates:

- Police
 - Update on Noise Resolution Survey
- Fire/EMS
 - C2024 State Fire Marshal / MARCS radio grant received.
 - Presents from Pierce review.
 - Hopperhill Road water main replacement
- Parks/Greenspace Committee
 - Parks Committee programming for 2024
- Planning & Zoning
 - Update on CDBG Sidewalk
 - Update current code enforcement
- Administration
 - Compensation & Classification Study
 - Jenny Lind Property NRAC purchase

VI. Old Business:

1. Administrator, Tim Williams, requests a motion approving a sales agreement between Pierce and Batavia Townships and Adam and Courtney Huber (Buyer) for the purchase of property located at 40 Oak Street, Amelia Ohio for the appraised price of \$25,000. The buyer will also pay all closing costs associated with the sale. A copy of the sales agreement is attached as an exhibit to the motion.
2. Administrator, Tim Williams, requests a motion for authorization to sign the sales contract and related sales documents for the sale of property at 40 Oak Street, Amelia Ohio.

VII. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of December 2023 in the amount of \$xxx,xxx.xx.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of December 2023 in the amount of \$ xxx,xxx,xx.
3. Fiscal Officer, Debbie Schwey, requests a motion to approve the amended certificate of estimated resources as approved by the Clermont County Budget Commission.
4. Fiscal Officer, Debbie Schwey, requests a motion to approve temporary budget appropriations for the fiscal year 2024.
5. Fiscal Officer, Debbie Schwey, requests a motion to approve the appointment of Mr. Bob Hausermann to the Clermont County 911 Program review committee to represent Clermont County Townships.
6. Administrator, Tim Williams, requests a motion to approve the agreement with FunFlicks, Inc. for the 2024 Movie Nights in the Park for a total amount of \$2,141.70.
7. Administrator, Tim Williams, requests a motion to approve a rental schedule for the newly renovated ballfield at Locust Corner Park. This will provide guaranteed blocks of time for organized team practices and generate funding for maintenance of the field and future upgrades.

8. Fire Chief Craig Wright requests a motion to approve the appointment of Full-time Lieutenant Kaitlyn Combs effective February 4, 2024, at the established rate per the Collective Bargaining Agreement, and to serve a one (1) year probationary period.
9. Community Development Director, Eddie McCarthy, requests a motion to appoint one (1) regular and two (2) alternates from the list of applicants to fill the three (3) open positions available for the Board of Zoning Appeals, with an effective start date of February 2024 (retroactive to November, 2023).
10. Community Development Director, Eddie McCarthy, requests a motion to pay the Zoning Commission and Board of Appeals Members in 2023 based on their attendance between both regular meetings and public hearings. The established payment for all meetings being \$15 per meeting, and all public hearings being \$45. The total payment requested is \$2,115.

VIII. Other Business

IX. Public comment/Open Floor Discussion

X. Adjournment

Next Regular Meeting: February 14th, 2024

Next Board Worksession: January 22nd, 2024