

**BOARD OF TRUSTEES**

Nicholas J. Kelly  
Peter J. Kambelos, MD  
Allen M. Freeman

**Fiscal Officer**

Debbie S. Schwey

**Administrator**

M. Tim Williams



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**Special Meeting**  
**950 Locust Corner Road**  
**Friday, December 22<sup>nd</sup>, 2023**  
**5:15 pm**  
**AGENDA**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. New Business**

1. Fiscal Officer, Debbie Schwey, requests a motion authorizing the Fiscal Officer to make all necessary intra-fund transfers during the year of 2023.
2. Fiscal Officer, Debbie Schwey, requests a motion to approve the amended Certificate of Estimated Resources for 2024.
3. Fiscal Officer, Debbie Schwey, requests a motion to authorize the Trustees and Fiscal Officer to continue salary method per the Ohio Revised Code Section 505.24 and 507.09(D) for 2024 and that the compensation and benefits for the Trustees and Fiscal Officer be deducted from the General Fund.
4. Fiscal Officer, Debbie Schwey, requests a motion for the Advancement of Taxes collected in 2024 for the first half (February) and second half (July) tax periods.
5. Fiscal Officer, Debbie Schwey, requests a motion for Resolution 2023-040 A Resolution Providing Health Care and Insurance Coverage to Elected Officials.
6. Fiscal Officer, Debbie Schwey, requests a motion to approve the renewal of Property/Liability Coverage from OTARMA in the amount of \$xxx,xxx.00
7. Fiscal Officer, Debbie Schwey, requests a motion to approve the IRS standard mileage reimbursement rate beginning January 1, 2024 at .67 cents per mile driven for business use (an increase of 1.5 cents from 2023).

8. Fiscal Officer, Debbie Schwey, requests a motion to approve the annual Pierce Township membership in CLOUT (Large Ohio Urban Townships) for \$200.
9. Administrator, Tim Williams, requests a motion to approve Resolution 2023-041, finding the property owned jointly with Batavia Township at 40 Oak Street (aka the Morse House) does not have any governmental or public need and can be disposed of in accordance with Ohio Revised Code Section 505.10, subsection (A)(6), through a negotiated sale for the purposes of historic preservation and economic development.
10. Administrator, Tim Williams, requests a motion to authorize a purchase order in the amount of \$3,634.00 to the alarm and door security vendor, Sonitrol for additional access control and a purchase order in the amount of \$7,521.00 for installation of 3M window safety film to Solar Tint, Inc. The cost will be allocated to General Fund, Police Fund, and Fire Fund according to the amount of work associated with each area.
11. Administrator, Tim Williams, requests a motion to allow employee to carry forward of three (3) days of vacation into the 2024 calendar year.
12. Police Chief Paul Broxterman requests a motion to reimburse tuition expenses to Police Officer Daphne Nickell for \$4,154.24. Officer Nickell is working on her master's degree. The tuition expenses are related to two courses she took in the fall semester at the University of Cincinnati. The reimbursement is in accordance with the current police labor contract and the Township's policy manual.
13. Planning & Zoning Administrator, Eddie McCarthy, requests a motion to allow employee to carry forward of five (5) days of vacation into the 2024 calendar year.
14. Community Development Director, Eddie McCarthy, requests a motion to approve payment of the invoice from American Structurepoint, LLC for engineering and surveying services pertaining to the SR 125 Sidewalk Extension project.

#### **IV. Other Business**

#### **V. Public comment/Open Floor Discussion**

#### **VI. Adjournment**

**Next Special Meeting: January 3<sup>rd</sup>, 2023 at 5:15 pm**

**Next Regular Meeting: January 10<sup>th</sup>, 2023 at 6:30pm**