

Pierce Township Trustees
Regular Meeting Minutes
May 8, 2024

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., May 8, 2024 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Trustee Nicholas Kelly, Trustee Pete Kambelos and Chairman Allen Freeman were present at roll call. Attorney Katie Barbieri, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy, Administrator Tim Williams and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Assistant to the Fiscal Office Claudia Carroll led everyone in the Pledge of Allegiance.

Approval of Minutes:

Fiscal Officer Schwey requests a motion to approve the Regular Meeting Minutes held on April 10, 2024. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Public Presentations & Actions:

No public presentations or actions.

Departmental Updates:

Police Chief Broxterman reported the police department on Saturday did a casting with cops, was a great time. Twenty- one kids were there. Drug take back day, got back 115 pounds of expired and unused drugs.

Fire Chief Wright reported they are looking into a language line with Watkins & Masterson. Approximate cost is .64 cents a line. The trail marking sign, cost is \$798.60, the Pond Run Park (Pierce Preserve). The Clermont County LEPC (flood) was a great success. It was a good turnout.

Service Department Director Koehler reported the 2024 street paving is underway. Another slide is cracked, will be taped off until the gate is received.

Chairman of Parks & Greenspace Doug Dresie reported the first concert in the park is June 22nd, first movie night is May 15th. The committee would like to purchase 2 pop up canopies.

Community Development & Planning Director McCarthy updated on the Pike with a purpose, will partner with Batavia Township.

Administrator Williams discussed setting date for facility up, the board agreed on Monday, June 17th at the Amelia Library, the backup date being June 25th. Administrator Williams stated he

will be resigning from the township employment at the end of August. Trustee Kambelos expressed his personnel gratitude for the administrator's service, an exceptional colleague and think what you have done for this township has been positive and my sincere appreciation for your efforts but also to stick it out until the end of your term. I thank you from the bottom of my heart personally.

New Business:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of April, 2024 in the amount of \$523,618.17. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of April, 2024 in the amount of \$485,703.46. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve Resolution 2024-014, incorporating the police department and Mayor's court records into the official records of Pierce Township. Based on direction of the Ohio Attorney General's Office, the Township could move towards the legal disposal of these records once they have been incorporated in Pierce Township's official records and under the purview of the Township's Records Commission. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the service agreement with Duke Energy to change (3) three street lights over to LED Lighting. This will be approximately a \$700.00 a month savings. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the payment to CSM/Computer System Management for Time Block renewal in the amount of \$3,000.00. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion to approve passage of Resolution 2024-013, approving a contract with the Ohio Department of Transportation for painting of traffic signal poles at four intersections within the former Amelia Village corridor of Ohio State Route 125. This a joint project with Batavia Township to enhance the corridor and part of steps suggested with the CNU "Pike with a Purpose" community planning meetings. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to approve a Memorandum of Agreement with Batavia Township to reimburse Pierce Township for one-half of the cost of the traffic signal pole painting on Ohio State Route 125. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion to approve a purchase order with EADS Fence Company in the amount of \$15,729.00. This project is part of a Clermont County Parks District grant program, and will install dugouts at the newly completed ballfield at Locust Corner Park. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion to approve employee health insurance renewal for the new plan year, beginning August 1st, 2024 with Jefferson Health Plan, as recommended by the Center for Local Government Insurance Pool. The increase will be 7.5% over 2023-2024 plan year. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to sell obsolete/unusable police department equipment on GovDeals (see memo for a complete list of equipment). If the property cannot be sold it will be donated to other police departments or destroyed. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to approve the appointment of Mr. Joseph Alexander to a full-time, sworn position of Police Officer at Step 2 of the current labor agreement (\$34.90 hourly). The appointment is contingent on Mr. Alexander's successful completion of a medical exam. The swearing-in date and Mr. Alexander's start date is TBD. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Sydney Clem as Part-Time Firefighter/EMT at the established rate and shall serve a one (1) year probationary period. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Craig Wright requests a motion to accept the resignation of Part-time Firefighter/EMT Isaiah Hartness effective April 3, 2024. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of two complete sets of Holmatro Pentheon battery extrication tools for Engine 44 and Engine 45 from Vogelpohl Fire Equipment in the amount of \$71,688.00. (noting that \$50,000.00 of the amount is being covered by American Rescue Plan funds and the balance will be taken from Fire and EMS funds as part of our capital improvement schedule). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the emergency repair for dump truck R5 to Interstate Billing Service (Rush Truck Center, Cincinnati) in the amount of \$4,432.40. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the buyback of lot 218 grave 8 in section 4 in Pierce Township Cemetery in the amount of \$700.00 from Virginia Tambash; with Ms. Tambash giving up all rights to said lot. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2024-011, a resolution requesting a Speed Study on Behymer Road. (Stacey Darling resident of Pierce emailed us on April 25, 2024) (attached). Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy requests to a motion for Resolution 2024-012, a resolution to declare a nuisance action in accordance with the Ohio Revised Code 3767.41 (Buildings found to be public nuisance) for property located at 3597 El Rego Drive, which is in a state of abandonment and disrepair. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to execute a change order to the approved Viox & Viox contract and to utilize up to \$10,550 in matching funds from the Glen Mary T.I.F. to design the Glen Mary Greenway railway segment. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to schedule a public hearing in accordance with 3.06 B) which states: The date of the public hearing shall not be more than 30 days after the date of the receipt of such recommendation from the Zoning Commission. (Morris House). Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye. The Board agreed on May 29th for the public hearing, starting at 5:30p.m.

Old Business:

No other business.

Public Comment/Open Floor Discussion:

Mr. Stan Shadwell, clarification on employee health care and facility study/plan.

Ms. Tasha Owesee from 3 Pintail Court/Sedona Ridge area discussed with the Board, ideas for their neighborhood, such as spark in the park, fresh market.

Ms. Sherry Berger 3820 Red Fox Dr. stated there are many neighborhoods, not good for the township to focus on one neighborhood, we are all Pierce Township.

Ms. Michelle Balside said it would be good for everyone to share ideas, networking.

Administrator Williams stated there are potential buyers interested in the Victorian/former Amelia Village Administrator Building. The Glen Mary Premier building is in receivership.

Other Business:

No other business.

Executive Session:

Chairman Freeman requests a motion to adjourn into Executive Session at 7:50p.m. as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline or compensation of a public employee. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Trustee Kambelos made the motion to adjourn Executive Session at 8:15p.m., with no action being taken by the board, seconded by Trustee Kelly. Roll call: All aye.

Trustee Kambelos made the motion to adjourn at 8:15p.m., seconded by Trustee Kelly. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on June 12, 2024.

Chairman Allen Freeman, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer

Next Regular Meeting: June 12, 2024 at 6:30p.m.

