

Pierce Township Trustees
Regular Meeting Minutes
March 13, 2024

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., March 13, 2024 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Trustee Nicholas Kelly, Trustee Pete Kambelos and Chairman Allen Freeman were present at roll call. Attorney Katie Barbieri, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Nick Kelly led everyone in the Pledge of Allegiance.

EXECUTIVE SESSION:

Chairman Freeman requests a motion to adjourn into Executive Session at 6:35p.m. as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Freeman requests a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Trustee Kambelos made the motion to leave executive session at 6:45p.m., seconded by Trustee Kelly. Roll call: All aye.

Approval of Minutes:

Fiscal Officer Schwey requests a motion to approve the Regular Meeting Minutes held on February 14, 2024 and the Special Meeting Minutes held on February 26, 2024. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Public Presentations & Actions:

No public presentations or actions.

Departmental Updates:

Police Chief Broxterman reported on transformation of the Links Community formerly St. Andrews. There has been a great transformation.

Fire Chief Wright reported EMS Grant applications, assistance to firefighters and EMS equipment.

Evaluation of new extrication tools & local business support.

Service Department Director Koehler reported receiving the county paving bid results. The bid came in \$2000.00 less than what the county estimated.

Chairman of Parks & Greenspace Doug Dresie reported the Easter Egg Hunt is set for March 23, 2024 starting at 10:00a.m.

Community Development & Planning Director McCarthy updated on the CNU Plan. The Pike with a Purpose that was held March 11th thru March 13th went well. The event went great and the turn out from the community from both sides of the road. (Batavia Township & Pierce Township)

Trustee Kelly introduced the townships new employee Mr. Carl Bohart. He will be part of the administration team.

New Business:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of February 2024 in the amount of \$463,619.52. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of February 2024 in the amount of \$345,813.41. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve payment to Bastin & Co., LLC for \$2,800.00 for assistance with filing the 2023 Financial Report. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the permanent appropriations for 2024. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye. working in administration.

Administrator Williams requests a motion to approve Resolution 2024-003, approving a three-year contract with the Pierce Township Police Association, with an expiration of December 22nd, 2026, and extending pay increases per the contract retroactively to December 26th, 2023. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to provide a general pay adjustment to employees not within a current Collective Bargaining Agreement for the calendar year 2024 at 3%. (as amended) The adjustment would be effective as of December 24th, 2023. Trustee Kelly made the motion to approve as amended, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion for Resolution 2024-004;

appointing required member of the Township (Chair of Board) to the 2024 Tax Incentive Review Commission (TIRC). Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

(Chairman Freeman read Administrator Williams motions. The administrator was not in attendance.)

Police Chief Broxterman requests a motion to pay the annual renewal invoice for Lexipol, LLC in the amount of \$6,360. Lexipol provides updates to the police department's policy manual based on changes in case law, best practices, etc. The invoice covers the period April 1, 2024, to March 31, 2025. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to pay an annual invoice to Axon Enterprise, Inc. in the amount of \$9,533.02. This invoice covers year three of a five-year service agreement for the police department's body cameras. The Department recently received notification from the Ohio Office of Criminal Justice Services (OCJS) that they were awarded a grant to cover this year's expense, so the Township will receive a full reimbursement in the coming months. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase two Dell workbook computers for \$2961.26. These computers would be assigned to our detectives, and would give them the ability to work on their cases remotely. Two other quotes received were from Bizco (\$5,778) and Amazon (\$3,294.12). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to allow retiring Police Officer Jay Shaw to purchase his Department-issued firearm for \$1.00, as outlined in the police union contract. The firearm is a Smith & Wesson M&P 9mm – serial number NLW2389. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointments of Chris Bishop, Eddie Gomez, and Zoe Chapman as Part-Time Firefighter / EMTs at the established rate pending successful completion of an Ohio BCI criminal background check and pre-employment physicals. (noting that we are awaiting results of the background check and physicals). Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignations of Part-time Firefighter / Paramedic Jarred Brewer, Part-time Firefighter / EMT Maddy Enderle-Montoya, and Part-time Firefighter / EMT Chad Evans effective March 1, 2024. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Director Koehler requests a motion to approve the line stripping of nine roadways in Pierce Township by A&A Safety in the amount of \$10,456.56. (roadway listing attached) Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Director Koehler requests a motion to approve the Fertilization with Sullivan Services in the amount of \$7,520.69. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Director Koehler requests a motion to approve the purchase of a new excavator from BobCat in the amount of \$64,610.28. The purchase is contained within the Township's six-year Capital Improvement Plan and is under the state bid. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Director Koehler requests a motion to approve the purchase of a new dump truck from FYDA Freightliner Cincinnati in the amount of \$100,833.00. The purchase is contained within the Township's six-year Capital Improvement Plan and is under the state bid. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Director Koehler requests a motion to approve the purchase of the outfitting of the new dump truck from W.A. Jones in the amount of \$120,911.00. The purchase is contained within the Township's six-year Capital Improvement Plan and will be using the Source Well Cooperative Purchasing program. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Director Koehler requests a motion to approve the purchase of a replacement slide for the Pierce Township Park from Game Time in the amount of \$5,004.50. (photos attached) As amended not to exceed \$5,004.50. (discussion followed.) Trustee Kambelos made the motion to approve, seconded by Chairman Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to execute the updated Appalachian Community Technical Assistance Grant sub recipient agreement between the Township and the Clermont County Port Authority. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion authorize the execution of a contractual agreement and notice to proceed agreement with Viox and Viox, for an amount not to exceed \$51,650.00 for the design and grant submittal services of the Jenny Lind Connector Trail. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye. (This is a 100% reimbursable grant)

Community Development and Planning Director McCarthy requests a motion to pass Resolution No. 2024-006; A request for action on zoning violations for an unpermitted use under 3.05 and outdoor storage per 9.01 regarding the property located at 142 Main Street, Pierce Township, Ohio (290105.019.). Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy, requests a motion to pass Resolution No. 2024-007; A request for action regarding zoning violations for outdoor storage per 9.01, liquid or solid waste per 9.04, and vehicle parking on grass per 11.04 regarding the

property located at 1289 State Route 125, Pierce Township, Ohio (28208E087). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

OLD BUSINESS:

Community Development and Planning Director, Eddie McCarthy requests a motion to appoint 1 Alternate from the list above to fill the one (1) open position available for the Board of Zoning Appeals, with an effective start date beginning in March 2024 (Retroactive to November 2023)

Trustee Kambelos made the motion to approve Mr. Neukam for the alternate candidate. Seconded by Trustee Kelly. Roll call: All aye.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Shadwell about employee review, if it becomes public knowledge and will it be completed in an appropriate time.

Ms Balside asked about the former Village of Amelia having a village wide yard sale and making it a yearly thing. Other villages have scheduled theirs for May 3rd and 4th. The Trustees will decide at next month's meeting.

Mr. Cann asked about any negotiations regarding the former company working on the park projects.

OTHER BUSINESS:

No other business.

ADJOURNMENT:

Trustee Kelly made the motion to adjourn the meeting at 7:30p.m., seconded by Trustee Kambelos. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on April 10, 2024.

Chairman Allen Freeman, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer

Next Regular Meeting: April 10th, 2024

EASTER EGG HUNT – SATURDAY MARCH 23rd 10:00 – 12:00