

**BOARD OF TRUSTEES**

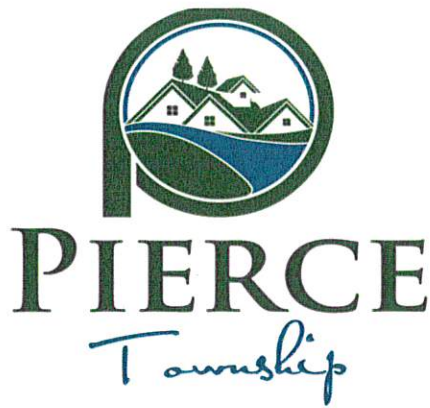
Nicholas J. Kelly  
Peter J. Kambelos, MD  
Allen M. Freeman

**Fiscal Officer**

Debbie S. Schwey

**Administrator**

M. Tim Williams



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**Pierce Township Board of Trustees Meeting**  
**950 Locust Corner Road**  
**Wednesday, June 12<sup>th</sup> 6:30pm**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

Regular meeting minutes:	May 8 <sup>th</sup> , 2024
Special called meeting minutes (zoning hearing):	May 29 <sup>th</sup> , 2024
Special called meeting minutes:	May 29 <sup>th</sup> , 2024

**IV. Public Presentations & Actions:**

1. Fire Chief Craig Wright requests a motion to approve the appointment of Ronald Jones as a Full-time Firefighter / Paramedic at the established rate per the Collective Bargaining Agreement of Step 2, effective June 17, 2024, at 0600 hours, pending successful completion of the Ohio Police and Fire Pension Fund physical and shall serve a one (1) year probationary period, noting that all associated expenses be that of the township. The pension physical has been completed; we are just awaiting written results.

**V. Departmental Updates:**

- Police
  - Staffing Update
  - Noise Ordinance/Resolution Updates
- Fire/EMS
  - Park trail marking progress update.
  - Federal Civil Rights and Civil Liberties Evaluation Tool
  - Battery powered extrication tools
  - CMS Medicare Ground Ambulance Data Collection

- Service Department
  - 36" culvert replacement on Fagin's Run Road
  - Support of Parks Committee for Concert planning
- Parks/Greenspace Committee
  - June 22<sup>nd</sup> Concert
  - Scout projects
  - Fourth of July planning
- Planning & Zoning
  - Update on trail planning
  - Solar and Wind Text Amendment
- Administration
  - Engineering RFQ proposals

## **VI. New Business:**

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of May 2024 in the amount of \$454,521.20
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of May 2024 in the amount of \$783,202.93.
3. Fiscal Officer, Debbie Schwey, requests a motion for approval of payment to the Ohio Public Works Commission for the Bradbury Rd. project in the amount of \$5,381.24. Funds will come from the first Prestwick T.I.F.
4. Fiscal Officer, Debbie Schwey, requests a motion for approval of payment to the Ohio Public Works Commission for the Cole Road in project in the amount of \$1,021.73. Funds will come from the first Prestwick T.I.F.
5. Administrator, Tim Williams, requests a motion to adopt the amended Memorandum of Understanding with Batavia Township for the cost share of the upgraded traffic signal poles on State Route 125. The accepted bids for the ODOT project were higher than the original engineer's estimate.
6. Administrator, Tim Williams, requests a motion to approve payment in the amount of \$31,480 to the Ohio Department of Transportation for the upgraded signal poles on State Route 125 within the Amelia neighborhood. Pierce Township will then bill Batavia Township for one half of the cost. Funding for the project will come from the Kroger T.I.F.
7. Administrator, Tim Williams, requests a motion to approve the renewal of dental insurance contract with Delta Dental of Ohio for the twelve-month

period beginning August 1<sup>st</sup>, 2024. Bids were solicited for the service by the Township's broker, HUB, with two bids received. Delta Dental was the best evaluated bidder (see email from HUB), with an approximate cost of \$49,700 per year.

8. Police Chief Paul Broxterman requests a motion to purchase mobile printers for each of the Department's 10 marked police vehicles for \$5,250. The printers are necessary for the County's transition to e-citations. Three quotes (attached) were obtained, with Bizco Technology providing the lowest quote. Printers to be purchased with remaining ARP funds.
9. Police Chief, Paul Broxterman, requests a motion to purchase body Armor for Detective Justin Schultz from Kiesler Police Supply for \$3,884.34. Detective Shultz is a member of the Clermont County Special Response Team (SRT), and its members wear specialized body armor. The SRT approved armor will be paid for with ARP funds.
10. Police Chief, Paul Broxterman, requests a motion to reimburse tuition expense to Police Officer Daphne Nickell for \$4,072.10. The tuition expense is related to two courses at the University of Cincinnati in conjunction with Officer Nickell's Master's Degree course work.
11. Police Chief Paul Broxterman requests a motion to accept Flock Safety's one-year lease agreement for eight additional Flock Safety cameras (including installation) for \$28,700, contingent on receiving a 2024 State of Ohio Violent Crime Reduction grant. The grant would cover the entire cost for the one-year lease. The eight additional cameras would expand coverage of most of the major ingress/egress roads in the Township. A copy of the proposal is attached to a memo.
12. Service Director, John Koehler, requests a motion to approve the purchase of a 2024 Dodge Ram 5500 from Jeff Wyler Ft. Thomas, Inc. in the amount of \$71,800.00. The purchase is contained within the Township's six-year Capital Improvement Plan and is under the state bid. This will replace a 2010 model.
13. Service Director, John Koehler requests a motion to approve the purchase of a 2024 John Deere Gator TX from Deere & Company in the amount of \$9,649.69. The purchase is contained within the Township's six-year Capital Improvement Plan and is under the state bid. The unit will be utilized for road inspections, cemetery maintenance, and parks maintenance.

14. The Director of Community Development and Planning, Eddie McCarthy, requests the Board of Trustees authorize staff to execute the Ohio Department of Transportation Agreement (ODOT AGREEMENT NO. 41021), to maintain the SR 125 (CDBG Sidewalk) segment(s) referenced and to amend the agreement as necessary to reflect the exact linear footage and obligation requested.
15. The Director of Community Development and Planning, Eddie McCarthy, requests the Board of Trustees schedule a hearing on August 14th in accordance with Section 5543.10 regarding the construction of the SR 125 CDBG sidewalk. The adjacent property owners will be notified and an advertisement will be placed in the Clermont Sun for 3 successive weeks.
16. Director of Community Development and Planning, Eddie McCarthy, requests the Board of Trustees adopt Resolution No. 2024-016, "A Resolution Amending the Zoning Map to Change 40 Oak Street, Pierce Township, Ohio 45102 (PID 290108.060.) from Amelia Suburban Business (AS) to the zoning category Residence 1 (R-1)" as recommended by the Pierce Township Zoning Commission.
17. Director of Community Development and Planning, Eddie McCarthy, requests a motion to fill the vacancy of two regular members on the Pierce Township Zoning Commission and one alternate member. A copy of the applicant's nomination forms are attached.

**VII. Old Business**

1. Discussion of future police levy vote.

**VIII. Public comment/Open Floor Discussion**

**IX. Other Business**

**X. Executive Session**

1. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee.
2. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(8) to discuss confidential information related to an economic development prospect.

## **XI. Adjournment**

**Next Regular Meeting: July 10<sup>th</sup>, 2024**

**Trustee Worksession (Facility Analysis Presentation): June 17<sup>th</sup>, 5:30 pm  
Clermont Library, Amelia Branch**