

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



950 Locust Corner Road
Cincinnati, Ohio 45245

(513) 752.6262

Fax # (513) 752.8981

www.piercetownship.org

**Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, November 8th, 2023
6:30pm**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes:

October 11th, 2023

IV. Public Presentations & Actions:

1. A representative of Duke Energy will provide an update on the electric pole replacement project on Locust Corner Road.
2. Police Chief Paul Broxterman requests a motion to approve the appointment of Mr. Michael Ervin to the full-time, sworn position of Police Officer, effective November 26, 2023, at Step 4 of the current labor agreement (\$40.95 hourly). Mr. Ervin fills an addition to the police department's complement, which was approved by the trustees at the December 28, 2022 trustee meeting.

V. Public comment/Open Floor Discussion

VI. Departmental Updates:

- Police
 - Noise/Nuisance Resolution Research
- Fire/EMS
 - Update
 - The Fire Department acquired structure training burn in Ohio Township
 - Recap of Halloween Activities

- Additional grant submission
- Brief updates on CPR classes, reflective address signs, smoke detectors, etc.
- Service/Streets/Cemetery
 - Plant World Tree Donation for Pond Run Road
 - Installation of bench shade structures at Locust Corner Park
- Parks/Greenspace Committee
 - Fall clean-up day
 - Groh Park Re-dedication
- Community Development
 - CNU Grant
 - Development of Zoning Text for Solar Facilities
- Administration
 - Facility Planning update

VII. Old Business:

1. Trustee Nick Kelly, requests a motion to approve Resolution 2023-036, a motion correcting the recorded minutes of the July 12th, 2023 Board of Trustee meetings to ensure they are reflective of the original motion and subsequent Board discussions.

VIII. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of September 2023 in the amount of \$483,650.54.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of September 2023 in the amount of \$504,528.31.
3. Fiscal Officer, Debbie Schwey, requests a motion for approval of payment of \$48,701.01 to the Clermont County Treasurer for 911 Communications in 2022.
4. Administrator, Tim Williams, requests a motion to approve a service agreement with AltaFiber for internet services at 200MB at a monthly rate of \$719. The increased bandwidth is recommended by our IT Advisor, CSM, Inc. The current speed is 40MB and the cost is \$350 per month. The cost of the service will be shared among all operating departments.

5. Administrator, Tim Williams, requests a motion to approve Resolution 2023-030, expressing support for the State of Ohio Capital Bill Grant Application for a Veterans and Public Safety Memorial & adjoining shelter at Locust Corner Park.
6. Police Chief Paul Broxterman requests a motion to pay an invoice from the Clermont County Office of Management & Budget in the amount of \$31,785.40. The invoice covers the Communication Center's cost of 911 police service for Pierce Township for 2022. The invoice's due date is May 1, 2024.
7. Fire Chief Craig Wright requests a motion to approve the four (4) year preventative maintenance and testing ProCare agreement with Stryker for two (2) of our power cots and load systems with an annual payment of \$1,584.00 for a four (4) year total of \$6,336.00.
8. Service Department Director, John Koehler, requests a motion to approve the payment of \$32,672.30 to Clermont County Engineer for the final payment for the 2023 Road Resurfacing Program. The total amount was reduced by the balance left on the original purchase order of \$3,568.00 for a total invoice amount of \$36,240.30.
9. Service Director, John Koehler, requests a motion to appoint Mr. Troy Baker as Maintenance Worker IV with the Services Department at the starting rate of \$26.00 per hour, per the proposed new pay plan starting date of November 13, 2023.
10. Community Development and Planning Director, Eddie McCarthy requests a motion to appoint an applicant from the foregoing list to serve the remainder of the vacated Alternate Zoning Commission term, ending 5/31/2024.
11. Community Development and Planning Director, Eddie McCarthy requests motion to approve Resolution 2023-031 to declare a nuisance in accordance with ORC Section 505.86 removal, repair, or securance of insecure, unsafe buildings or structures regarding the structure located at 3306 Cole Road Pierce Township, Ohio.
12. Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-032 to declare a nuisance in accordance with ORC Section 505.87 overgrowth of vegetation and vegetative debris regarding the vegetation and debris located at 3306 Cole Road Pierce Township, Ohio.

13. Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-033 to take enforcement action regarding the zoning violations for an unpermitted use (construction contracting) under 4.03 and camping trailer habitation per 11.09 regarding the property located at 3306 Cole Road Pierce Township, Ohio.
14. Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-034 to take enforcement action regarding an unpermitted use (automotive wrecking, salvage, or junk facilities) in the GB zone per 5.04 (E) pertaining to the properties located at 1333 & 1331 State Route 125 Pierce Township, Ohio.
15. Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-035 to declare a nuisance in accordance with ORC Section 505.871 removal of junk vehicles regarding the properties located at 1333 & 1331 State Route 125 Pierce Township, Ohio.

IX. Executive Session

1. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation.
2. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee.

X. Other Business

XI. Adjournment

Next Regular Meeting: December 13th, 2023 at 6:30pm

Groh Park Re-dedication: Friday, November 10th at 4:30 pm

**OFFICES CLOSED: Friday, November 10th (Veterans Day)
Thursday, November 23rd (Thanksgiving)
Friday, November 24th (Day after Thanksgiving)**