

Pierce Township Trustees
Regular Meeting Minutes
November 8, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, November 8, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Katie Barbieri, Administrator Tim Williams, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Mr. Chad Shaffer led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey requests a motion to approve the October 11, 2023 Regular Meeting Minutes. Trustee Freeman made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

PUBLIC PRESENTATIONS AND ACTIONS:

Representative of Duke Energy Chad Shaffer and Brian York provided an update on the electric pole replacement project on Locust Corner Rd. The work should be completed by mid-December.

Police Chief Broxterman requests a motion to approve the appointment of Mr. Michael Ervin to the full-time, sworn position of Police Officer, effective November 26, 2023 at Step 4 of the current labor agreement (\$40.95 hourly). Mr. Ervin fills an addition to the police department's complement which was approved by the trustees at the December 28, 2022 trustee meeting. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Kambelos then swore in Officer Ervin.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Stan Shadwell asked about correcting the July 12th corrected minutes regarding a motion. Also asked why it took so long to get corrected. Attorney Barbieri stated motions can be corrected by resolution.

Mr. Steve Taylor spoke to the trustees about constant shooting and hunting on his property. He may need to have a survey done. He wants action, noise ordinance, wants rules to stand for everyone. He would like to see rules to be fair for everyone.

Mr. Mark Cann asked about the contract forensic accounting with Flagel Huber Flagel. Would like to see state come in and do an audit. Chairman Kambelos stated we are audited every 2 years. Due to be audited for 2022 and 2023 next spring.

Mr. Rob McLelland asked about the retainer fee from Flagel Huber Flagel. He stated the contract also had hourly rates associated with the contract. Also discussed by the board and Mr. McLelland clarification of scope of work and was cyber security part of the original contract.

DEPARTMENTAL UPDATES:

Police Chief Broxterman reported and introduced Mr. Mark Schemmel a wildlife officer, hunting wildlife on private property. He explained the laws that cover hunting coyotes, unlimited hunting and restricted hours. The chief and trustees discussed zoning violations regarding digging in the creek that is located on Pond Run Rd. Trustee Freeman discussed alerting the Army Corp of Engineers and Congressman Brad Wenstrup's office.

Fire Chief Wright reported the fire department acquired structure for training burn in Ohio Township. Fischer Homes donated the lumber for this burn. And the structure was donated by the owner of Lindale Auto. Thanks to the service department for closing the road.

The fire department along with the police department passed out candy on Halloween night. Also the chief did a brief update on CPR classes, one person interested reflective address signs and changing the batteries in smoke detectors with the time change.

Service Department Director Koehler reported Plant World donated 5 trees totaling \$650.00 for Pond Run Rd. The service department will share the award of the ODOT 2024 township safety sign grant in the amount of \$49,928.00. The grant was completed by Assistant Laura Frederick and MW IV Doug Painter. The completion of shades over benches in Locust Corner Park has been completed.

Parks & Greenspace Committee Chairman Dresie reported parks clean up day is Saturday, November 11, 2023 at the Nature Park. Discussed placing book box exchange near the playground. Groh Park re-dedication will be Friday, November 10th at 4:30p.m. Christmas Parade will be December 10th starting at 2:00p.m.

Director of Community Development & Planning McCarthy noted the CNU Grant, one of four projects chosen and discussed development of zoning text for solar facilities.

Administrator Williams reported on the facility plan updates. Will be setting up a meeting with the steering committee and Bradstetter Carroll.

OLD BUSINESS:

Trustee Kelly requests a motion to approve Resolution 2023-036, a resolution amending the minutes in part from the July 12, 2023 virtual and in person meeting and to correct the record of proceedings of the Pierce Township Board of Trustees. Discussed was a misunderstanding with an inaccurate description of Trustee Kelly's motion held on July 12, 2023 regular meeting of the

trustees. Seconded by Trustee Kambelos. Roll call: Trustee Kelly, yea, Trustee Kambelos, yea, and Trustee Freeman, yes with a clarification.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of October, 2023 in the amount of \$483,650.54. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of September in the amount of \$504,528.31. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of payment to Clermont County Treasurer 911 Communications in 2022 for R&B, Fire/EMS and Police Departments in the amount of \$48,701.01. Trustee Freeman made the motion to approve, seconded by Trustee Kelly.

Administrator Williams requests a motion to approve a service agreement with AltaFiber for internet services at 200MB at a monthly rate \$719.00. The current speed is 40MB and the cost is \$350.00 per month. The cost of the service will be shared among all operating departments. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to approve Resolution 2023-030 a resolution expressing support for the 2025-2026 Clermont County Port Authority Capital Bill application. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the four (4) year preventative maintenance and testing ProCare agreement with Stryker for two (2) of our power cots ad load systems with an annual payment of \$1,584.00 for a four (4) total of \$6,336.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the payment of \$32,672.30 to Clermont County Engineer for the final payment for the 2023 road resurfacing program. The total amount was reduced by the balance left on the original purchase order of \$3,568.00 for a total invoice amount of \$36,240.30. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Koehler requests a motion to appoint Mr. Troy Baker as maintenance worker IV with the service department at the starting rate of \$26.00 per hour, per the proposed new pay plan starting date of November 13, 2023. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to appoint an applicant from the foregoing list to serve the remainder of the vacated alternate zoning commission term ending 5/31/2024. Trustee Freeman motion to nominate Kristin Cannon to fill the vacated term of Susan Frede, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-031, a resolution providing for the declaration of a nuisance for the property located at 3306 Cole Rd. (parcel# 272812E072) and authorizing all necessary steps for the abatement of the nuisance. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-032, a resolution approving abatement, control or removal of vegetation, garbage, refuse and other debris located at 3306 Cole Rd. (parcel# 272812E072.) Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to approve Resolution 2023-033, a resolution approving the enforcement of the zoning resolution regarding an unpermitted use (construct contracting) and camping trailer habitation at 3306 Cole Rd. (parcel# 272812E072.) Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to approve Resolution 2023-034, a resolution regarding an unpermitted use (automotive wrecking, salvage or junk facilities at 1331 & 1333 St. Rt. 125 (parcel# 282807A033 & 282807A047,) Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director, Eddie McCarthy requests a motion to approve Resolution 2023-035, a resolution approving the removal of junk motor vehicles located at 1331 & 1333 St. Rt. 125 (parcel# 282807A033 & 282807A047. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

EXECUTIVE SESSION:

Chairman Kambelos motion to adjourn into executive session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation at 8:33p.m. Trustee Freeman made the to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Kambelos motion to adjourn into executive session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline or compensation of a public employee. Trustee Kelly made the to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Freeman made the motion to leave executive session at 9:40p.m. with no action being taken by the Board. Trustee Kelly seconded the motion. Roll call: All aye.

ADJOURNMENT:

Trustee Kelly motion to adjourn the meeting at 9:40p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on December 13, 2023.

Chairman Pete Kambelos, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer