

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



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**Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, September 20th, 2023
6:30pm**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes:	August 9 th , 2023
Public Hearing meeting:	August 3 rd , 2023
Special called meeting minutes:	August 16 th , 2023 August 21 st , 2023

IV. Public Presentations & Actions:

1. Chairman Kambelos will present a Proclamation to Mr. Jeff Mazzaro recognizing the Stillmeadow Country Club for sixty years of operation within Pierce Township.
2. Ceremonial swearing in of Full-time Firefighter /EMT Nick Chiarenzelli. Nick was out of town and unable to be in attendance for the August meeting.
3. Ceremonial swearing in of Lieutenant Dillon Raines.
4. Recognition of Mr. Carl Whalen and Back the Heros Rumble for their recent donation of firefighting particulate hoods exceeding \$10,000.00

V. Public comment/Open Floor Discussion

VI. Departmental Updates:

- Police
 - Active shooter training we conducted on August 3-4 at Locust Corner Elementary

- Fire/EMS
 - Additional EMS equipment grant from the State of Ohio \$2,408.39.
 - Ropes Operational Course taught in August by Department.
- Service/Streets/Cemetery
 - Update on Pond Run Road construction
- Parks/Greenspace Committee
 - Concert in the Park/Car Show
 - Movie Night – September 16th
- Community Development
 - Zoning Commission Vacancy
 - Davis Crossing Subdivision
- Administration
 - Groh Park construction

VII. Old Business:

VIII. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of August 2023 in the amount of \$938,044.94.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of August 2023 in the amount of \$635,508.14.
3. Fiscal Officer, Debbie Schwey, requests a motion to approve Resolution 2023-028, accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the Clermont County Auditor.
4. Trustee Peter Kambelos requests a Motion to adopt Resolution 2023-029, amending the regular meeting and special meeting notice policy and establishing standard operating procedures.
5. Administrator, Tim Williams, requests a motion to approve a contract with Prus Construction, Inc. in the amount of \$302,400 for completion of planned park improvements at Locust Corner Park. This contract will correct and complete work began by a prior contractor prior to their dismissal for poor work quality and lack of progress.

6. Administrator, Tim Williams, requests a motion to approve pay request #1 from Prus Construction, Inc. for work to complete improvements at Groh Park in the amount of \$86,350.
7. Police Chief Paul Broxterman requests a motion to allow current officers to receive their old badges at no cost as the Department transitions to new badges and to dispose of the Department's old uniforms by either donation to another police department or via destruction. Any donations of uniforms will remove all unique identifiers to Pierce Township.
8. Fire Chief Craig Wright requests a motion to approve the annual payment to US Bancorp in the amount of \$53,865.46 for the E-One fire engine.
9. Service Department Director, John Koehler, requests a motion to accept the quote of \$7,631.00 to replace the fence at Spreser Hill Cemetery from Eads Fence Company, Inc.
10. Service Department Director, John Koehler, requests a motion to accept the resignation of Zach Keating, effective September 29th, 2023.
11. Service Department Director, John Koehler, requests a motion to carry over 48 hours of vacation time for the Service Department Director, John Koehler to be used within a year per the personnel policy.
12. Community Development and Planning Director, Eddie McCarthy, requests a motion to adopt the Glen Mary and Pond View Drive Development Area Planning Brief as part of the 2023 adopted Land Use Plan
13. Community Development and Planning Director, Eddie McCarthy requests a motion to recommend approval of the Development Agreement between Pierce Township & Rich Life Farm & Fungi Consignment Store, LLC and authorize the Township Administrator and their assigns to execute the agreement.
14. Community Development and Planning Director, Eddie McCarthy requests a motion to direct staff to facilitate demolition applications for sites 1-3.

IX. Executive Session

1. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation.

2. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee.

X. Other Business

XI. Adjournment

Next Regular Meeting: October 11th, 2023 at 6:30pm

Parks Movie Night in the Park: September 16th, 2023 at 8:00 pm