

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



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Pierce Township Board of Trustees Meeting
950 Locust Corner Road
Wednesday, October 11th, 2023
6:30pm

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes: September 20th, 2023
Special called meeting minutes: September 27th, 2023

IV. Public Presentations & Actions:

1. A representative of Duke Energy will provide an update on the electric pole replacement project on Locust Corner Road.

V. Public comment/Open Floor Discussion

VI. Departmental Updates:

- Police
 - Halloween 2023
- Fire/EMS
 - Update on Property Buyout on SR 52.
 - Acquired structure training burn.
 - Update on lieutenant hiring process.
- Service/Streets/Cemetery
- Parks/Greenspace Committee
 - Fall clean-up day
 - Committee 2024 planning
- Community Development
 - Zoning Commission Vacancy

- Update on Appalachian Regional Commission funding projects.
- Administration
 - Park construction update
 - Facility Planning update
 - Board Goals & Objectives
 - Board of Trustee meeting broadcast policy

VII. Old Business:

VIII. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of September 2023 in the amount of \$309,776.84.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of September 2023 in the amount of \$453,490.50.
3. Debbie Schwey, Fiscal Officer, requests a Motion to clarify the engagement with Flagel Huber Flagel, CPA's to note that the State Auditor's Office cleared the Fiscal Office of any wrongdoing and to continue with the forensic audit as agreed to under the terms of the contract.
4. Fiscal Officer, Debbie Schwey, requests a motion for a renewal payment to the Clermont County Chamber of Commerce for annual membership in the amount of \$1,487 (base amount) or \$1,748.40 (includes economic development).
5. Administrator, Tim Williams, requests a motion to approve Pay Request #2 from Prus Construction in the amount of \$100,250.00 for approved work at Groh Park.
6. Police Chief Paul Broxterman requests a motion to approve PowerDMS by NEOGOV in the amount of \$2,662.50 for renewal of the PowerTime subscription for one year.
7. Fire Chief Craig Wright requests a motion to approve the purchase of two (2) Motorola APX 6000 XE portable radios and associated equipment from Motorola Solutions per the Ohio State term schedule in the amount of \$11,585.60.

8. Fire Chief Craig Wright requests a motion to accept the resignation of Timothy Peaker as a Part-time Firefighter / Paramedic effective October 4, 2023.
9. Community Development and Planning Director, Eddie McCarthy requests a motion to appoint an applicant from the foregoing list to serve the remainder of the vacated Regular Zoning Commission term, ending 5/31/2025; if an existing Alternate member is appointed, a second motion is then requested to appoint an applicant from the foregoing list to the vacated Alternate vacancy to serve a term ending 5/31/2025.
10. Community Development and Planning Director, Eddie McCarthy requests a motion from the Board of Trustees to authorize the execution of a Notice to Proceed agreement with American Structurepoint, Inc, for an amount not to exceed \$25,000 for the design, bidding and construction oversight services of the SR 125 CDBG Sidewalk Extension project, originally approved in 2022.

IX. Executive Session

X. Other Business

XI. Adjournment

Next Regular Meeting: November 8th, 2023 at 6:30pm