

Pierce Township Trustees  
Regular Meeting Minutes  
October 11, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, October 11, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Jim Barbieri, Administrator Tim Williams, Assistant Fire Chief Jim Watkins, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Mr. Jim Barbieri led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the September 20, 2023 Regular Meeting Minutes, September 27, 2023, Special Sessions Meeting Minutes. Trustee Kelly made the motion to approve and seconded by Trustee Freeman. Roll call: All aye.

**PUBLIC PRESENTATIONS AND ACTIONS:**

Representative of Duke Energy Brian York provided an update on the electric pole replacement project on Locust Corner Rd. Duke Energy will be doing a mailer explaining this work project and when the project will be completed. He stated that this is a great improvement project.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Mr. Rob McLellan of 3735 Willoway Court discussed the contract of Flagel Huber Flagel CPA's. Mr. McLellan ask if the report from the CPA's has been completed. Also discussed training recommendations and weaknesses within the system.

Mr. Stan Shadwell discussed suspending the Flagel Huber Flagel contract since has taken so long to get the review completed. Mr. Stan Shadwell also asked why the fiscal officer was not included in executive session. Chairman Kambelos indicated that a sensitive personnel matter was the topic of the executive session to be decided by three Trustees with Counsel and this could not discuss the details of an executive session.

**DEPARTMENTAL UPDATES:**

Police Chief Broxterman reported the officers are wearing their new uniforms. The police and fire department will be working in conjunction with each other on Halloween.

Fire Chief Wright reported on the on Fema and property on St. Rt. 52 project. That project has now been cancelled. There will be a structure for training burn on November 4<sup>th</sup> on St. Rt.

132. Fischer Homes will donate the lumber for this burn. The department is finishing up the process for a full-time Lieutenant.

Service Department Director Koehler reported the service department has finished the grading at Groh Park and black topped one of the paths.

Parks & Greenspace Committee Chairman Dresie spoke about the fall clean up at the Nature Park on Locust Corner Rd will be November 11<sup>th</sup> and the committee will start planning their events for 2024.

Director of Community Development & Planning McCarthy reported there will be a motion for consideration for the vacancy on the zoning board due to Susan Frede moving out of Pierce Township.

Administrator Williams reported on the Groh Park progress. Discussed setting a ribbon cutting event. Also discussed a policy on broadcasting Trustee meetings. (all meetings or certain meetings).

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of September, 2023 in the amount of \$309,776.84. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of September in the amount of \$453,490.50. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey, requests a motion to clarify the engagement with Flagel Huber Flagel, CPA's to note that the State Auditor's Office cleared the fiscal office of any wrong doing and to continue with the forensic audit as agreed to under the terms of the contract. Motion was tabled.

Fiscal Officer Schwey requests a motion for a renewal payment to the Clermont County Chamber of Commerce for annual membership in the amount of \$1,487.00 (base amount) or \$1,748.40 (includes economic development). Trustee Freeman made the motion to approve the base amount of \$1,487.00, seconded by Trustee Kelly.

Fiscal Officer Schwey reported on the renewal of EYE MED. There were no changes.

Administrator Williams requests a motion to approve Pay Request #2 from Prus Construction in the amount of \$100,250.00 for approved work at Groh Park. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye

Police Chief Broxterman requests a motion to approve PowerDMS by NEOGOV in the amount of \$2,662.50 for renewal of the Power Time subscription for one year. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of two Motorola APX 6000 XE portable radios and associated equipment from Motorola Solutions per the Ohio State term schedule in the amount of \$11,585.60. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Timothy Peaker as a Part-time Firefighter/Paramedic effective October 4, 2023. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to appoint an applicant from the foregoing list to serve the remainder of the vacated Regular Zoning Commission term ending 5/31/2025, if an existing Alternate member is appointed a second motion is then requested to appoint an applicant from the foregoing list to the vacated Alternate vacancy to serve a term ending 5/31/2025. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Kelly made the motion to appoint Beverly Benzing to fill the vacancy of Susan Frede who resigned from the zoning commission. Seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director, Eddie McCarthy requests a motion from the Board of Trustees to authorize the execution of a Notice to Proceed agreement with American StructurePoint Inc. for an amount not to exceed \$25,000.00 for the design, bidding and construction oversight services of the St. Rt. 125 CDBG Sidewalk Extension project, originally approved in 2022. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

**EXECUTIVE SESSION:**

No executive session.

**OTHER BUSINESS:**

No other business.

**ADJOURNMENT:**

Trustee Freeman motion to adjourn the meeting at 7:50p.m., seconded by Trustee Kelly. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on November 8, 2023.

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Chairman Pete Kambelos, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer