

BOARD OF TRUSTEES

Nicholas J. Kelly
Peter J. Kambelos, MD
Allen M. Freeman

Fiscal Officer

Debbie S. Schwey

Administrator

M. Tim Williams



950 Locust Corner Road
Cincinnati, Ohio 45245

(513) 752.6262

Fax # (513) 752.8981

www.piercetownship.org

Pierce Township Board of Trustees Meeting

**950 Locust Corner Road
Wednesday, May 10th, 2023**

6:30pm

REVISED

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

Regular meeting minutes: April 5th, 2023
Special Called Meeting minutes: May 5th, 2023

IV. Public Presentations & Actions:

1. Mr. Trey Kramer's appointment and swearing-in as the newest patrol officer in the Pierce Township Police Department.
2. Mr. Brad Motz, Legendary Run HOA Board Member, presenting request from the Legendary Run HOA Board to amend the Legendary Run Design Review Standards to allow for alternate building materials for a proposed home on Parcel G of the development.
3. Public Hearing regarding Resolution 2023-002, A request to declare a nuisance at 100 Pond View Drive, Pierce Township, Ohio 45102 in accordance with Ohio Revised Code 505.86, for removal, repair or securance of insecure, unsafe buildings or structures and direct staff to proceed with enforcement.
4. Department Celebrations.

V. Public comment/Open Floor Discussion

VI. Departmental Updates:

- Police

- New software implementation schedule
- Fire/EMS
 - Rope rescue operations course
 - Insurance Safety Office (ISO) Review
 - American Legion donation
 - Public Safety Day @ Kroger
- Service/Streets/Cemetery
 - Curb & Gutter preparation work for annual street paving
 - O.D.O.T. Street Sign Grant
- Parks/Greenspace Committee
 - Movie Night at the Park
 - Clermont County Parks Grant
 - Fourth of July Celebration
- Planning & Zoning
 - Update on nuisance actions at 962 Legendary Run, 3603 Turnberry Drive & 2825 Pond Run (Law Director)
- Administration
 - Quarterly Update on Board Goals & Objectives
 - Update on Status of Facility Analysis

VII. Old Business:

1. Administrator, Tim Williams, requests a motion to add Trustee Allen Freeman as a Township designated representative on the Clermont County Tax Incentive Review Council, and Edward McCarthy as the designated alternate. Since Pierce Township has a EZ program in place (Stone House Restaurant), a second member from the Board is required per ORC 5709.85.

VIII. New Business:

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of April 2023 in the amount of \$528,32.75.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of April 2023 in the amount of \$475,552.54.
3. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment to Clay Werden for the repairs to the sirens located at Pond Run Road, Jenny Lind Road, and Stillmeadow Drive in the amount of \$3,060.00.

4. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment to Clermont County Treasurer for the 2023 Stormwater Permit in the amount of \$4,456.78.
5. Administrator, Tim Williams, requests a motion to approve the renewal of Township rates for employee health insurance from the Center for Local Government Health Insurance consortium (CLGBP). The new rates will be effective as of August 1st, 2023 for a one-year period ending July 31st, 2024. Due to plan cost increases in 2022-2023, the new consortium rates will increase 7.5%.
6. Police Chief Paul Broxterman requests a motion to pay the annual law enforcement policy updates invoice to Lexipol, LLC for \$6,000. Lexipol provides updates to the police department's policy manual based on changes in case law, best practices, etc.
7. Police Chief Paul Broxterman requests a motion to pay an invoice to PRADCO for \$2610. PRADCO conducted three psychological assessments on our police candidates.
8. Police Chief Paul Broxterman requests a motion to reimburse tuition expenses to Police Officer Daphne Nickell for \$4,131.73. Officer Nickell is working on her master's degree. The tuition expenses are related to two courses she took in the spring semester at the University of Cincinnati. The reimbursement is in accordance with the current police labor contract.
9. Police Chief Paul Broxterman requests a motion for the appointment of Mr. Tyler Kramer to the full-time, sworn position of Police Officer, effective May 21, 2023, at the hourly rate of \$40.95. The appointment is contingent on Mr. Kramer successfully passing his medical exam, which was conducted on May 2, 2023. Results are pending. The addition of two full-time police officers and one part-time police officer to the Department's complement was approved at the December 28, 2022, trustee meeting. This is the first of those hires.
10. Fire Chief Craig Wright requests a motion to accept the resignation of Firefighter / Paramedic Angela Plozay effective April 9, 2023, at 0600 hours. Ms. Plozay has accepted a position with another fire department.
11. Fire Chief Craig Wright requests a motion to accept the resignation of Full-time Firefighter / Paramedic Jarred Brewer effective April 24, 2023, at 0600

hours and reclassify him as a Part-time Firefighter / Paramedic at the established rate effective April 25, 2023.

12. Fire Chief Craig Wright requests a motion to approve the purchase of pre-incident planning software from First Due in the amount of \$5,850.00.
13. Service Department Director, John Koehler, requests a motion to approve the re-purchase of lot 035 grave 3 in section 1B in Pierce Township Cemetery in the amount of \$236.66 from Michael Wolf with Mr. Wolf giving up all rights to said lot.
14. Service Department Director, John Koehler, requests a motion to approve the carryover of 40 hours of vacation for Mechanic, Dave Schneider to be used within a year per the personnel policy.
15. Service Department Director, John Koehler, requests a motion to approve up to \$200.00 for reimbursement to employees to purchase pants for the year.
16. Service Department Director, John Koehler, requests a motion to approve the purchase of a Mudd Mixer from Mr. Rental in the amount of \$3,680.00. (splitting the cost between Service Department, Cemetery and Parks)

IX. Executive Session

Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation.

X. Other Business

XI. Adjournment

Next Regular Meeting: June 14th, 2023 at 6:30pm

Movie Night in the in the Park: May 20th, 2023 starting at 9:00 pm