



**GREEN SPACE/PARK COMMITTEE
MEETING MINUTES**

DATE: May 3, 2023

IN ATTENDANCE:

Pat Hogan Doug Dresie Michelle Balside Anne Campbell Dan Newyear
Jim Watkins Jim Ghere Kathy Ghere Allen Freeman

	Park Events
1.1	<p>Movies in the Park – May 20th Planning:</p> <ul style="list-style-type: none"> • Kona Ice is confirmed for the event. They will arrive around 8:15pm • The start time of the event will be 8:00pm, with the movie starting at 9:00pm. Funflicks is arriving at 7:45pm to set up. Dan will pick up the movie from the library a few days before the event. There are several copies available. • John Koehler confirmed that there are four trash cans with liners in the storage area at the Learning Center. The Parks Committee will need the code for the door lock. • John Koehler confirmed that the restroom locks can be overridden for the event. This will need to be done prior to the event or instructions given to the Parks Committee. • Popcorn: Dan has been in contact with Pierce Point. They recommend two bags for the event and charge \$20/bag. Dan also checked with Gordon Food Service and they have small bags for serving. Dan will pick up prior to the event. • Thanks to Jim Ghere for the great flyer. It has been posted in the bulletin board at the Park. The Township has been posting on Facebook, Cerkl, and the website. Doug will have Legendary Run send it in an e-mail blast to the community.
1.2	<p>Concert in the Park Planning:</p> <ul style="list-style-type: none"> • Saturday, August 26, 2023. The Dan Varner Band playing time is from 3pm – 6pm. • ASCAP fees were sent in. • Leroy Ellington (promoter) will take payment the day of the event. • Michelle will check to see if the band has marketing materials which could be incorporated into flyers for the event. • Food Trucks: Michelle has Street Kitchen and “Funnel of Love” committed for the event. She is working on others. Jim mentioned that food trucks have to be inspected by the Fire Department at the event. • Jim thinks the Fire Department has three large ice chests. The FD does have an ice machine but capacity is limited. New Richmond FD has a larger machine and has been helpful in the past. The group also needs to review previous e-mails on options. Police Night Out may be utilizing Home City Ice for that event. • Beer: Pat will take care of the permit application. We have to list the distributor on the application. Doug will reach out to Stagnaro. They are probably the closest (Lunken area) and he has a contact there. Pat will review how much we bought and sold at previous Park Fest events. We will need to post signs for “No alcohol beyond this point” at walkways crossing the street.
1.3	<p>Circus/Concert in the Park:</p> <ul style="list-style-type: none"> • Allen has had ongoing discussions with a group for a circus and concert in the park. The group is targeting July 15th for the event and are working with the band “When In Rome.” There could be a reality show component to this. The group would take care of all marketing for the event. Current negotiations are for the price of \$3K.

	<ul style="list-style-type: none"> • Discussions could include the New Richmond HS and West Clermont HS jazz bands to participate and call it “Pierce Township Arts Festival” which would also serve as a fundraiser for Pierce Parks. • The Township/Parks Committee would need to coordinate beer, food trucks, etc. • The proposed start time would be 2pm with the Circus with music to follow. • There needs to be a resolution at the May 10th Trustee meeting to approve \$4,000 expenditure for the event.
1.4	Summer Ice Cream Social: The Trustees are supportive of a July event at Spencer Shank Park. We need to establish a date.
1.5	Michelle suggested that the Park Committee have a tent at Park events with information on volunteering and future events. Michelle had some information on signage. We need to check with the Township to see if there are already Township branded signs which could be used. Michelle has researched some vendors to make branded table runners. We have also used the Library downtown to make banners for events. Doug has canopies available for use at events for this, and the Township may have one as well.
1.6	Michelle was contacted by a car show group regarding events at the Parks. They typically do large scale events (400 entrants). That is too big for events at our parks, but, a smaller scale would be a great addition to concerts in the park and other events like Police Night Out. Michelle will have further discussions with them.

	Park Improvements
2.1	Clermont County Parks Grant Opportunity: We have been awarded the grant for shade structures for the four benches at the playground at Locust Corner Park. We have notified the vendor and the Service Department is reviewing drawings to ensure we order everything needed. Lead time is 6-8 weeks from order.
2.2	Locust Corner and Groh Park Projects: <ul style="list-style-type: none"> • Work has started at Groh Park. The last information we had on arrival of playground equipment is end of June. • Work is progressing on the baseball field and basketball court relocations at Locust Corner Park. • Doug discussed replacement of the basketball goals at Groh Park with John Koehler. Doug to reach out to David Williams Associates for quotes. This would be paid for from funds previously raised for park improvements.

	Other Business
3.1	Yoga in the Parks: East Cincy Yoga has proposed offering Yoga in the Parks. Doug has exchanged e-mails with Tim Williams regarding Township requirements. East Cincy Yoga would be required to provide a Certificate of Insurance (COI) with Pierce Township name as an additional insured to protect the Township from liability. The Parks Committee all agreed to support Yoga in the Parks with acceptable COI provided to the Township. The Committee will need dates, times, and which Parks to ensure there are no conflicts with other events. The Township would also post the schedule on their website and Facebook pages.
3.2	Tree Donation Program Review: Laura Fredrick with the Township had sent an updated document for the program. The group discussed and will send feedback to Laura. Clarifications need to be provided regarding acceptable species of trees, size of plaques, and placement (location) of plaques. There also needs to be clarity on who purchases the trees (donor or Service Department).
3.3	Jim Watkins mentioned the need for signage at Pierce Preserve & Trails, similar to what is at the Nature Trails on Locust Corner Road. There is concern that uneven terrain could lead to injuries and there aren't good markers for individuals to adequately guide emergency personnel to their location. Doug and Allen noted that any signage would need to be coordinated with NOPE for Pierce Preserve & Trails. Allen is to reach out to NOPE to open discussion.

NEXT MEETING: WEDNESDAY, June 7, 2023, 6:30pm

Minutes prepared by: Doug Dresie