

Pierce Township Trustees  
Regular Meeting Minutes  
May 10, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, May 10, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Katie Barbieri, Administrator Tim Williams, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and acting Fiscal Officer Claudia Carroll were also present.

**PLEDGE OF ALLEGIANCE:**

Attorney Katie Barbieri led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Trustee Freeman made the motion to approve the April 5, 2023 Regular Meeting Minutes. Motion seconded by Trustee Kelly. Roll call: All aye.

**PUBLIC PRESENTATIONS AND ACTIONS:**

Police Chief Broxterman requests a motion to approve the appointment of Mr. Tyler Kramer to the full-time sworn position of Police Officer effective May 21, 2023 at the hourly rate of \$40.95. The appointment is contingent on Mr. Kramer successfully passing his medical exam, which was conducted on May 2, 2023. Results are pending. The addition of two full-time police officers and one part-time officer to the Department's complement was approved at the December 28, 2022 Trustee Meeting. This is the first of those hires. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Kambelos then sworn in Officer Tyler Kramer.

Mr. Brad Motz, Legendary Run HOA Board Member presented a request from The Legendary Run HOA Board to amend the Legendary Run Design Review Standards to allow for alternate building materials for a proposed home on Parcel G of the development. After hearing the presentation and reasoning, the Pierce Township Board of Trustees instructed Attorney Barbieri to look further into the legalities. They also suggested to Mr. Motz to have the Legendary Run HOA Attorney look into the legalities also.

Mr. Brad Motz then complimented Service Department Director Koehler and his group for the great job of taking care of our roads.

## **PUBLIC HEARING**

Trustee Kambelos made the motion to continue the Public Hearing set for today in the matter of Resolution 2023-002 a resolution to declare a nuisance at 100 Pond View Drive, Pierce Township Ohio 45102 pursuant to pending litigation in the matter of General Electric Credit Union v. Clermont Health Realty, LLC, Case No. A2002038, and to be rescheduled at a later date. Motion seconded by Trustee Freeman. Roll call: All aye.

Trustee Kambelos made the motion to intervene into pending action before Judge Luebbers, matter of General Electric Credit Union vs. Clermont Health Realty, LLC, Case No. A2002038. Motion seconded by Trustee Kelly. Roll call: All aye.

## **PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

No public comment.

## **DEPARTMENTAL UPDATES:**

Police Chief Broxterman reported on new software implementation schedule, training with Sundance will be May 23<sup>rd</sup>. Both Police Chief Broxterman and Fire Chief Wright are going to Bigbee's Coffee for coffee with the chiefs. Western Southern and Kroger brought in lunch. Officer Doerman who has been certified with doing Alice Training met with the faculty at St. Bernadette. He also spoke at our local library on April 26<sup>th</sup> regarding scams. Chairman Kambelos thanked the Chief and officers for doing senior citizens drop ins and checking on their welfare.

Fire Chief Wright reported that Assistant Fire Chief Watkins led rope rescue operation course. He also spoke on the recent Insurance Safety Office (ISO) Review. Pierce Township is currently rated a 4 / 4y depending on the location. Captain Tim Smith has been working with Kroger to put together a Public Safety Day at the Amelia Kroger on Saturday, May 20th starting at 11:00a.m. to 2:00p.m.

Service Department Director Koehler reported that the curb and gutter work was being done in preparation for annual street paving. He also reported the Service Department is working on an application for O.D.O.T. sign grant.

Parks & Greenspace Committee member Michelle Balside reported on the upcoming movie night in the park which will be May 20<sup>th</sup>. Concert night in the park is set for August 26, 2023 with the Dan Varner Band. She also talked about the Circus on July 15 and the ice cream social at Shank Park. She also mentioned East Cincy Yoga and the tree donation program.

Also discussed by Ms Balside concert in the park, tent and signage for park events, tree donations, yoga in the park and signage for Pierce Preserve & Trails.

Michelle Balside asked for a motion to set aside money for the circus. Trustee Freeman made the motion to set aside an amount not to exceed \$5000.00 for the purpose of negotiating with Circus MOJO for circus in the park. Trustee Kelly seconded the motion. Roll call: All Aye.

Trustee Kelly made a motion seconded by Trustee Freeman to set a meeting/ice cream social at Spencer Shank Park. Meeting date is tentatively 6/20 or 6/21 at 6:30 PM. Roll call: All Aye

Director of Community Development & Planning McCarthy reported that there are 2 vacancies on the zoning commission, one full time and one alternate. At 3603 Turnberry Drive even though the house has been completely torn down, the foundation needs to be secured. Attorney Barbieri updated the trustees on 962 E. Legendary Run, there is a hearing set for 6/14. Jennifer Taylor asked questions regarding 2825 Pond Run Road regarding the dirt and gravel on the road. The county has issued a drive way permit.

Administrator Williams updated the trustees on the goal setting process that was established. (updates in packet and attached)

### **OLD BUSINESS:**

Administrator Williams, requests a motion to add Trustee Allen Freeman as a Township designated representative on the Clermont County Tax Incentive Review Council, and Edward McCarthy as the designated alternate. Since Pierce Township has an EZ program in place (Stone House Restaurant), a second member from the Board is required per ORC 5709.85. Trustee Kelly made the motion seconded by Trustee Kambelos. Roll call: All aye.

### **NEW BUSINESS:**

Service Department Director, John Koehler, requests a motion to approve the re-purchase of lot 035 grave 3 in section 1B in Pierce Township Cemetery in the amount of \$236.66 from Michael Wolf with Mr. Wolf giving up all rights to said lot. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director, John Koehler, requests a motion to approve the carryover of 40 hours of vacation for Mechanic, Dave Schneider to be used within a year per the personnel policy. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director, John Koehler, requests a motion to approve the purchase of a Mudd Mixer from Mr. Rental in the amount of \$3680.00 (splitting the cost between Service Department, Cemetery and parks). Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director, John Koehler, requests a motion to approve up to \$200.00 per person per year for reimbursement to Service Department employees to purchase work pants. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey tabled the motion to pay the bills due to the incorrect amount being reported on the agenda.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of April, 2023 in the amount of \$475,552.54. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment to Clayt Werden for the repairs to the sirens located at Pond Run Road, Jenny Lind Road and Stillmeadow Drive in the amount of \$3060.00. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment to Clermont County Treasurer for the 2023 Stormwater Permit in the amount of \$4456.78. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion to approve the renewal of Township rates for employee health insurance from the Center for Local Governments Health Insurance Consortium (CLGBP). The new rates will be effective as of August 1, 2023 for a one-year period ending July 31, 2024. Due to plan cost increases in 2022-2023, the new consortium rates will increase 7.5%. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to pay the annual law enforcement policy updates invoice to Lexipol LLC for \$6000.00. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to pay an invoice to PRADCO for \$260.00. PRADCO conducted three psychological assessments on our police candidates. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to reimburse tuition expenses to Police Officer Daphne Nickell for \$4131.73. Officer Nickell is working on her master's degree. The tuition expenses are related to two courses she took in the spring semester at the University of Cincinnati. The reimbursement is in accordance with the current police labor contract. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Firefighter/Paramedic Angela Plozay effective April 9, 2023 at 0600 hours. Ms. Plozay has accepted a position with another fire department. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion accept the resignation of Full-time Firefighter/Paramedic Jarred Brewer, effective, April 24, 2023 at 0600 hours and reclassify him as a Part-time Firefighter/Paramedic at the established rate effective April 25, 2023. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of pre-incident planning software from First Due in the amount of \$5850.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

**EXECUTIVE SESSION:**

There was no executive session this evening.

**OTHER BUSINESS:**

Trustee Freeman made a motion directing staff to provide the Trustee's with a report regarding the Township moving to Home Rule form of government, Staff should include in the report the following: description of Home Rule, what are the advantages, what are the disadvantages and what steps need to be taken to establish Home Rule. Motion was seconded by Trustee Kelly. Roll call: All aye.

**ADJOURNMENT:**

Trustee Kelly motion to adjourn the meeting at 8:00p.m., seconded by Trustee Freeman. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on June 14, 2023.

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Chairman Pete Kambelos, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer