

Pierce Township Trustees  
Regular Meeting Minutes  
April 5, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, April 5, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Katie Barbieri, Administrator Tim Williams, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Resident Steven Taylor led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the March 8, 2023 Regular Meeting Minutes, March 8, 2023 Records Commission Meeting, March 7, 2023, and March 23, 2023 Special Sessions Meeting Minutes. Trustee Freeman made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

**PUBLIC PRESENTATIONS AND ACTIONS:**

Chief Broxterman commended and presented an award to Officer Christopher Chesney the Pierce Police Department Meritorious Conduct Pin for his outstanding service during an arrest on January 8, 2023.

The Pierce Township Police Department went to Merwin Elementary School for Incredible Kid Day and visited St. Bernadette's Pre-School classes.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

No public comment.

**DEPARTMENTAL UPDATES:**

Police Chief Broxterman reported on officers visiting Merwin Elementary School for Incredible Kid Day and visiting St. Bernadette's Pre-School classes.

Service Department Director Koehler stated Norm Darnell of the service department attended classes on how inspect playground equipment. Also reported culvert replacements on Betty Jane Drive has been completed and the playground spring mulching has begun. Getting ready for curb work.

Fire Chief Wright spoke about bringing back CPR Community Training for employees and residence of Pierce Township. The department received a grant from the State Fire Marshall's Office for \$10,000.00. Captain Tim Smith is pulling together and working with Kroger to put together a Public Safety Day at the Amelia Kroger's later in May. The police and fire chiefs are planning on doing another meet and greet coffee day. Also informed the trustees updates on House Bill 509.

Parks & Greenspace Committee Chairman Doug Dresie reported on the Easter Egg Hunt, was a great success, first movie night in the park is May 20<sup>th</sup>. Concert night in the park is set for August 2, 2023 and sometime in the summer there will be a new dedication of Groh Park. Thank you to Donna Cann and Michelle Balside for putting together the Easter Egg Hunt.

Director of Community Development & Planning McCarthy turned the floor over to the attorney to give updates on nuisance actions at 962 E. Legendary Run, 3603 Turnberry Drive and 2825 Pond Run Road. Attorney Barbieri updated the trustees on 962 E. Legendary Run, the owner of the property after nuisance complaints for safety issues were filed, will be following the court order set down by the judge. If he does not he will be in contempt of the court. At 3603 Turnberry Drive the house has been completely torn down. At 2825 Pond Run Rd. is now in litigation. Nuisance complaints notices will be sending out to the owners of the Premier Site.

Administrator Williams reported on the facility analysis RFP. The steering committee had 5 proposals for the administration building and will be interviewing the top 3. Trustee Kelly ask if happy with bids and seeing what the township is looking to do with the township's facilities. Employee luncheon went well. Staying in touch with the residents of Green Rd. Forty people attended the last residence meeting, discussed about putting down rumple strips.

### **OLD BUSINESS:**

Trustee Freeman reported the old records of the former Village of Amelia, the townships are not responsible for the records according to the Ohio Attorney General's Office. What is needed is to follow the townships retention policy.

Trustee Freeman stated that State Rep. Adam Byrd is proposing House Bill 501 resolution regarding dissolutions of villages.

### **NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of January, 2023 in the amount of \$306,728.40, for the month of February, 2023 in the amount of \$634,645.48 and the month of March, 2023 in the amount of \$356,011.36. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of January, 2023 in the amount of \$502,224.90 for the month of February, 2023 in the amount of \$406,303.00 and the month of March, 2023 in the amount of \$632,660.70. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to pay Sedgwick in the amount of \$5,525.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to pay Clermont County Engineers the first half of the road paving contract in the amount \$198,216.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion to approve Resolution 2023-010, a resolution approving the application for Clermont County Park District grant in the amount of \$10,000.00 to install shade canopies at the Locust Corner Park playground benches. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to approve Resolution 2023-011, a resolution authorizing the administrator to execute the subdivision and special district settlement participation forms for the TEVA, ALLERGAN, WALGREENS and WALMART settlement participation agreements pursuant to the ONEOHIO opioid settlement fund. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to approve Resolution 2023-009, a resolution amending the township's noise control regulations, setting the penalty for violation of the regulations as a misdemeanor of the second degree to reflect a change in the Ohio State law. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase three (3) new Smith & Wesson M&P 9mm firearms equipped with stream-lights and red dot optics from WV Law Enforcement Distributors, Inc. in the amount of \$3,354.96. (The firearms are to equip the three (3) new officers joining the department this year.) Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to pay Anderson Collision Center for the repair of Vehicle #2, a 2013 Ford Fusion in the amount of \$6,687.73. (The cost less deductible will be reimbursed through the township's insurance.) Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the donation of expired and surplus miscellaneous turnout gear having no value to the township to Doctor Walton Webson on behalf of the Antigua and Barbuda Consulate General, noting Mr. Walter Cook will be picking up the gear on their behalf. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of Blue Card Incident Command training from Across the Street Productions in the amount of \$3,351.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the payment to Irvine Wood Recovery for the playground turf for the park at Locust Corner Park & Shank Park in the amount of \$3,349.00. (note the amount of playground turf needed this year was more due to the depth required for the playgrounds.) Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Director of Community Development and Planning McCarthy requests a motion to adopt Resolution 2023-008, a resolution stating the position of the Pierce Township Board of Trustees regarding the installation of utility scale solar facilities in the township. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

**EXECUTIVE SESSION:**

Chairman Kambelos motion to adjourn into Executive Session at 7:30p.m. as permitted by Ohio Revised Code Section 121.22(G)(2) to discuss the potential purchase or sale of township property. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Freeman made the motion to leave Executive Session at 8:05p.m., seconded by Trustee Kelly. Roll call: All aye.

Trustee Freeman made the motion to direct the staff to engage an appraisal for the Morris House property. Seconded by Trustee Kelly. Roll call: All aye.

**OTHER BUSINESS:**

No other business.

**ADJOURNMENT:**

Trustee Kelly motion to adjourn the meeting at 8:06p.m., seconded by Trustee Freeman. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on May 10, 2023.

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Chairman Pete Kambelos, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer