

**BOARD OF TRUSTEES**

Nicholas J. Kelly  
Peter J. Kambelos, MD  
Allen M. Freeman

**Fiscal Officer**

Debbie S. Schwey

**Administrator**

M. Tim Williams



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**Pierce Township Board of Trustees Meeting**

**950 Locust Corner Road**

**Wednesday, June 14<sup>th</sup>, 2023**

**6:30pm**

**REVISED**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

Regular meeting minutes:	May 10 <sup>th</sup> , 2023
Special Called Meeting minutes:	May 5 <sup>th</sup> , 2023
	May 31 <sup>st</sup> , 2023

**IV. Public Presentations & Actions:**

1. Natasha Adams, West Clermont School District Superintendent discussing the state of the district and future district plans.
2. Mr. Nick O'Mally, representing Enterprise Fleet Rental, discussing the proposed contract with Pierce Township for the management and lease of vehicles.
3. Mr. Brad Motz, Legendary Run HOA Board Member, to discuss request from the Legendary Run HOA Board to amend the Legendary Run Design Review Standards to allow for alternate building materials for a proposed home on Parcel G of the development. A Resolution may be presented amending the consent decree between the Legendary Run Home Owners Association (as the successor to Grand Traditions, LLC) and Pierce Township, Ohio allowing for alternate building materials on Parcel G of the development.
4. Department Celebrations.

**V. Public comment/Open Floor Discussion**

**VI. Departmental Updates:**

- Police
  - Casting with Cops
  - Certificate of Commendation for Officer Caitlyn Powell for meritorious performance over the last twelve months.
- Fire/EMS
  - Recent Water Main Breaks
  - Public Safety Day @ Kroger
- Service/Streets/Cemetery
  - New Speed Signs painted on Green & Gaskin Roads.
  - Recent Departmental Training
  - Stone wall repairs at Cemetery
- Parks/Greenspace Committee
  - Movie Night at the Park recap
  - Fourth of July Celebration
  - Concert in the Park
- Community Development
  - Update on nuisance actions at 962 Legendary Run, 3603 Turnberry Drive, 100 Pond View Drive & 2825 Pond Run (Law Director)
- Administration
  - Discussion of NRAC Grant match for Jenny Lind Road. (Freeman)
  - Approval of July 19<sup>th</sup> at 6:30 pm, for a joint community meeting with the Pierce Parks and Greenspace Committee at Spencer Shank Park.

**VII. Old Business:**

**VIII. New Business:**

1. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of April 2023 in the amount of \$528,327.75 and May 2023 in the amount of \$445,817.71.
2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of payroll for the month of May 2023 in the amount of \$519,232.01.
3. Fiscal Officer, Debbie Schwey, requests a motion to accept the contract with Enterprise Fleet Management.

4. Fiscal Officer, Debbie Schwey, requests a motion to approve Resolution 2023-015, declaring the official intent and reasonable expectation of the Pierce Township on behalf of the State of Ohio (the borrower) to reimburse it's Prestwick TIF fund for the CJ19Y/CJ20Y, Cole Road erosion mitigation with the proceeds of tax exempt debt of the State of Ohio.
5. Administrator, Tim Williams, requests a motion to approve Resolution 2023-012, the revised Clermont County cost sharing formula for the State of Ohio Local Government Fund. The new formula will result in a slight increase in revenue to Townships. Trustee Freeman represented Pierce Township on the Committee and can further discuss the new formula with other Clermont County Governments.
6. Administrator, Tim Williams, request motion to approve a contract with Brandstetter/Carroll, Inc. to perform a comprehensive facility needs analysis for the Township in the amount of \$32,000. The project will be funded through the Prestwick Tax Increment Financing Districts.
7. Administrator, Tim Williams, requests discussion on a proposed policy governing special events within the community, both sponsored by the Township, and independently organized and managed events.
8. Police Chief Paul Broxterman requests a motion to purchase new uniforms for the Police Department from AFOX Solutions at a cost not to exceed \$22,763. New uniforms were part of the Police Department capital improvement plan for the 2023 calendar year.
9. Police Chief Paul Broxterman requests a motion to purchase new badges and hat badges from Badge & Wallet for \$5,781.50. These badges and hat badges are included in the new uniform costs. Several months ago, the Police Department budgeted \$30,000 for new uniforms in the 2023 CIP. The actual cost of the uniforms, patches, and badges will not exceed \$30,075.
10. Police Chief Paul Broxterman requests a motion to purchase two vehicle license plate reader cameras and a one-year service agreement from Flock Safety, Inc. at a cost not to exceed \$7,300.

11. Fire Chief Craig Wright requests a motion to approve the appointments of full-time Lieutenants Aaron Young and Anthony Smith effective June 14, 2023, per the Collective Bargaining Agreement, pending successful completion of the Ohio Police and Fire Pension Fund physical and to serve a one (1) year probationary period, noting their physicals have been completed but we are waiting on results.
12. Fire Chief Craig Wright requests a motion to approve the appointment of Chad Evans as a Part-Time Firefighter / EMT at the established rate effective June 14, 2023.
13. Fire Chief Craig Wrights requests a motion to accept the resignation of Part-time Firefighter / EMT Jadin Holmes effective June 1, 2023.
14. Fire Chief Craig Wright requests a motion to approve the purchase of new firehose and firefighting gloves from Vogelpohl Fire Equipment in the amount of \$10,524.00 noting that \$10,000.00 of the expense will be covered by an equipment grant received from the Ohio State Fire Marshal's office.
15. Fire Chief Craig Wright requests a motion to approve the purchase of rope rescue and water rescue equipment and personal protective equipment from Vogelpohl Fire Equipment in the amount of \$12,049.20 noting the costs of this equipment are being covered by a donation of \$12,050.00 received from the Amelia American Legion Auxiliary 773.
16. Service Department Director, John Koehler, requests a motion to approve the purchase of four shade covers over the benches at the Locust Corner Park to Belson Outdoors in the amount of \$9,679.55. (100% funded through the Clermont County Parks Grant)
17. Service Department Director, John Koehler, requests a motion to approve the purchase of four cargo net walls that need replaced at the Locust Corner Park playground equipment to GameTime in the amount of \$3,165.29.
18. Service Department Director, John Koehler, requests a motion to accept the following roadways (list attached) from Clermont County Engineer into Pierce Township Roadway Database for a total of 1.333 miles.
19. Service Department Director, John Koehler, requests a motion to approve the expenditure of \$3,400 with JR's Trees, LLC for the removal of eight trees at Groh Park next to the new playground.

20. Community Development and Planning Director, Eddie McCarthy, requests a motion to approve Resolution 2023-013, a Resolution adopting the Pierce Township, Ohio 2023 Land Use Plan.
21. Community Development and Planning Director, Eddie McCarthy, requests a motion to approve Resolution 2023-014, declaring a nuisance action in accordance with the Pierce Township Zoning Resolution, Article I, Section 8 (Zoning Permit Required) regarding the inactive site at 3603 Turnberry Drive.
22. Community Development and Planning Director, Eddie McCarthy, requests approval of the appointment of Mr. Richard Schuler for a four-year term to the Pierce Township Zoning Commission as a regular member of the Commission.
23. Community Development and Planning Director, Eddie McCarthy, requests approval of the appointment of Mr. Steve Bergman for a two-year term to the Pierce Township Zoning Commission as an alternate member of the Commission.

## **IX. Executive Session**

1. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation.
2. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(8) to discuss confidential information related to an economic development prospect.
3. Motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)1) to consider the employment, dismissal, discipline, or compensation of a public employee or official

## **X. Other Business**

## **XI. Adjournment**

**Next Regular Meeting: July 12<sup>th</sup>, 2023 at 6:30pm**

**Joint Meeting with Pierce Parks & Greenspace Committee: July 19<sup>th</sup> at 6:30 pm at Spencer-Shank Park.**