

Pierce Township Trustees  
Regular Meeting Minutes  
June 14, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, June 14, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Katie Barbieri, Administrator Tim Williams, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Mr. Doug Dresie led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Trustee Freeman made the motion to approve the May 10, 2023 Regular Meeting Minutes, Special Meetings May 5, 2023 and May 31, 2023. Motion seconded by Trustee Kelly. Roll call: All aye.

**PUBLIC PRESENTATION & ACTIONS:**

Fire Chief Wright requests a motion to approve the appointment of full-time Lieutenant Aaron Young effective June 14, 2023 per the Collective Bargaining Agreement, pending successful completion of the Ohio Police and Fire Pension Fund physical and to serve a one (1) year probationary period, noting- his physical has been completed but waiting on results. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Kambelos then swore in Lieutenant Young.

Fire Chief Wright requests a motion to approve the appointment of Chad Evans as a part-time firefighter/EMT at the established rate effective June 14, 2023. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman stated that Officer Caitlyn Powell is being recognized for her meritorious performance with a Certificate of Commendation for her meritorious service and professionalism to the Pierce Township Police Department over the last twelve months.

Administrator Williams updated the Board on Legendary Run, request to alter building material requirements within the consent decree for Parcel G fronting White Oak Rd. Attorney Barbieri stated needed is consent to agree from the township. Property owner is to pay any cost, (legal, zoning etc.) Needed to proceed is an addendum to remove parcel from the court ordered consent decree will be presented by Legendary Run HOA at the regular July 12<sup>th</sup> board meeting.

Mr. Nick O'Mally and Mr. Jack O'Keefe representatives of Enterprise Fleet Rental discussed the proposed contract with Pierce Township for the management and lease of vehicles.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Mr. Tim Ford ask about dog ordinance, neighbor is complaining about his dog barking. The neighbor's dog has attacked his dog. Chief Broxterman gave him his business card to contact him about this matter.

**DEPARTMENTAL UPDATES:**

Police Chief Broxterman spoke about casting with Cops. The event was held last Saturday at Locust Lake. There were 22 children and they received fishing poles and tackle boxes.

Fire Chief Wright spoke about the Public Safety Day at Kroger's. The Bethel fire department and Central Joint came down and helped with this event. Walmart reached out to the fire department to do this event also.

Fire Chief Wright reported on the water main breaks on Merwin Ten Mile Rd. Also, there was a fire in Legendary Run.

Service Department Director Koehler having the stone walls in the cemetery repaired. (trustees agreed to use Prestwick TIF# 2 funds for repairs pending legal guidance.) Painted 25miles per hour onto Green and Gaskins Rds. The service department attended a chain saw safety course.

Chairman Dresie of the parks committee provided a recap of the first movie night in the park, the next movie night is September 16<sup>th</sup> at Shank Park. Legendary Run will be sponsoring the 4<sup>th</sup> of July bike parade. Concert in the Park is August 26<sup>th</sup> at Locust Corner Park, there will be food and beer trucks and the Dan Varney Band will be playing.

Community Development and Planning Director McCarthy mentioned the Grand Opening of the Stonehouse Brewery and Restaurant held June 3<sup>rd</sup>. Also updated on the nuisance actions at 962 Legendary Run, 3603 Turnberry Dr. 100 Pond View Dr. and 2825 Pond Run Rd. (turned over to law director). Attorney Barbriere reported at 100 Pond View Dr. is in litigation, 2825 Pone Run Rd. date for trial injunction hearing is October 5th, 2023 and is open to the public.

Administrator Williams requested motion to approve joint meeting with the Pierce Parks and Greenspace Committee at Spencer Shank Park will be held July 19<sup>th</sup> at 6:30p.m. (an ice cream truck will there) Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Freeman reported and discussed the NRAC Grant match for the purchase of approximately 22 acres (parcel) from St. Bernadette. The match from the township is \$90,000.00 and the grant is for \$265,000.00.

Chairman Kambelos made the motion for funding of the \$90,000.00 match coming from the Kroger TIF. Trustee Kelly seconded the motion. Roll call: All aye.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of April, 2023 in the amount of \$528,327.75 and May 2023 in the amount of \$445,817.71. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of May, 2023 in the amount of \$519,232.01. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to accept the contract with Enterprise Fleet Management. (This motion was tabled)

Fiscal Officer Schwey requests a motion to approve Resolution 2023-015 as amended here this evening declaring the official intent and reasonable expectation of Pierce Township to reimburse its Prestwick TIF fund for the CJ19y/CJ120y, Cole Road Erosion Mitigation Project with the proceeds of tax- exempt debt issued by the State of Ohio. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to approve Resolution 2023-012, the revised Clermont County cost of sharing formula for the State of Ohio Local Government Fund. The new formula will result in a slight increase in revenue to the townships. Trustee Freeman represented Pierce Township on the committee and can further discuss the new formula with other Clermont County governments. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion to approve a contract with Brandstetter/Carroll, Inc. to perform a comprehensive facility needs analysis for the township in the amount of \$32,000.00. The project will be funded through the Prestwick Tax Increment Financing Districts. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests discussion on a proposed policy governing special events within the community, both sponsored by the township and independently organized and managed events. (This motion was tabled)

Police Chief Broxterman requests a motion to purchase new uniforms for the Police Department from AFOX Solutions at a cost not to exceed \$22,763.00. New uniforms were part

of the Police Departments capital improvement plan for the year 2023 calendar year. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase new badges and hat badges from Badge & Wallet for \$5,781.50. These badges and hat badges are included in the new uniform costs. Several months back the Police Department budgeted \$30,000.00 for new uniforms in the 2023 CIP. The actual cost of the uniforms, patches and badges will not exceed \$30,075.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase two vehicle license plate reader cameras with a one-year service agreement from Flock Safety, Inc. at a cost not to exceed \$7,300.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion accept the resignation of part-time Firefighter/EMT Jadin Holmes effective June 1, 2023. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of new firehose and firefighting gloves from Vogelpohl Fire Equipment in the amount of \$10,524.00 noting that \$10,000.00 of the expense will be covered by an equipment grant received from the Ohio State Fire Marshal's office. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of rope rescue and water rescue equipment and personal protective equipment from Vogelpohl Fire Equipment in the amount of \$12,049.20 noting the costs of this equipment are being covered by a donation of \$12,050.00 received from the Amelia American Legion Auxiliary 773. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the purchase of four shade covers over the benches at the Locust Corner Park from Belson Outdoors in the amount of \$9,679.55. (100% funded through the Clermont County Parks Grant) Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the purchase of four cargo net walls that need replaced at the Locust Corner Park playground equipment to GameTime in the amount of \$3,165.29. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the following roadways (attached list) from Clermont County Engineer into Pierce Township roadway database for a total of 1.333 miles. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the expenditure of \$3,400.00 with JR Trees, LLC for the removal of eight trees at Groh Park next to the new

playground. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to approve Resolution 2023-013, a resolution adopting the Pierce Township, Ohio 2023 Land Use Plan. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to approve Resolution 2023-014, a resolution declaring a nuisance action in accordance with the Pierce Township Zoning Resolution, Article I, Section 8 (Zoning Permit Required) regarding the inactive site at 3603 Turnberry Drive. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests approval of the appointment of Mr. Richard Schuler for a five (5) year term to the Pierce Township Zoning Commission as a regular member of the Commission. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests approval of the appointment of Mr. Steve Bergman for a two (2) year term to the Pierce Township Zoning Commission as an alternate member of the Commission. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

**OTHER BUSINESS:**

No other business.

**EXECUTIVE SESSION:**

Chairman Kambelos made the motion to enter into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation at 8:30p.m. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Chairman Kambelos made the motion to enter into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(8) to discuss confidential information related to economic development prospect. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Chairman Kambelos made the motion to enter into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee or official. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Kelly made the motion to leave executive session at 10:04 with no action being taken by the Board. Seconded by Trustee Freeman. Roll call: All aye.

**ADJOURNMENT:**

Trustee Freeman motion to adjourn the meeting at 10:05p.m., seconded by Trustee Kelly.  
Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on July 12, 2023.

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Chairman Pete Kambelos, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer