

Pierce Township Trustees
Regular Meeting Minutes
December 8, 2021

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, December 8, 2021 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Trustee Peter Kambelos, Trustee Nicholas Kelly and Chairman Allen Freeman were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Police Chief Jeff Bachman, Service Department Director John Koehler, Planning and Zoning Administrator Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Mrs. Darleen Page led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the November 10, 2021 Regular Meeting Minutes and November 24, 2021 Special Meeting Minutes. Trustee Kelly made the motion to approve and seconded by Trustee Kambelos. Roll call: All aye.

DEPARTMENTAL CELEBRATIONS & UPDATES:

Police Dept.- Police Chief Bachman reported on Biggby's grand opening, 4 juveniles were caught breaking into the Morris House on Oak St. Interviews for the new police chief will be held Thursday and Friday.

Fire/EMS-Fire Chief Wright spoke at Lead Clermont Class. Mr. Kramer of Kramer & Associates discussed with the Fire Chief the growth in the area, will be drafting a survey. Two fatal accidents on Gaskins Rd. and White Oak Rd. Assistant Fire Chief posting, received 8 applications.

Service/Streets/Cemetery-Service Director Koehler reported that all the streets for paving this year has been completed. The parking lot will be done in the spring of 2022.

Parks- Randy Page of the Parks Commission reported the committee met with The Kleingers Group for ideas and improvements for the township's parks. The park bench program has been changed to a donation program. Groh Park cleanup day was successful. Trustee Kambelos came out to support and help with the cleanup. Reminder Christmas Parade is December 12th beginning at 2:00p.m., December 16th first annual Christmas Tree Lighting beginning at 7:00p.m. and an Easter Egg Hunt will be held April 16th and a parks cleanup day is scheduled for March 26th.

Planning & Zoning Activity-Updates-Planning & Zoning Administrator McCarthy reported 22 permits were issued, workshop is being planned for planning and zoning. Six applications have been received for the Land Use Committee.

Administration- Administrator Rokey has been corresponding with Rumpke Waste with regards to billing fees. OPWC District 10 stated there will be another mailing for nominations.

Administrator Rokey requests a motion when received from OPWC District 10 to cast votes for Monroe Township Trustee Tom Peck and Pierce Township Trustee Allen Freeman. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Rokey brought before the Board a proposal from Clemans Nelson to review and update the townships policy manual, not to exceed \$5,500.00. Discussion followed. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Date for Special Meeting is Monday, December 27, 2021, Public Records Meeting starting at 5:45p.m. and Special Meeting to begin at 6:00p.m.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of November, 2021 for \$484,661.88. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of November, 2021 in the amount of \$302,342.51. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment to West Clermont Schools in the amount of \$98,762.81. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve payment of \$2,700.00 for a prepaid time block for IT Services from CSM, Inc. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Bachman requests a motion to pay the 2020 Clermont County 911 Dispatch and Communication Center invoice in the amount of \$28,477.82. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the annual invoice to ESO Solutions, Inc. for our fire reporting software package in the amount of \$4,439.20. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Firefighter/Paramedic Andrew Petronio as a full-time member effective December 11, 2021 at 0600 hours, and to re-classify him as a part-time member at the established rate effective December 12, 2021. Trustee Kambelos requests a motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignations of part-time Firefighter/EMTS Jacob Toole and Zachary Dapper effective December 1, 2021 (noting that these members were hired but never officially started due to employment at other departments). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to surplus out of date turnout gear and personal protective equipment, having no value and no practical use to Dr. Walton Webson on behalf of the Antigua and Barbuda Consulate General. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright with the concurrence of Police Chief Bachman requests a motion to approve the purchase of a 2022 Polaris Ranger 1000 EPS from Midwest Polaris in the amount of \$18,755.00. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2021-036 authorizing an agreement with the Board of County Commissioner of Clermont County for resurfacing of township roads in the amount of \$602,709.54. Discussion followed. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the one-year contract proposal from Stratus Building Solutions to clean administration each Wednesday at the cost of \$315.00 per month. (\$73.00 per week). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2021-037, a resolution increasing Pierce Township Cemetery Rates effective January 1, 2022 per schedule attached and incorporated within this resolution. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 2021-038, authorizing sale of township real estate in the former Village of Amelia located at 46 Oat St. (cell tower site). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 2021-039, a resolution authorizing the Pierce Township elected officers to join the Coalition of large Ohio Urban Townships (CLOUT) and pay the membership fee of \$200.00. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 2021-040, a resolution in support of capital grant funding for the Liberty Landing Project in New Richmond, Ohio. Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion for Resolution 2021-041, a resolution establishing policy for private improvements located in Pierce Township Right of Way. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

OTHER BUSINESS:

Trustee Kelly asked where we are standing with dissolving the former Village of Amelia. Administrator Rokey reported that the 1099's are completed and waiting for the state to finalize everything.

Trustee Kambelos asked where the township stands regarding the lighting petitions. Administrator Rokey reported there has not been much response. Not even close to getting 51% response.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Stan Shadwell concerned about a water main (sprinkler) going into Royal Troon. Service Department Koehler to contact Clermont County Water Dept.

Mr. Ed McCoy wished all a Merry Christmas and thanked the trustees and administrator for all their work with dissolving the former Village of Amelia.

EXECUTIVE SESSION:

Chairman Freeman requested a motion to have the Board of Trustees to enter executive session, as authorized by Ohio Revised Code Section 121.22 (G)(1); to consider the appointment and compensation of public employees. Trustee Kambelos made the motion to go into executive session at 7:50p.m. seconded by Trustee Kelly. Roll call: All aye.

Trustee Kambelos made the motion to leave executive session and return to the regular meeting of the Trustee at 8:55p.m., seconded by Trustee Kelly with no action being taken by the Board. Roll call: All aye.

Trustee Kambelos made the motion to approve the increase salary rate for Administrator Rokey to 3.75% retro back to July 27, 2021. Seconded by Trustee Kelly. Roll call: All aye.

ADJOURNMENT:

Trustee Kelly motion to adjourn the meeting at 8:57p.m., seconded by Trustee Kambelos. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on January 12, 2022.

Chairman Allen Freeman, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer

NEXT REGULAR MEETING:

January 12, 2022 at 6:30p.m.