

Pierce Township Trustees
Regular Meeting Minutes
October 13, 2021

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, October 13, 2021 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Trustee Peter Kambelos, Trustee Nicholas Kelly and Chairman Allen Freeman were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Police Chief Jeff Bachman, Service Department Director John Koehler, Planning and Zoning Administrator Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Clermont County Prosecutor Mark Tekulve led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the September 8, 2021 Regular Meeting Minutes. Trustee Kambelos made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

SPECIAL RECOGNITION:

Trustee Kelly gave a special recognition to Clermont County Prosecutor Mark Tekulve for the county's assistance with the St. Andrews Apartment Complex regarding the safety and well-being of the community.

Trustee Kelly read and made the motion to approve Resolution 2021-033, a resolution commending Clermont County Prosecutor Mark Tekulve. Seconded by Trustee Kambelos. Roll call: All aye.

DEPARTMENTAL CELEBRATIONS & UPDATES:

Police Dept.-Nothing to report.

Fire/EMS-Fire Chief Wright reported no update on the Polaris vehicle, also the new power cot has arrived. The police chief and fire department worked with the New Richmond Schools on their safety program.

Service/Streets/Cemetery-Service Director Koehler reported replacing curbs and gutters, paving will be starting soon. Have culvert issues on Holly Ridge. Working with county engineer on a grant opportunity.

Parks-Doug Dresie-discussed having a volunteer step forward to rework the frisbee golf course at Shank Park, at no cost of the township. Fall cleanup is set for November 13th. Planning a walk event, Christmas Tree lighting. Will be getting a proposal from Kleingers updates to park masterplan regarding the parks in the former Village of Amelia. Looking to do a Christmas event with a lighting of a Christmas Tree. Fall cleanup is scheduled for November 13th.

Planning & Zoning Activity-Updates-Planning & Zoning Administrator McCarthy reported the number of housing permits are down. Kristin Cannon is a great addition to our team.

Administration- Administrator Rokey reported that Rumpke Waste will be changing the collection date for Prestwick from Monday's to Wednesday's. Rumpke will be doing all the notifications to the residents.

The township has had an indigent burial, where the person has no family. Assistant to the Administrator Laura Waczovszky pursues the paperwork to receive a refund from the state. The township will be using some of the ARP Funds (American Recovery Program) for the parks masterplan, comprehension approach, concept drawings, educational programs.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of September, 2021 for \$593,140.33. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the emergency repair to the 2016 Dodge 4500 ambulance to Arnold's Marathon in the amount of \$5,300.00. Trustee Kambelos requests a motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of a Porta Count Fit Tester Model 8048-T from Vogelpohl Fire Equipment in the amount of \$17,925.00 noting that this equipment is to be paid for from remaining CARES Act funds and available for all township department's use. Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Firefighter/Paramedic Brandon Bucksath as a full-time member effective October 10, 2021 and to re-classify him as a part-time member at the established effective rate October 11, 2021. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of full-time Firefighter/Paramedic Shayna Striblen effective October 23, 2021. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$47,078.00 for a 2021 Ram Truck 3500 4WD Reg Cab Tradesman from Mark Williams Auto Group. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$10,790.00 for a 2021 Utility Bed for the 2021 Ram Truck 3500 4WD Reg Cab Tradesman from Mark Williams Auto Group. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to submit an application to the ODOT Township Stimulus Program for the Holly Ridge Storm Sewer Rehabilitation project.

(Application deadline is November 19th.) Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion for Resolution 2021-0030, authorizing a tax abatement to Stone House, LLC through the Rural Enterprise Zone Legislation. Discussion followed. Mr. Luken made statement that he is not for tax abatements. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion directing staff to initiate the process to review and update the Pierce Township Land Use Plan. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion to direct staff to call for volunteers to fill vacancies on the Board of Zoning Appeals (1 full appointment to a 5-year term running from November 1, 2021 – October 31, 2026 and 2 alternate positions with 2-year terms from November 1, 2021 – October 31, 2023) Note: incumbent will continue to serve until re-appointment or replacement. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Rokey requests a motion to approve an agreement with Kleingers Engineering to provide Master Plan Design Services for Groh, Spencer Shank and Locust Corner Parks in the amount of \$9,900.00 to be paid from ARP funds. (Note: 3-D renderings for one or all parks can be requested for an additional fee at a later date.) Discussion followed. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion to allow flexibility in the use of sick leave time due to COVID impacts requiring quarantine and causing needs for convalescent care and child care in employees immediate family. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 2021-031, a resolution authorizing sale of township real estate in the former Village of Amelia located at 64 Charmalee in Batavia Township. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 2021-032, a resolution authorizing sale of township real estate in the former Village of Amelia located at 66 Charmalee in Batavia Township. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

OTHER BUSINESS:

Trustee Kambelos made the motion to approve Halloween Trick or Treat Night, October 31st, from 6-8p.m. Seconded by Trustee Kelly. Roll call: All aye.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

No public comment.

ADJOURNMENT:

Trustee Kelly motion to adjourn the meeting at 7:45p.m., seconded by Trustee Kambelos. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on November 10, 2021.

Chairman Allen Freeman, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer

NEXT REGULAR MEETING:

November 10, 2021 at 6:30p.m.