



**GREEN SPACE/PARK COMMITTEE  
MEETING MINUTES**

**DATE:** September 6, 2018

**IN ATTENDANCE:**

**George Carpenter            Pat Hogan                    Doug Dresie**  
**Lori Wilson                    Tina Fredricks**

	<b>Park Fest Results</b>
1.1	George shared the attached budget reconciliation. Net profit (\$7,400) was about the same as last year. The following are some key points: <ul style="list-style-type: none"> <li>• Sponsor fundraising was key. \$2k from Fischer</li> <li>• Sales were down across the board compared to past years.</li> <li>• The Dunk Tank was not worth the expense.</li> </ul>

	<b>Dog Park Update</b>
2.1	Grant News – Unfortunately, we were not successful with the grant application. This is an annual application so we will apply again next year. Doug suggested requesting feedback from the organization regarding what makes a strong application. Lori stated that he winners were larger population centers. We may want to consider expanding the geography served to boost population in the next grant. Tina stated that she is aware that Brown County received a grant for a dog park. She is not sure of the source of the grant, but, will inquire.
2.2	Great Pupkin Parade – Event is scheduled for Sunday, October 28 <sup>th</sup> at 11:00am. The group considered incorporating kids for trick or treat as a part of the event. We may also consider hay rides. Doug to check with Bill Harman regarding his tractor and if he still has the trailer he used in the neighborhood. Doug is also to check on the person that lives in Stonehaven who may volunteer to be a DJ. There will be a food vendor for the event (DR Concessions).
2.3	Dog Park Fundraisers: <ol style="list-style-type: none"> <li>1. September: Paint Your Pet - \$40 cost. Participants send a photo of their pet beforehand, and a tracing will be prepared for the event. So far only 3 participants have signed up.</li> <li>2. November: Potentially Chik-Fil-A? Doug to reach out to Tom Sutton.</li> <li>3. 2019 Planning: Widen the circle for resident letters. Start targeting business for 2019.</li> </ol>

	<b>Initiatives</b>
3.1	Park Rules – Lori distributed draft rules. All are to review and provide comments. Final draft would need to be approved by Trustees. Rules would be posted on the Township website.
3.2	Policies – Park policies will pertain more to usage. Items are to include ball field reservations, activity policy, rental of facilities as they are added to the park.
3.3	Expense Reimbursement Procedure – George discussed with Debbie Schwey. George created a form that Debbie liked. The form will be used and signed off by George who will then submit to Debbie. Doug gave receipts for signs that Randy Page was seeking reimbursement to George.

<b>Park Improvements</b>	
4.1	Bridge Landscaping Work Day – September 29, 9am-12pm. John Koehler will be available with a backhoe to pull out large bushes as well as bring over topsoil. We do need to coordinate with Jan Witkowski and the Garden Club. Zach Hininger did have funds (~ \$200) left from his Eagle Scout project. We could use these funds to purchase plan material.
4.2	Invasive Removal Work Day – November 17, 9am-12pm. Focus will be the main park. Pat is coordinating with the Scout troop as they have a conservation project requirement.
4.3	Bench rehabilitation – The benches look great!! Special thanks to Randy and Darlene Page as well as the Service Department for the concrete pads.

<b>New Business</b>	
5.1	Pierce Preserve – Parking Lot update? There is no update at this time. It is pending funding by the township. We should get the map on the website.
5.2	Tennis court/Basketball court condition – More people are complaining about the tennis court needing resurfacing. There is also a large crack on the basketball court. This potentially be a liability issue. We should look for potential solutions and bring up to the Trustees.
5.3	The Moscow Monarchs have reached out and would like to make Pierce Park their home field. We need to establish conditions such as their responsibility to mark the field and provide hay bales for backstop. They would also need to reserve the field as groups are required to do so for practices. Should we charge them for the use? They are a non-profit and it could drive some more interest to the park (potential fundraising opportunity?). The committee is in favor of allowing this. George is to bring up to the Trustees at their meeting on September 12.

**NEXT MEETING:        WEDNESDAY, October 3, 2018, 6:30pm**

**Minutes prepared by: Doug Dresie**



9/7/2018

**Park Fest '18  
Budget Reconciliation**



**2016 NET 2017 NET 2018 NET NOTES**

**RECEIPTS**

<b>SPONSORSHIPS &amp; FUNDRAISING</b>	\$9,700.00	\$10,300.00	\$10,949.65	2017 & 2018 includes \$4,000 from township & Meijer Gift Card
<b>EVENT RECEIPTS</b>				
<b>FOOD &amp; DRINKS</b>				
				#NAME?
Burgers & Dogs	\$667.50	-----	-----	Leg. Run donated food in '16, Donated \$500 in 17 & 18
Beer & Alcohol	\$2,220.00	\$1,630.00	\$1,182.00	Cost was much higher in '16 due to barrels
Pop & Water	\$626.95	\$360.00	\$351.00	Includes Cookies, Pnuts & Coozies (Pop was \$2 in '16 & '18, \$1 in '17)
Pizza	\$400.00	\$320.00	-----	
Kona Ice	\$192.00	\$135.00	\$100.00	
Jersey Mike's	-----	\$150.00	\$132.50	Estimated
Gold Star	-----	-----	-----	
Funnel Cakes	-----	-----	\$100.00	
Coozies	-----	incl. w/ Pop & Water	\$38.00	
<b>ACTIVITIES</b>				
Raffle (Net)	\$685.37	\$596.00	\$439.00	
Split the Pot (Net)		\$227.00	\$262.00	
Bounce House				
Vintage Baseball	-----	-----	-----	
Car Show	\$300.00	\$110.00	-----	
Closest to the Pin GOLF CHALLENGE	-----	-----	\$215.00	
Chili Cookoff	-----	-----	\$305.00	Includes entrée fee and \$120 in People's Choice Donations
Dunk Tank			\$54.00	
Donations			\$26.00	
Vendor Booth - Amy Imbus			\$100.00	Estimated
<b>MISCELLANEOUS</b>				
Donations				
Balance from Meijer Gift Card				
<b>TOTAL RECEIPTS</b>	<b>\$14,791.82</b>	<b>\$13,828.00</b>	<b>\$14,254.15</b>	

**EXPENSES**

<b>INFRASTRUCTURE</b>				
Booth Tents	\$0.00	\$660.00	\$660.00	
Stage	\$1,300.00	\$1,400.00	\$1,500.00	
Stage Permits	\$159.65	\$159.65	\$159.65	
Port-A-Lets	\$382.00	\$300.00	\$387.50	
Lighting	\$174.00	Donated	-----	
<b>ENTERTAINMENT</b>				
Band 1	\$250.00	\$200.00	\$200.00	
Band 2	Donated	-----	-----	
Feature Band	Donated	\$1,000.00	\$1,000.00	
Sound & Lights	\$600.00	\$600.00	\$600.00	
Vintage Baseball	-----	\$200.00	-----	
Clowns	-----	\$100.00	-----	
Chili Cook-Off				
<b>FOOD &amp; DRINKS</b>				
Beer & Alcohol	\$801.82	\$422.13	\$399.03	After refund for unopened cases
Alcohol Permits	\$40.00	\$197.89	\$40.00	
Pop & Water	\$196.63	\$173.32	\$173.28	includes \$9.60 used for Dog Park Fundraiser Pool
Burgers & Dogs	Donated	-----	-----	
Food Permits	\$24.00	-----	-----	
<b>ACTIVITIES</b>				
Bounce House	Donated	Donated	Donated	
Dunk Tank	-----	Am. Legion	\$285.00	
Dunk Tank Insurance			\$375.00	
<b>MARKETING</b>				
Yard Signs & Banners	\$561.72	\$575.12	\$586.50	Includes Day of Event Signs & Banners
T-Shirts	\$614.88	\$587.10	\$487.47	
<b>MISCELLANEOUS</b>				
Volunteer Thank You	\$52.11	-----		
<b>TOTAL EXPENSES</b>	<b>\$5,156.81</b>	<b>\$6,575.21</b>	<b>\$6,853.43</b>	

**ESTIMATED NET PROFIT \$9,635.01 \$7,252.79 \$7,400.72**