



**GREEN SPACE/PARK COMMITTEE
MEETING MINUTES**

DATE: September 1, 2021

IN ATTENDANCE:

Pat Hogan Doug Dresie Randy Page Loretta Rokey Darlene Page George Carpenter
Erin Minella Michelle Balside Mark Cann John Koehler Kristin Cannon

Park Improvements	
1.1	<p>Master Plan Worksheet Review:</p> <ul style="list-style-type: none"> Doug updated the Worksheet to incorporate comments from Mark Cann (pdf attached). All are requested to provide input with assignments and potential dates for goals. Erin requested the Excel file for the Worksheet as she has some ideas and recommendations for the content and formatting. Doug is to send to Erin. Loretta noted that some park projects may qualify for funding from COVID relief. The Township has engaged Kleingers to review the list of items in the Master Plan for recommendations and to develop plans for bidding
1.2	<p>Locust Corner Ballfield Rework/Netting for Tennis/Basketball Courts:</p> <ul style="list-style-type: none"> Mark Cann has solicited material quotes for netting. AAE Sports has quoted \$25K for a baseball backstop with padded wall, line posts, and netting (material only). They quoted \$15K for replacing the tennis court chain link with netting and posts (material only), and \$4500 to replace the basketball fencing with the netting and posts (material only). John expressed durability concerns with kids climbing on the nets. Many sports facilities are turning to netting vs. chain link. Loretta has Kleingers reviewing options for reconfiguration of the ballfields to potentially have one field with the backstop near the tennis courts and oriented to the northwest. Kleingers is aware of the time sensitivity of the ballfields and the Clermont County Parks grant of \$10 which must be spent by February 2020.
1.3	<p>Accessible Swings</p> <p>Doug researched some potential accessible swings and the group reviewed. Loretta noted that Kleingers would also review this need. Clearance requirements around the swings needs to be considered as it may require removal of more than one swing</p>

Groh Park	
2.1	<p>Vandalism Updates:</p> <p>There has not been further vandalism since late July. John noted that surveillance cameras have been re-installed.</p>
2.2	<p>Skateboard Park Removal:</p> <p>This is to be brought up in the Trustee Meeting on September 8, 2021, for their review. The Service Department could remove by the end of the year or this may be a volunteer project.</p>

Other Business	
3.1	<p>Park National Bank Volunteer Event:</p> <p>Randy has been contacted by Park National Bank for a volunteer project/workday on Friday, September 17th. It was recommended that they dismantle the Skateboard Park at Groh Park. The Service Department would</p>

	pick up the disassembled material. The group could also clean-up the remnants of the homeless camp in the wooded area adjacent to the park.
3.2	Fall Clean-up Work Day: The date is Saturday, November 13, 2021 from 9am - 1pm at Groh Park. Invasive plant removal will be the focus. Dan Newyear is recruiting students from UC. The Township will start e-mail blasts beginning of October. Doug will provide content.
3.2	Park Event Ad-Hoc Committee Update: <ul style="list-style-type: none"> • Mark advised that the October event will be postponed as there isn't time to adequately plan. • Mark noted that there are 6 to 7 new recruits who have expressed interest in participating. Mark noted that he would like to see a group of about 20 people. • The next meeting is 9/7/21 at 6:30pm.
3.4	Vision/Mission Statement/501c3 Development: The group reviewed the latest draft. Randy noted that the added wording would be beneficial for securing grants. Doug will send the document to Erin for input.
3.5	Trustee Request Form: The group reviewed the form. Loretta noted that it may not be helpful and may actually create additional procedural requirements. The key is that items discussed be brought up in the Trustee meetings. This may be accomplished in an e-mail from Doug to Loretta.
3.6	New Trail Signs: Pat stated that he has the signs for the new hiking trails recently completed at Locust Corner Park, and will start installing them on 9/2/21.
3.7	Bench Donation Program: Mark suggested that the pricing be raised for the Park Donation Program. The group discussed potentially raising to \$1,900 to \$2,000, due to rising costs of benches, concrete, etc. Doug to review pricing and have a recommendation for the Trustee Meeting on 9/8/21.

NEXT MEETING: WEDNESDAY, October 6, 2021, 6:30pm

Minutes prepared by: Doug Dresie

PIERCE TOWNSHIP PARKS MASTER PLAN WORKSHEET

Original concept developed by M. Cann										09/06/21		
Priority Legend:												
1 - Urgent: requires immediate action due to safety and/or perception issues												
2 - Moderate: could become urgent status if not addressed in a timely manner												
3 - Future: requires planning, funding or other items to bring to fruition												
Project Legend:												
FND - Funding needed		PPT - Pierce Pres/Trails		LCDP - Locust Corner Dog Park		ADI - Arboretum Development Initiative		PM - Park Maintenance		AR - Arrowhead Park	SSP - Spencer Shank Pk	TD - Tree Donation Program
TW - Township Website		GP - Groh Park		LCRA - Locust Corner Recreational Area		HBT - Hiker/Biker Trails		UOP - Use of Park		FUN - Fundraising	NA - Nature Areas	TW - Township Website
PROJECT NUMBER	LOCATION	PRIORITY (see legend)	Funding Source	WORK	EFFORT/RESOURCES/ESTIMATED HOURS AND OR COSTS REQUIRED	LOGIC	ASSIGNED TO/ OWNER	DATE ASSIGNED	TARGET COMPLETION DATE	ISSUES/NOTES		
ADI-1	Arboretum Development Initiative	2	Public/ Private	Develop and maintain a Level One Arboretum	Staff, park committee, outside expertise	Tie to Tree Donation Program. Could be major community attraction and prestigious initiative	Randy Page					
AR-1	Arrowhead Playground	3	Public/ Private	Restore playground area to greenspace	Service Department Staff	Safety, image, appearance and enrichments to area	John Koehler			General public opinion expressed in 07.22.2021 Special Parks Meeting, is that area should be left green space.		
FUN-1	Fundraising	1	Public/ Private	Develop master plan for fundraising activities including identification of opportunities, best practices and energetic, proactive approaches	May require a subset fundraising committee for this work	Ongoing need to foster growth and momentum	Doug Dresie					
FUN-2	Fundraising	1	Public/ Private	Form 501c3 Park Foundation	Staff, park committee, outside expertise	Fundraising tool	Anne Campbell		12/31/21			
GP-1	Groh Park	1-FND	Public	Playground equipment replaced. Consider options for smaller kids while maintaining those that appeal to other ages.	Staff. Funding is major issue	Safety, image, appearance and enrichments to area				Funding is major issue.		
GP-2	Groh Park	2-FND	Public/ Private	Shelter house and tables need repair and/or replacement	Volunteer/Staff. Assess scope of repairs/replacements and costs and then develop work plan	Safety, image, appearance and enrichments to area	John Koehler			Service Dept. has performed some repairs. Overall scope to be assessed.		
GP-3	Groh Park	1-FND	Public/ Private	Add ADA swings or other accessible equipment.	Research products and solicit quotes. Service Dept Install. Funding needed.	Enhance resident's experience	Doug Dresie			Funding needed.		
GP-4	Groh Park	1	Public	Remove skate park equipment	Service Department Staff.	Safety, image, appearance and enrichments to area	John Koehler		12/31/21	Service Department staff priorities.		
GP-5	Groh Park	2-FND	Public/ Private	Add benches along walking paths.	Volunteer/Staff	Comfort. Enhance resident's experience				Bench donation program potential.		
GP-6	Groh Park	3-FND	Public	Add basketball hoops	Staff. Funding.	Increase capacity for play.				Funding and prioritization.		
GP-7	Groh Park	3-FND	Public	Add restrooms with running water.	Large project. Competitive bid/contractor built.	Comfort. Enhance resident's experience				Funding.		
GP-7	Groh Park	3-FND	Public	Add pickle ball court and tether ball court.	Review park layout. Potential use of skate park area. Service Department or work contracted.	Attract and encourage activities by residents and guests				Funding. Potential for County Parks Grant application.		
HBT-1	Hiker/Biker Trails	2-FND	Public	Extend existing hiker/biker trail from Legendary Run golf course maintenance building to Inverness lift station	Staff. Estimated 500'- 600' of trail needed. Negotiate trail easement with 4 property owners. This project, along Locust Corner Road, was discussed with the property owners in March or April of 2015. Hershner even made up easement plats with the trail depicted. This could be done in phases: e.g., 1st Phase: "rough" trail of gravel or mulch, then as monies become available; 2nd Phase: blacktop and detailed completion.	This will bring closure to the promised hiker/biker trail that was to totally encircle Legendary Run some 20 years ago. This will also offer "connectivity" from Royal Troon, Inverness, Mackenzie Crossing, Castlestone and Turnberry in a more direct and less arduous trek to get to the Locust Corner trail hub, recreational fields and learning/event center						
HBT-2	Hiker/Biker Trails	3-FND	Public/ Private	Feasibility study on more connectivity to parks and neighborhoods	Staff, park committee, outside expertise	Create close knitting of communities and neighborhoods where practical						
LCDP-1	Locust Corner Dog Park	1	Public	Update Website, Cerkl, Social Media notifications that park is open and install "Now Open" sign at entry along Locust Corner Road	Township Staff; 3 hrs.	Make better effort to "sell" and "market" our community asstes.	Loretta Rokey			Staffing constraints/workload.		
LCDP-2	Locust Corner Dog Park	2-FND	Private	Seating needed. Fundraising required	Volunteer/Staff	Comfort. Enhance resident's experience			09/30/21	Two benches donated and have arrived. Plaques ordered.		
LCDP-3	Locust Corner Dog Park	3-FND	Public/ Private	Agility equipment to be added in future. Fundraising required	Volunteer/Staff	Enhance resident's experience	Lori Wilson					
LCP-1	Locust Corner Park	3-FND	Public/ Private	Bill Brewer Memorial	Volunteer/Staff	Tribute to fallen officer and township resident	Jeff Bachman					
LCP-2	Locust Corner Park	3-FND	Public/ Private	Shelter	Volunteer/Staff	Stimulate family usage and events				Completed/In Progress - See UOP-1		
LCP-3	Locust Corner Park	3-FND	Public/ Private	Exercise equipment on paved walking trail	Volunteer/Staff	Encourages mobility and healthful activities						
LCP-4	Locust Corner Park	3-FND	Public/ Private	Playground equipment/features	Volunteer/Staff. ADA equipment	Larger resident segment appeal. Cross-generational draw	Doug Dresie					
LCP-5	Locust Corner Park	3-FND	Public/ Private	Playground equipment/features	Volunteer/Staff. Additional seating needed	Larger resident segment appeal. Cross-generational draw						
LCP-5	Locust Corner Park	3-FND	Public/ Private	First Responders Memorial	Volunteer/Staff. Elements to be defined	Branding						
LCP-6	Locust Corner Park	3-FND	Public/ Private	Playground bench shade	Volunteer/Staff. Shading needed	Larger resident segment appeal. Cross-generational draw						
LCP-7	Locust Corner Park	3-FND	Public/ Private	Playground equipment/features	Volunteer/Staff. Multi-generational play/cornhole	Larger resident segment appeal. Cross-generational draw						

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LCRA -1	Locust Corner Recreational Areas	1-FND	Public	Replace all fencing	Staff. 2021 estimate is \$50,000 for ballfield alone. Outsourcing required. May need to be accomplished in phases.	Safety, image, appearance and enrichments to area				Steel prices have driven up cost above thresholds for competitive bidding and far exceeds grant resources. Recalibrate scope and design as exact duplication of fencing may not be needed. Possibility of leaving existing poles in place to reduce costs. Also combination of black vinyl and electrostatic painting may be possible to reduce costs. Existing lengthy sideline fencing may not be required. Existing height of backstop may not be required. Other ideas should be considered.		
NA-1	Nature Areas	2	Private	Trail repairs needed	Partial Eagle Scout project on some of this, but additional volunteer work desired	Safety, image, appearance and enrichments to area	Pat Hogan					
NA-2	Nature Areas	2	Private	Ongoing invasive plant removal required	Partial Eagle Scout project on some of this, but additional volunteer work is needed	Safety, image, appearance and enrichments to area	Pat Hogan					
NA-3	Nature Areas	2	Private	Signs and markers needed	Partial Eagle Scout project on some of this, but additional volunteer work and sign/marker costs to be defined	Safety, image, appearance and enrichments to area	Pat Hogan					
PM-1	Park Maintenance	3-FND	Public	Service department personnel addition	Staff	Required for proper overall park maintenance	John Koehler			To support Parks Maintenance Plan implementation.		
PM-2	Park Maintenance	2	Public	Annual evaluation of maintenance costs	Staff	Cost control	Koehler/Rokey					
PM-3	Park Maintenance	2	Public	Annual maintenance plan review	Staff	To secure proper grounds appearances and facilities	Koehler/Rokey					
PM-4	Park Maintenance	2	Public	Creation of documented Parks Maintenance Plan to define work scope, roles and responsibilities, scheduled check-offs of grounds and facilities and other requirements to ensure upkeep, appearances and problem avoidance	Staff	To secure and control proper grounds appearances and facilities	Koehler/Rokey					
PM-5	Park Maintenance	2	Public/ Private	Invasive plant removal and reforestation in all parks	Staff, park committee, outside expertise	Resident memorialization	Dan Newyear		Ongoing	Groh Park work day scheduled for 11/13/21.		
PPT-1	Pierce Preserve & Trails	3	Public/ Private	Maintenance and improvements as required and approved by NOPE group	Partial Eagle Scout project on some of this, but additional volunteer work desired	Safety, image, appearance and enrichments to area	NOPE					
SSP-1	Spencer Shank Park	3-FND	Public	Add amphitheater with restrooms.	Large project. Competitive bid/contractor built.	Enhance resident's experience.				Funding		
SSP-2	Spencer Shank Park	2	Private	Disc golf course signs	Volunteer project	Safety, image, appearance and enrichments to area	Pat Hogan					
SSP-3	Spencer Shank Park	2-FND	Public	Basketball court resurfacing. Reduce number of basketball courts.	Staff. Cost assessment	Safety, image, appearance and enrichments to area						
SSP-4	Spencer Shank Park	2-FND	Public/ Private	Existing exercise equipment	Volunteer/Staff. Assessment of current equipment for repair and/or replacement	Safety, image, appearance and enrichments to area						
SSP-5	Spencer Shank Park	2-FND	Public/ Private	Dog park fencing and shading	Could be volunteer work. Bottom rail or tension wire should be installed for escape prevention	Safety, image, appearance and enrichments to area						
SSP-6	Spencer Shank Park	3-FND	Public	Add parking at Dog Park.	Assess access. Engage engineers for design.	Safety, ease of access improvement.				Funding		
TD-1	Tree Donation Program	3	Public/ Private	Plan to be developed	Staff, park committee, outside expertise	Resident memorialization	Randy Page					
TW-1	Township Website	1	Public	Update with facts and pictures of Amelia community parks, learning center and other relevant and current materials	Township Staff; 6 hrs	Make better effort to "sell" and "market" our community assets	Loretta Rokey			Staffing constraints/workload.		
TW-2	Township Website	1	Public	Put updated Master Plan on Website	Township Staff; 1 hr	Keep residents informed	Loretta Rokey			Staffing constraints/workload.		
UOP-1	Increased Use of Park	1	Public/ Private	Marketing plan should be developed to define and determine feasibility of best uses, events and initiatives to attract pleasurable usage by residents	May require a marketing/promotions subcommittee for this work	Attract and encourage activities by residents and guests	Mark Cann					

Pierce Township Parks

Vision

Pierce Township Parks are a premier destination for recreation in southwest Ohio, offering superior facilities, amenities and programming which fosters a sense of community and enhances the lives of residents and visitors.

Mission

The Pierce Township Green Space and /Parks Committee mission is to assess Township Green Space and Park assets and make recommendations to the Board of Trustees to improve facilities, add amenities, promote safety and establish programming to realize the Vision. The Pierce Township Green Space/Parks Committee will also offer recommendations to the Board of Trustees to ensure designated green spaces are maintained to preserve those assets for the natural beauty they contribute to the Township.