

Pierce Township Trustees  
Regular Meeting Minutes  
June 9, 2021

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, June 9, 2021 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Allen Freeman called the meeting to order. Trustee Peter Kambelos, Trustee Nicholas Kelly and Chairman Allen Freeman were present at roll call. Administrator Loretta Rokey, Attorney Warren Ritchie, Fire Chief Craig Wright, Police Chief Jeff Bachman, Service Department Director John Koehler, Planning and Zoning Administrator Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Trustee Kambelos led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the May 19, 2021 Regular Meeting Minutes, June 2, 2021 Work Session/Special Meeting Minutes. Trustee Kambelos made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

**DEPARTMENTAL CELEBRATIONS & UPDATES:**

Police Dept.-Chief Bachman reported officers completed their yearly qualifications. The Batavia Service Department was Amelia 5000 series radios to use by their Service Dept. Pierce will keep the police radios.

Fire/EMS-Fire Chief Wright busy couple of weeks, fatal auto accident, shooting. Thanks to police for their help and service department for working on the fire departments parking lot on those very hot days.

Service/Streets/Cemetery/Parks-Service Director Koehler received a Thank You Card from resident on Huntsman Trace. Met with Batavia Twp. to go thru and get rid of unusable items in the Batavia Township garage. Also looking at getting a recycling dumpster at no cost to the townships. Randy Page thanked John and his department for putting up the history trail signs.

Planning & Zoning Activity-Planning & Zoning Administrator McCarthy posted the part-time position for planning & zoning. So far this year 18 single family residential zoning permits have been processed.

Administration-Administrator Rokey discussed any of Amelia's items under \$1,000 value may be divided between townships or thrown away. The former village is anticipating at least 2 more meetings. Next meeting is June 17<sup>th</sup> at 7:00p.m.

**OLD BUSINESS:**

Fire Chief Wright reported to the Board the new server for computers has been received.

**NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of April 2021 for \$340,119.05. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of April, 2021 for \$182,931.87 Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve payment of \$2,700.00 for a prepaid time-block for IT services from CSM, Inc. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey informed the Board that Mike Boehmer, Communications Coordinator of Clermont County that the county will commemorate the 20<sup>th</sup> anniversary of 9/11 with a short and solemn event at the Courthouse at 270 E. Main St. starting at 8:30a.m.

Fire Chief Wright requests a motion to accept the resignation of Full-time Firefighter/Paramedic Jared Boots effective June 8, 2021 0600. Trustee Kambelos requests a motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Cory Barney as a full-time Firefighter/Paramedic at the established rate per Collective Bargaining Agreement pending successful completion of all associated pre-employment requirements and serving a one-year probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Loden Smolenski as a part-time Firefighter/EMT at the established rate pending successful completion of all associated pre-employment requirements and a one- year probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignations of part-time Firefighter/Paramedics Alex Swart and Sarah Barrial effective May 28, 2021. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of a Power Pro XT cot, load system, and associated accessories from Stryker Medical in the amount of \$44,693.59 noting that this expense will come from the EMS fund. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$11,908.44 for a dumping hopper & hydraulic jack hammer from Bobcat. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$7,581.24 for signage in the Sedona Ridge Subdivision from Kleem. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2021-018, a resolution requesting a speed study on Pond Run Road in Pierce Township. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the lowest and best bid from Cargill, Inc. for the 2021-2022 winter season to purchase up to 1,000 ton of road salt for a cost of \$58,190.00 at a rate of \$58.19 per ton (dump delivery) or \$66,190.00 at the rate of \$66.19 per ton (piler delivery with the option as ordered by Pierce Township. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$4,550.00 for painting of the administration building common areas from Purdon's Pro Painting Plus. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$11,776.44 for carpeting the administration building common areas from M&S Wholesale Carpet & Flooring. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion to proceed with delivery of notices to initiate the Glen Mary Residential Incentive District TIF. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Rokey requests a motion to support the granting of historical items to Batavia Township for display. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests consideration of a motion to adopt the COVID-19 Impact Framework Plan as a tool for future planning. (document is accessible from our website homepage. <https://piercetownship.org/wp-content/uploads/2021/03/Pierce-Township-Covid-19-Impact-Framework.pdf>)- Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

#### **OTHER BUSINESS:**

Planning & Zoning Administrator McCarthy stated alternate member Ryan Campbell term has expired on 5/31/2021. (new 2-year term begins 6/1/2021) Two applications were received. (Mr. Jeff Higgins & Mr. Daniel Burgman)

Trustee Kelly made the motion to appoint Mr. Burgman to fill this spot, seconded by Trustee Kambelos. Roll call: All aye.

#### **PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Mr. Paul Homan of Homan Farms stated his interest to run a private drive from Locust Corner Rd. at a location bordering the park to allow ability to run water to the property for development (15 lots with a minimum 5 acres each.) (attached letter)

Ms Michelle Balside thanked the police department, someone was trying to get into her garage. Also discussed that rest of items in former Amelia's buildings to be determined.

Mr. Randy Page stated that at the Salute to Leaders Dinner nomination of Lori Wilson from the parks committee will be recognized on July 21<sup>st</sup>.

**EXECUTIVE SESSION:**

Chairman Freeman requested a motion for the purpose of executive session to consider as authorized by Revised Code Section 121.221 (G)(1) to consider the investigation or charges against a township employee. At 7:27p.m. Trustee Kambelos made the motion to go into executive session, seconded by Trustee Kelly. Roll call: All aye.

Chairman Freeman requested a motion for the purpose of executive session as authorized by Revised Code Section 121.22 (G)(2) to consider the sale of unneeded real property pursuant to Revised Code Section 505.10(A)(6). Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Trustee Kambelos made the motion to leave executive session at 7:55p.m. with no action being taken by the board in executive session. Seconded by Trustee Kelly. Roll call: All aye.

Trustee Kambelos made the motion that the Board of Trustees accept the written purchase offer dated June 8, 2021 from Gregory Properties in the amount of \$75,000.00 with modifications as proposed by the Administrator to sell Batavia Township's 35% interest and Pierce Township's 65% interest in parcels located at 1410 ST. Rt. 125 identified as Parcel Identification #054551C019, 054551C018 and 050118.032 which have been marketed by Everest Real Estate and furthermore authorized the Pierce/Batavia Townships Administrators to execute any documents related to the sale of the property after review and approval by the Batavia Township Law Director and contingent upon the unanimous approval by the Pierce Township Board of Trustees of the same offer dated June 8, 2021 with modifications. Seconded by Trustee Kelly. Roll call: All aye.

**ADJOURNMENT:**

Trustee Kelly made the motion to adjourn the meeting at 8:05p.m., seconded by Trustee Kambelos. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on July 14, 2021.

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Chairman Allen Freeman, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer

**NEXT REGULAR MEETING:**

July 14, 2021 at 6:30p.m.