

Pierce Township Trustees  
Regular Meeting Minutes  
March 10, 2021

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:55p.m., Wednesday, March 10, 2021 as a Zoom-Conference & Live Streaming Meeting.

**CALL TO ORDER:**

Chairman Allen Freeman called the meeting to order. Trustee Peter Kambelos, Trustee Nicholas Kelly and Chairman Allen Freeman were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Police Chief Jeff Bachman, Service Department Director John Koehler, Planning and Zoning Administrator Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Fiscal Officer Schwey led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the February 10, 2021 Regular Meeting Minutes. Trustee Kelly made the motion to approve and seconded by Trustee Kambelos. Roll call: All aye.

**OLD BUSINESS:**

Red Tiger/Kolar Study: Planning & Zoning Administrator informed the Board the Covid-19 impact framework study is on Pierce Township's website. ( <http://piercetownship.org/covid-19-impact-framework-plan/> )

Discussion followed, waiting for public input and starting to implement projects. What is important to the township and its residents? Chairman Freeman stated there would be input from the public and the township will hold meetings to get their ideas and starting working on the time line. Trustee Kambelos stated there is a lot of information to digest.

Amelia Updates: Administrator Rokey stated there would be a meeting with the State Auditor's Office March 12<sup>th</sup>.

Lighting petition has gone out along to residents in Sedona Ridge. Twenty-seven petitions have been returned so far. Need to reach 51% of the petitions (251 petitions). Administrator Rokey will be having a follow up meeting with Duke Energy. There will be a work session/special meeting on March 24.

Other items of discussion by Mrs. Renee Gerber when will the lights go out, can the former Village of Amelia pay for the streetlights. Attorney Keating stated the village can't pay for the lights once the village has closed. In addition, a major concern for items missing such as the popcorn machine, etc. making sure these items are accounted for.

Mr. Tim Rosser's looking over records requested e- mails from the Trustees, Administrator, Attorney and Duke Energy. He got one response on February 24<sup>th</sup> from Chairman Freeman. He was disappointed he did not hear from the other two trustees.

Attorney Keating stated business of the former Village of Amelia could not carry on once after the village has been closed, they would not be able to pay bills, conduct any business. The books would be closed.

**NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of February 2021 for \$397,995.27. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of February, 2021 for \$335,910.06 Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the appropriations budget for 2021. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2021-009, a resolution authorizing adoption of an alternative method of apportionment of the undivided local government fund calendar year 2022 that per Ohio Revised Code Section 5747.53 excludes the approval otherwise required of legislative authority of the city, located wholly or partially in the county with the greatest population. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval to renew the storm water permit for 2021 with the Clermont County Treasurer's Office for \$4,456.78. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the lowest and best bid from Rack & Ballauer Excavating Co. for Bradbury Road Improvement Project in the total bid amount of \$678,854.00 to be paid from OPWC funds approved in the of \$484,000.00. An addendum will be approved for \$87,845.25 to extend paving limits to Nine Mile Rd. Clermont County Water Resources will deposit \$186,500.00 with the township once invoiced to pay the contractor for waterline extension constructed under the same contract. Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Full-time Lieutenant Brian Sims effective March 2, 2021 0600. Trustee Kambelos requests a motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Part-time Firefighter/Paramedic Suzanne Owens effective March 1, 2021. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Mason Mayfield as a part-time Firefighter/Paramedic at the established rate pending successful completion of all associated pre-employment requirements and a one- year probationary period noting that the cost of all associated pre-employment requirements is that of the township. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Jarred Brewer as a part-time Firefighter/EMT at the established rate pending successful completion of all associated pre-employment requirements and a one-year probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Bachman requests a motion to accept the retirement of Officer James Putz after 25 years of service. Thirteen of those years was with Pierce Township Police Dept. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Bachman requests a motion to pay Lexipol LLC. for \$6,857.00 for their annual Law Enforcement Policy Manual & Dailey Training Bulletins. Trustee Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Planning and Zoning Administrator McCarthy requests a motion for Resolution 2021-007, a resolution amending zoning map to change all properties with Transitional Residential (TR) Zoning to Single Family Residential. Discussion followed to remove the word not as previously discussed. Trustee Kelly made the motion to approve as amended, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Rokey requests a motion to extend Resolution 2021-005, a resolution authorizing temporary wage continuation for work related absences due to COVID-19 until May 31, 2021. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

#### **DEPARTMENTAL CELEBRATIONS AND UPDATES:**

Police Dept. - The police department received the Gold Award from Lexipol. Police Chief Bachman thanked Fire Chief Wright for doing a fine job working with employees with getting their covid shots.

Fire Dept. - Fire Chief Wright informed the Board of a new app. for the Covid-19 vaccine. (Armorvax) to set up appointments. Chairman Freeman commented on the fire department, police department and service department for all their hard work they did during the flood.

Service Dept. - Service Department Director Koehler stated February was very eventful with the amount of snowfall. Hats off to the service department for doing a great job of keeping the roads cleared during the snowstorm.

#### **OTHER BUSINESS:**

Doug Dresie term is expiring February 28, 2021 on the Parks/Greenspace Committee. There were no new applications received. The Board agreed to re-appoint Mr. Dresie back to the committee.

Chairman Freeman stated the County received funding for the 10 Mile Preserve (old Skyvalley) for three miles of trails.

#### **PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Discussion by Mrs. Renee Gerber regarding painting speed bumps with reflective paint.

Discussion by Mr. Mark Cann when will be the completion of the dog park. Service Department Director Koehler stated the water fountain has been shipped and now waiting to run the water line.

Discussion for zoning violations, wrecked vehicles also brought by Mr. Cann. Planning & Zoning Administrator McCarthy when received a complaint, it is usually investigated within 24 hours. There may be the need to hire a part-time pro-active zoning enforcement person.

Discussed the need to spruce up the Administration building and its premises. Service Department Director Koehler he is getting prices on painting and carpet and blacktopping the parking lot.

Mr. Shadwell stated property on Nordyke Rd. looks like a homeless camp.

Mr. Ed McCoy asked about catch basins along St. Rt. 125 within the former Village of Amelia. He stated they are in bad shape. Mr. McCoy also asked about the conditions at the On the Green at Royal Oak, how they have gone down. He stated this is a black eye for us in the township.

**EXECUTIVE SESSION:**

The purpose of executive session is to confer with legal counsel to discuss pending or imminent litigation.

Trustee Kelly made the motion to go into executive session at 9:03p.m., seconded by Trustee Kambelos. Roll call: All aye.

Trustee Kelly made the motion to leave executive session at 9:58p.m. with no action being taken by the board. Seconded by Trustee Kambelos. Roll call: All aye.

**ADJOURNMENT:**

Trustee Kelly made the motion to adjourn the meeting at 10:00p.m., seconded by Trustee Kambelos. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on April 14, 2021.

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Chairman Allen Freeman, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer

**NEXT REGULAR MEETING:**

April 14, 2021 at 6:30p.m.

