

**BOARD OF TRUSTEES**

Nicholas J. Kelly  
Peter J. Kambelos, MD  
Allen M. Freeman

**Fiscal Officer**

Debbie S. Schwey

**Administrator**

M. Tim Williams



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**Pierce Township Board of Trustees Meeting  
950 Locust Corner Road  
Wednesday, February 8<sup>th</sup>, 2023  
6:30pm**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

Regular meeting minutes: January 11<sup>th</sup>, 2023  
Special called meeting: January 5<sup>th</sup>, 2023

**IV. Public Presentations & Actions:**

1. Commemoration of the fourth year anniversary of Clermont County Sheriff's Deputy Bill Brewer's death in the line of duty.
2. Chief Broxterman recognizing Chief John Adams, Ohio LandSAR, on assistance with recent missing person search.
3. Administrator, Tim Williams, requests a motion to appoint Mr. Edward McCarthy to the position of Director of Community Development and Planning, effective February 19<sup>th</sup>, 2023.
4. Chad Shaffer, Duke Energy, regarding Bethel to Batavia Gas Line project.
5. Sam Morton and Jay Stewart, Kleingers Engineering, providing overview of S.R. 125 Corridor Plan.
6. Resident Pete Kay, presenting proposal to establish memorial wall at Township building and honoring Mr. George Carpenter as first honoree.

**V. Public comment/Open Floor Discussion**

**VI. Departmental Updates:**

- Police

- Fire/EMS
  - Brief update on House Bill 509 (Training)
  - All Hazards Outdoor Warning Sirens update
- Service/Streets/Cemetery
  - Equipment repairs by TWP staff
  - Cole Road tree removal
- Parks/Greenspace Committee
  - Movie Nights & Summer Concert
  - Parks Master Plan prioritization process
- Planning & Zoning
  - Update on Land Use Plan
  - Update on nuisance actions at 962 Legendary Run & 2825 Pond Run (Law Director)
- Administration
  - 45 Maple Street House
  - Update on employee luncheon

## **VII. Old Business:**

1. Administrator, Tim Williams, requests a motion for Resolution 2022-049, a Resolution revising the employee personnel policies and procedures manual for Pierce Township.

## **VIII. New Business:**

1. Trustee Kambelos requests a motion as follows: Last week, the Pierce Township Trustees became aware, through a news article, that two wells monitoring groundwater at the Beckjord coal plant were either damaged or missing for several months in 2022. The wells are an important monitoring feature of the plant, specifically with respect to testing for contaminants in groundwater and measuring water levels to determine whether coal ash residuals are impacting drinking water. Although the plant owner notified the Ohio EPA of the problem, neither Pierce Township nor the Clermont County Commissioners were made aware of the damaged and missing wells. This is of great concern to the Trustees as this directly impacts the residents of Pierce Township. For this reason, the Pierce Township Trustees request a Motion directing the Administrator to send a letter to the Ohio Environmental Protection Agency as well as the Ohio Public Utilities Commission requesting that Pierce Township be advised when matters involving the Beckjord coal plant remediation are brought to the attention of the respective agencies.

2. Trustee Kambelos requests a motion to direct Township staff to prepare a fact sheet on summary of the Township's stance on large scale commercial solar installations in the community. This information is to be considered by the Board of Trustees at the regular March meeting and forwarded to Clermont County Commissioners.
3. Trustee Kambelos requests a motion to alter the regular April Board of Trustees meeting date from April 12<sup>th</sup> to April 5<sup>th</sup>, 2023 at 6:30 pm.
4. Trustee Kambelos requests Board consideration to set a date for a special worksession on economic development planning issues.
5. Fiscal Officer, Debbie Schwey, requests a motion to pay The Center for Local Government Membership dues for 2023 in the amount of \$3,825.00.
6. Fiscal Officer, Debbie Schwey, requests a motion to advance \$400,000.00 from the General Fund to the Waste Levy Fund and repay back when funds are received from the County.
7. Fiscal Officer, Debbie Schwey, requests a motion to pay W.E. Smith Construction for the Cole Road Erosion Mitigation in the amount of \$62,428.08 from the Prestwick TIF Fund.
8. Fiscal Officer, Debbie Schwey, requests a motion for Resolution # 2023-001; Establishing A Special Assessment Fund for the Glen Mary TIF.
9. Administrator, Tim Williams, requests a motion for Resolution 2023-005; appointing required member of the Township (Chair of Board) to the 2023 Tax Incentive Review Commission (TIRC).
10. Administrator, Tim Williams, requests a motion authorizing the Township Administrator to sign a temporary easement agreement with New Richmond Development Corporation, LLC for access to a strip of property abutting Pond Run Road to repair road slippage.
11. Police Chief Paul Broxterman requests a motion to purchase a 2023 white Chevrolet Traverse from Tom Gill Chevrolet for \$41,563. This purchase replaces the 2022 Ford Explorer which was approved at the October 12, 2022 trustee meeting. That purchase did not occur due to the dealership canceling the order. This vehicle replaces Vehicle 12, a 2011 Ford Explorer, which is no longer serviceable.

12. Police Chief Paul Broxterman requests a motion to purchase a new 2023 Chevrolet Tahoe from Tom Lally Chevrolet in the amount of \$43,645. This vehicle replaces Vehicle 4, a 2015 Ford Explorer, which has approximately 115,000 miles. Vehicle 4 is out of service and in need of major engine work. If the purchase is approved, the Department intends on selling Vehicle 4 on GovDeals. This purchase would be in accordance with the Department's six-year capital improvement plan.
13. Police Chief Paul Broxterman requests a motion to purchase a Records Management System from Sundance Systems, Incorporated. This system is much more advanced and efficient compared to the current system the police department uses (OHLEG). The initial cost of the system for year one is \$22,640. The subsequent annual cost would be \$14,340. The higher cost for year one is due to data integration. This purchase would be in accordance with the Department's six-year capital improvement plan.
14. Police Chief Paul Broxterman requests a motion to donate a Smith & Wesson model 28-2 Highway Patrol .357 revolver, serial number N574959, to the Greater Cincinnati Police Museum. The revolver was in the police department's property room and part of a November 2022 approved order from the Clermont County Court of Common Pleas to dispose of forfeited property.
15. Fire Chief Craig Wright requests a motion to terminate the part-time employment of Firefighter / EMT Joseph Welch effective January 31<sup>st</sup>, 2023.
16. Planning and Zoning Administrator, Eddie McCarthy, requests a motion to approve Resolution 2023-002, declaring a nuisance at 100 Pond View Drive in accordance with Ohio Revised Statute 505.86.
17. Planning and Zoning Administrator, Eddie McCarthy, requests a motion to approve Resolution 2023-003, requesting a reallocation of previously granted Community Development Block Grant (CDBG) funds in the amount of \$178,000 and approval to apply for an additional \$59,500 in 2023 CDBG funds for demolishing the partially constructed structures at 100 Pond View Drive. The Township will pledge a 5% match towards the demolition cost.

18. Planning and Zoning Administrator, Eddie McCarthy, requests a motion to approve Resolution 2023-004, declaring a nuisance action in accordance with Ohio Revised Code 3767.41 on property located at 3603 Turnberry Drive. Building is found to be a public nuisance as a result of a structure fire causing significant damage to the home.

**IX. Other Business**

**X. Public comment/Open Floor Discussion**

**XI. Adjournment**

**Next Regular Meeting: March 8<sup>th</sup>, 2023 at 6:30pm**