

Pierce Township Trustees  
Regular Meeting Minutes  
December 14, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, December 14, 2022 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Nicholas Kelly called the meeting to order. Trustee Peter Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Administrator Tim Williams, Attorney Katie Barbieri, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Planning & Zoning Administrator Eddie McCarthy, Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Trustee Kambelos led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the November 9, 2022 Regular Meeting Minutes and November 9 and November 29, 2022 Special/Work Sessions Meeting Minutes. Trustee Kambelos made the motion to approve and seconded by Trustee Freeman. Roll call: All aye.

**PUBLIC PRESENTATIONS AND ACTIONS:**

Trustee Freeman provided an update on the workshop held December 5<sup>th</sup> with the residents of Green Road and Vineyard Woods Drive. Discussion of different remedies to slow down speeding and high volume of traffic. Mr. Randy Nice of Green Road stated that he did not know about the meeting and felt the trustees should have informed him. Ms. Amy Neuzil took responsibility for not notifying him, stating Mr. Nice indicated he was planning on moving, no longer wanted to be involved.

Nominations for Board of Trustees Chairman and Vice Chairman for 2023. Trustee Freeman made the motion to nominate Trustee Kambelos as Chairman of the Board for 2023, seconded by Chairman Kelly. Roll call: All aye.

Trustee Freeman motion to nominate Trustee Kelly for Vice Chairman for 2023, seconded by Trustee Kambelos. Roll call: All aye.

**DEPARTMENTAL CELEBRATIONS & UPDATES:**

Police Dept.- Police Chief Broxterman recognized Fire Chief Wright and his department and Service Department Koehler and his department going above and beyond for their help with removing the container regarding the homicide on St. Rt. 749. Chairman Kelly stated this is a huge benefit for departments working together. The search for Thomas Mills is still ongoing. Two Golden Tickets were given out, Officer Doerman awarded one to Mr. Michael Prince, his car had rolled into a car parked in front of his. He waited for the owner of the car to return and they exchanged information. Tracy Hamilton was issued a Golden Ticket for assisting an unknown motorist on US 52. Officer Chesney issued the ticket.

Fire/EMS-Fire Chief Wright reported with funds they received from a resident purchased a sonar unit. Assistant Fire Chief Watkins graduated from the Ohio Fire Executive Program which is put

on by the Ohio Fire Chiefs Association. Back the Heroes Rumble Fundraising partnered with Freddy's.

Service/Streets/Cemetery-Service Director Koehler reported slow month, wrapping up things for winter.

Parks-President Doug Dresie of the parks committee stated Easter Egg Hunt for next year will be at Spencer Shank Park. The fall cleanup was held November 19<sup>th</sup>. Christmas Tree Lighting Event will be held December 15<sup>th</sup>.

Planning & Zoning Activity-Planning & Zoning Administrator McCarthy reported the legal counsel recommends proceeding with enforcement action pertaining to the construction of a dwelling type structure at 2825 Pond Run Rd without a permit.

Trustee Kambelos made the motion to move forward to enforce the law as written in the zoning code. Trustee Freeman seconded the motion. Roll call: All aye.

Administration- Administrator Williams reported on the Pierce/Batavia Townships jointly owned property located at 45 Maple Street. The property has been inspected by Assistant Fire Chief Watkins and Service Department Director Koehler. This property is in bad shape, the electric, water and gas lines have all been disconnected. Will need to see what the costs will be for destruction and contact Batavia Township let them know of the costs. Administrator Williams is to proceed with demolition once Batavia Township agrees.

#### **OLD BUSINESS:**

Trustees discussed rescheduling the Personal Policy Manual Meeting to Thursday, January 5, 2023 at 5:30p.m.

Trustees discussed have a spring employee luncheon for all employees of the Township. Chairman Kelly made the motion to direct staff to schedule employee luncheon sometime before March 15<sup>th</sup>. Seconded by Trustee Kambelos. Roll call: All aye.

#### **NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of November, 2022 in the amount of \$503,545.15. Trustee Kambelos made the motion as amended to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of November, 2022 in the amount \$358,292.05. Trustee Freeman made the motion as amended to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to authorize payment of the solid waste bills from the General Funds beginning immediately and approving a supplemental increase for the General Fund of \$276,000.00 utilizing remaining funds- from the former Village of Amelia. This motion will allow the township to cover excess costs for solid waste services as a result of the village dissolution until revenues from the new levy are received. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to pay Ohio Public Works Commission for the Bradbury Road loan payment in the amount of \$5,381.27 and additional amount of \$10,000.00 towards the principal. Trustee Kambelos made the motion as amended to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to pay Logans Creek, Pierce Township Parks Improvement \$124,297.05, Groh Park and Locust Corner Park. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion to adopt Resolution 2022-052, a resolution authorizing the Fiscal Officer to sign and submit a renewal application to the Public Utilities Commission of Ohio for approval to continue operation of electric and natural gas aggregation services in the township for 2023-2024. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion approving the meeting calendar for 2023 Board of Trustees, Zoning Commission and Parks & Greenspace Committee Meeting and authorizing publication of said calendars. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion for Resolution 2022-053, a resolution approving an extension to the contract with Rumpke, Inc. for the curbside collection of solid waste and recycling materials for an either a five (5) year period ending May 30, 2027 or extending the contract on a month to month basis at the rate provided by Rumpke for 2023. Trustee Freeman made the motion to extend the contract on a month to month basis, seconded by Trustee Kambelos. Roll call: All aye.

Trustees discussed having the waste collection contract of the township put out for bid. Trustee Kambelos made the motion have the waste collection contract out for bid, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to pay the final invoice of \$4,247.80 to Moore's Property Restoration for the completion of the police department's investigative building. On October 27, 2022 the building received the Certificate of Completion from Clermont County Permit Central. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase a Flir Breach PTQ 136 multifunctional thermal imaging monocular from Teledyne Flir for \$2,899.00. The purchase is being funded by the Amelia American Legion Bicentennial Unit 773's monetary donation to the police department. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to pay the invoice of \$2,700.00 to Gray's Towing. The expense is related to the transport of a Conex Container from 1528 St. Rt. 749 to 950 Locust Corner Road. The container is evidence from a homicide on November 28, 2022. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignations of part-time members William Heiker III and Jacob Carlier. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve annual invoice to ESO Solutions Incorporated in the amount of \$4,439.20 for the fire department reporting software package. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of a 2023 Chevrolet Tahoe SSV from Ganley Chevrolet of Aurora LLC in the amount of \$45,057.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2022-054, a resolution to approve the agreement for resurfacing township roads with Clermont County Engineer for a total of \$400,000.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2022-055, a resolution increasing Pierce Township Cemetery Rates effective January 1, 2023 per the schedule attached and incorporated within this resolution. Trustee Kambelos made the motion after discussion to table this resolution. Seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to purchase a 2022 5500 Ram Truck (only the cab & chassis) in the amount of \$75,850.00 from Mt. Orab Chrysler Dodge Jeep Ram to use in the parks, cemetery and roads. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Planning and Zoning Administrator McCarthy requests a motion seeking authorization to sign an agreement KZF Design not to exceed \$5,000.00 for professional assistance in completing the Pierce Township Land Use Plan. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning and Zoning Administrator McCarthy requests a motion to pass Resolution 2022-056, a resolution denying Zone Map Amendment Application ZC2022-004. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

**OTHER BUSINESS:**

No other business.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Parks Committee Member Ms. Michelle Balside reported the Christmas Parade was a success. Would like to have the Trustees in the parade. Are for Toys for Tots next year.

**EXECUTIVE SESSION:**

Chairman Kelly requests a motion to adjourn into Executive Session at 8:20p.m. as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline or compensation of a public employee or official and as permitted by Ohio Revised Code 121.22(G)(3) to discuss imminent litigation with the Township Law Director. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Freeman made the motion to leave Executive Session with no action being taken by the Board at 8:45p.m., seconded by Trustee Kambelos. Roll call: All aye.

**ADJOURNMENT:**

Trustee Kambelos motion to adjourn the meeting at 8:45p.m., seconded by Trustee Freeman. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on January 11, 2023.

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Chairman Nicholas Kelly, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer