

JOB DETAILS:

Salary

\$63,045 - \$85,176 a year

Job Type

Full-time/Part Time

FULL JOB DESCRIPTION:

Job Description: Police Officer

Classification: Full-time permanent (non-exempt)

(1-year probation for FT)

Rate of Pay: \$ 63,044.80 - \$ 85,176.00

Supervisor: Police Chief

This position reports to a Shift Supervisor (Sgt. or Lt.) and through the chain-of-command to the Police Chief.

The full-time position is an hourly (non-exempt) position with all associated full-time employee benefits. The part-time position has no associated benefits.

The primary responsibilities of the Police Officer include, but are not limited to, the following:

- Perform job functions in accordance with supervisor instructions, the Department's standard operating procedures, township policies, employment handbooks, and all related local, state, or federal laws.
- Function as an ambassador of Pierce Township. Embrace community-oriented policing practices.
- Patrol assigned areas to maintain order, enforce laws, and provide assistance to citizens as needed.
- Receive and respond to dispatch calls for service; investigate complaints, secure scenes of crimes and accidents, conduct interviews with victims and suspects and make referrals, issue warnings or citations and/or apprehend suspects as circumstances dictate. Receive, document, and properly protect the integrity of evidential materials and written or oral statements.
- Coordinate investigations with other local, state, or federal agencies as needed
- Serve outstanding subpoenas or warrants as required. Prepare for and attend court hearings as required.
- Maintain traffic. Conduct field sobriety tests.

Query individuals through LEADS, and NCIC for wants and warrants, where appropriate, and take appropriate action when necessary;

- Receive training on and become proficient in the use of, when applicable, the following:
- Chemical irritants
- ASP baton
- TASER
- Self-defense techniques
- Use of Canines
- Firearms (Department-issued and off-duty certified)

Maintain all required certifications

- Act within the Department's use of force policy when defending oneself and others from physical assault.
- Complete all required reporting for each call for service and/or investigation.
- Recognize suspicious behaviors and potential criminal activity. Initiate proactive measures to prevent unlawful acts.
- Coordinate multi-service calls with other departments or agencies.
- Attend training seminars as directed or otherwise mandated.
- Listen to public needs. Educate or otherwise provide direction on lawful solutions to victim or assailant concerns.
- Transport prisoners within established guidelines, being vigilant to prisoner's rights under state, federal and local guidelines.
- Perform crowd control at parades, festivals, labor disputes, and other events to ensure the safety of persons and property.
- Maintain regular communications with supervisors, communication center personnel, and other department and township personnel to assure service continuity and officer and public safety.
- Compile all important information at the end of a tour of duty and disseminate to supervisors and others as needed to assure smooth shift transitions.
- Maintain uniforms, safety apparel, weapons, vehicles, and other tools or equipment in optimal condition.
- Immediately report complaints and/or allegations of misconduct made by other officials, officers, and the public. Immediately brief supervisor on important matters.
- Actively participate in training programs as an instructor and/or student to enhance job performance and, by study and research, become familiar with advanced techniques and ideas designed to improve overall Department performance.
- Prepare reports or studies as directed or mandated
- Respond to off-duty callouts as necessary.
- Perform other duties as assigned.

QUALIFICATIONS:

Minimum Education

High School Diploma or GED equivalency required. Graduate from an OPOTC Accredited Police Academy required. Associate's degree in criminal justice, law enforcement, or related field or equivalent combination of education and experience preferred for the full-time position.

Experience:

Two years of law enforcement experience is preferred, but not required.

Licenses and Certifications:

A valid State of Ohio driver's license is required

An OPOTA certification is required

Skills, Knowledge, and Abilities:

- Ability to proficiently perform all facets of law enforcement.
- Skilled in public relations and conflict management. Ability to resolve stressful or life-threatening situations and make immediate informed decisions during emergency situations in a professional manner using law enforcement best practices.
- Ability to effectively communicate, both orally and in writing,
- Ability to solve complex problems utilizing available resources
- Must be willing to obtain ongoing specialized training in leadership, management, and law enforcement techniques in a variety of fields.
- Must maintain high levels of ethics, integrity, and leadership on and off duty.
- Must have demonstrated technical skills in the operation of computer systems and software applications applicable to police operations
- Ability to be available and fit for duty at all times in case of special needs or emergencies.
- Ability to operate a police vehicle under routine and emergency conditions in accordance with local and state laws and department policies and procedures.
- Must have the physical ability to frequently sit, talk and hear, lift and/or move varying amounts of weight, depending upon the task at hand.
- Must be able to kneel, bend at the waist, and work in a standing position for long periods. Must be able to walk or run over rough terrain at varying degrees of slope.
- Must be able to overcome the resistance of a subject resisting arrest with the ability to defend oneself and/or protect others from injury. Must be prepared at all times for potential physical confrontation up to and including life-threatening situations.
- Ability to retain all required licenses and certifications

ALL CANDIDATES ARE SUBJECT TO A COMPREHENSIVE CRIMINAL BACKGROUND CHECK, DRUG TESTING, POLYGRAPH TESTING, AND WRITTEN EXAMINATION

Pay: \$63,044.80 - \$85,176.00 per year

Benefits:

- Dental Insurance
- Employee assistance program
- Health insurance
- Life insurance
- Paid time off

- Professional development assistance
- Retirement plan
- Tuition reimbursement
- Vision insurance

Schedule:

- 12-hour shifts

HIRING INSIGHTS:

Hiring two full-time police officers one part-time officer