

Pierce Township Trustees
Regular Meeting Minutes
January 11, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, January 11, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Katie Barbieri, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Planning & Zoning Administrator Eddie McCarthy, Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Police Chief Broxterman led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the December 14, 2022 Regular Meeting Minutes and December 8, 2022, December 28, 2022 Records Commission Meeting and December 28, 2022 Special/Work Sessions Meeting Minutes. Trustee Freeman made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

PUBLIC PRESENTATIONS AND ACTIONS:

No public presentations.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Donna Cann, who volunteers to organize the townships Easter Egg Hunt, shared her concerns with having the Easter Egg Hunt at Shank Park versus the Locust Corner Park. Parking, children in the road, emergencies, bathroom facilities. Police Chief Broxterman, Fire Chief Wright also stated their concerns if having the egg hunt at Shank Park. Discussions from committee members, Michelle Balside, Doug Dresie, Stan Shadwell and Trustees.

Trustee Freeman made the motion to have this years Easter Egg Hunt at Locust Corner Park. Seconded by Trustee Kelly. Roll call: All aye.

Mark Cann presented to the Board a web site proposal, the need to have it updated with current information. (attached proposal). Chief Broxterman stated he would have Officer Doerman get in touch with Mark Cann to discuss the web site maintenance.

DEPARTMENTAL CELEBRATIONS & UPDATES:

Police Dept.- Police Chief Broxterman reported that Officer Weitzel issued two golden tickets to Mr. Anthony Hunt and Mr. Matt Porter for helping a mother and two children who had slid off of the road. The shop with a cop went great. The children enjoyed their day with the police officers. Received donations from various residents and businesses. Bruce Taylor of Taylor Tree Services brought lunch to the officers. Homicide on Sunday, Officer Chesney made the arrest and was first on the scene. The homicide was on Batavia Twp. side of St. Rt. 125. Chief Broxterman and Administrator Williams have contacted Stillmeadow Country Club for employee luncheon.

Fire/EMS-Fire Chief Wright reported the fire department received approximately \$3,000.00 in donations for Christmas gifts for families within the township. Christmas Parade went well. Michelle Balside did a great job organizing the parade. The fire department received another donation from Robert Thule in the amount of \$5,000.00. Needed repairs on 3 warning sirens.

Service/Streets/Cemetery-Service Director Koehler reported the department is working on the service departments equipment. They have been able to fix a lot of things themselves. At Spencer Shank Park cameras caught kids destroying park property. The snow storm around Christmas time, hopefully everyone stayed safe.

Parks-President Doug Dresie of the parks committee reported fencing, equipment should be completed later this spring. Looking at doing 2 movie nights, one at Shank Park and one at Locust Corner Park. The approximate cost per event is \$1,000.00.

Planning & Zoning Activity-Planning & Zoning Administrator McCarthy reported the legal counsel recommends proceeding with enforcement action pertaining to 2825 Pond Run Rd. permit. Neighbors that live near 2825 Pond Run Rd. discussed gun fire at 10:00p.m., noise ordinance violation, building on cement blocks, building without permits.

Pierce Township Planning & Zoning Administrator McCarthy requests a motion to proceed with the legal complaint regarding unpermitted structure at 2825 Pond Run Rd. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Land Use Plan is in draft form and wanting public input by mid-February before putting into production.

Administration- Planning & Zoning McCarthy reported on 45 Maple Ave., there is no asbestos in the house and Batavia Township will share in the cost of the demolition. Also applying for the demolition permit with the county.

Resident Mr. Stan Shadwell asked about the stabbing to death at the house on St. Rt. 749. Chief Broxterman stated the detectives are working with BCI on this investigation.

OLD BUSINESS:

Planning & Zoning Administrator McCarthy requests a motion to **table** Resolution 2022-049, a resolution revising the employee personnel policies and procedures manual for Pierce Township. Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of December, 2022 in the amount of \$482,511.51. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of December, 2022 in the amount \$737,825.92. Trustee Kelly made the motion as amended to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to set up new line account for ARP Retention Bonus for the police department. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to pay Cincy Vinyl Wraps to wrap the police department's 2023 black Chevrolet Tahoe in gloss white. The wrap would include the police department's graphics. The cost of the service is \$4,200.00. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase equipment from Parr Public Safety Equipment to outfit the police department's 2023 Chevrolet Tahoe. The cost of the equipment is \$7,561.00. The Township's mechanic would install the equipment. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase new carpet for offices in the police department in the amount of \$3,988.50 from M&S Wholesale Carpets. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of part-time Firefighter/EMT Steven Lantman effective December 30, 2022. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of full-time Lieutenant Kylie Moore Murphy January 18, 2023 at 0600 hours. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase and installation of emergency warning equipment to Vallor Outfitters in the amount of \$13,110.94 for the new Chevrolet Tahoe. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to Certify the record of Pierce Township mileage for 2021 at 67,390 miles per the documentation provided by the Ohio Department of Transportation. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

OTHER BUSINESS:

No other business.

ADJOURNMENT:

Trustee Kelly motion to adjourn the meeting at 8:00p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on February 8, 2023.

Chairman Pete Kambelos, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer