

Pierce Township Trustees
Regular Meeting Minutes
November 9, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, November 9, 2022 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Nicholas Kelly called the meeting to order. Trustee Peter Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Administrator Tim Williams, Attorney Katie Barbieri, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Planning & Zoning Administrator Eddie McCarthy, Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Kambelos led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the October 12, 2022 Regular Meeting Minutes. Trustee Freeman made the motion to approve and seconded by Trustee Kambelos. Roll call: All aye.

PUBLIC PRESENTATIONS & ACTIONS:

Administrator Williams requests a motion for approval of Resolution 2022-047, establishing a consent agenda policy for the Board of Trustees. Discussion followed. Chairman Kelly made the motion to **table** Resolution 2022-047 and seconded by Trustee Kambelos. Roll call: All aye.

Chairman Kelly requests a motion to approve Resolution 2022-048, a resolution recognizing the significant contributions of Mr. George Carpenter to the community's parks and greenspaces. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Chairman Kelly read Resolution 2022-048, then presented to Mr. Carpenter's family.

Fire Chief Wright requests a motion to approve the appointment of Mr. Brian Sims as a full-time Firefighter/Paramedic at the established rate per the Collective Bargaining Agreement pending successful completion of all Ohio Police and Fire Pension physical requirements and serving one (1) year probationary period; noting that all associated expenses be that of the Township. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Chairman Kelly then swore in Mr. Sims.

Service Department Director Koehler requests a motion to appoint Mr. Zachary Keating as Maintenance Worker II with the service department at the starting rate of \$24.00 per hour, per the proposed new pay plan. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman introduced new Police Officer Christopher Chesney.

Mr. Bill Kramer of Kramer & Associates presented his findings and made his recommendations regarding the Pierce Township Fire & EMS. Mr. Kramer performed an in-depth analysis of the department.

The trustees were expecting to receive recommendations regarding Green Rd from The Kleingers Group. Discussed by the Trustees to have The Kleingers Group at December's meeting to present their recommendations.

Ms. Amy Neuzil, resident of Green Rd. would like to have the results of the traffic study. Trustee Freeman spoke about the check list (go thru) making runs, timing (police & fire) and discussed the design flaw, no left turn.

Mr. McKinsie, resident of Vineyard Woods Hill also spoke about the traffic issues on Green Rd. Trustees decided to have a workshop with residents to further discuss options for Green Rd. Administrator Williams to coordinate with residents, The Kleingers and county engineer office.

DEPARTMENTAL CELEBRATIONS & UPDATES:

Police Dept.- Police Chief Broxterman informed the Trustees of some community events. Fire Chief Wright and Police Chief Broxterman had their first meet the public and greet at Bigby's Coffee November 4th. Discussed and doing speeding enforcement on Green Rd. No report from The Kleinger's Group was received. Also discussed different ways of slowing down traffic on Green Rd. Chief Broxterman updated the Trustees regarding issues on Pond Run Rd. The chief made a personnel visit to Mr. Wiggins the owner of the property.

Chairman Kelly made the motion, based on the recommendation of our Zoning Administrator to open an investigation and to consider the possibility of pursuing legal action, building activity occurring on property located 2825 Pond Run Rd. Seconded by Trustee Kambelos. Roll call: All aye.

Fire/EMS-Fire Chief Wright reported there was a structure fire at 3603 Turnberry Dr. Brush fire on Cole Rd. November is no open burning month. Kevin Barkley III graduated from paramedic school. The department passed out Halloween Candy.

Service/Streets/Cemetery-Service Director Koehler reported the Cole Rd. is now open. Widening of Cole Rd. with new berm box which the department made.

Parks-Administrator Williams reported for the Parks Committee, annual work day is set for November 19th starting at 9:00a.m. Christmas Tree lighting is set for December 15th starting at 7:00p.m. to 8:00p.m. and the Christmas Parade is Sunday, December 11th starting at 2:00p.m.

Planning & Zoning-Planning & Zoning Administrator McCarthy reported 5 new home permits. Reported on nuisance actions at 2825 Pond Run Rd, 3775 Vineyard and 962 East Legendary Run. Planning & Zoning Administrator McCarthy requests a motion for Resolution 2022-051, a resolution approving the removal, repair or securance of blighted, insecure, unsafe or structurally defective structures located at 962 Legendary Run (parcel #272813E227.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administration- Administrator Williams: No report.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of October, 2022 in the amount of \$416,729.06. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of October, 2022 in the amount \$369,524.06. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of \$7,160.00 to Ohio Auditor of State for the required state audit for the period of 01/01/2020-12/31/2021. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to renew the membership with CLOUT in the amount of \$200.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of full-time firefighter/paramedic Sam Snead effective 10/17/2022 and part-time firefighter/paramedic Desirae Moore-Murphy effective 10/16/2022. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to approve a purchase order to Smith Trailers and Equipment, Inc. for the purchase of an equipment trailer in the amount of \$7,395.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion to accept the resignation of Ms. Kristin Cannon as a part-time planning and zoning assistant effective 10/31/2022. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

OTHER AGENDA ITEMS:

Administrator Williams requests a motion for Resolution 2022-049, a resolution approving revisions to the Pierce Township policies and procedures manual. Trustee Freeman made the motion to **table** Resolution 2022-049, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion for Board of Trustees adoption of the Pierce Township Board Goals and Objectives for 2023 to 2024. The Board will review the goals and objectives at six- month intervals and consider amendments as necessary within the first year of adoption. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2022-050, a resolution to approve the creation of a new job classification and pay scale/wage step program for Pierce Township maintenance workers in the service department as specified on the attached exhibit

A. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion for the Board to set a Public Hearing date for consideration of Davis/Nine Mile development ZC2022-003. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

(Trustees set date for Public Hearing: December 8, 2022 at 6:00p.m.)

OTHER BUSINESS:

No other business.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Tim Curry of Curry Electric introduced himself as a new resident to Pierce Township.

ADJOURNMENT:

Trustee Kambelos motion to adjourn the meeting at 8:35p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on December 14, 2022.

Chairman Nicholas Kelly, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer