

Pierce Township Trustees
Regular Meeting Minutes
August 10, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, August 10, 2022 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Nicholas Kelly called the meeting to order. Trustee Peter Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Administrator Tim Williams, Attorney Tom Keating, Fire Chief Craig Wright, Police Chief Paul Broxterman, Service Department Director John Koehler, Planning & Zoning Administrator Eddie McCarthy, Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Kambelos led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the July 13, 2022 Regular Meeting Minutes and July 13, 2022 Special Meeting Minutes and July 13, 2022 Budget Hearing Meeting Minutes. Trustee Kambelos made the motion to approve and seconded by Trustee Freeman. Roll call: All aye.

PUBLIC PRESENTATIONS:

Fire Chief Wright requests a motion to promote Kylie Moore-Murphy to the rank of full time Lieutenant to fill a vacancy effective September 4, 2022 at the established rate per the Collective Bargaining Agreement and shall serve a one-year probationary period. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to promote Ty Cahill to the rank of full time Lieutenant to fill the vacancy effective September 4, 2022 at the established rate per the Collective Bargaining Agreement and shall serve a one-year probationary period. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright then swore in Kylie Moore Murphy and Ty Cahill.

DEPARTMENTAL CELEBRATIONS & UPDATES:

Police Dept.- Police Chief Broxterman reported that Police Detective Erica Haught is an outstanding detective investigating and getting 52 indictments on someone regarding child porn on his computer. US Bank was robbed and Police Detective Haught investigated and the robber was caught on July, 28th.

Police Officer Jason Doerman will be working on the entire website. Updating the site.

Fire/EMS-Fire Chief Wright stated the UTV bed has arrived. Fire truck repairs are complete. The fire department returned a favor to Franklin Township lending them an ambulance. Had medical emergency on the river, someone drove into the river. Trustee Kambelos stated he was very impressed with how the situation was handled.

Attorney Keating reported the Ohio Civil Rights Court denied the discrimination suit filed by Fire/EMS Kaitlyn Combs.

Service/Streets/Cemetery-Service Director Koehler reported cemetery sales are up, the niches sales have brought in approximately \$9,000.00. The price to purchase another columbarium doubled.

Forman Cody Smith has accepted a job with Batavia Township as director. This is a hard loss for the department. His last day will be August 19th.

Paving will start next week. (Monday or Tuesday)

Two Boy Scouts from Troop 511 were present Ethan and Aaron Donaghey. Ethan and Aaron were present to earn their Eagle Merit Badges.

Planning & Zoning Activity-Planning & Zoning Administrator McCarthy reported the Land Use Committee is getting close to completing their plan by fall. Giving out permits are still up. Awarded 2 grants one for demolition and one for a sidewalk project. Requests for proposal for sale of property located at 44 Main St. and 45 Maple St. closed on July 28, 2022. No proposals were received.

The property located at 962 Legendary Run, the owners applied for a demolition permit where the fire destroyed one end of the house.

Planning & Zoning Administrator McCarthy requests a motion for Resolution 2022-033, a resolution approving the removal, repair or secure of blighted, insecure, unsafe or structurally defective structures located at 3775 Vineyard Woods (parcel#285718A053). A warning letter was sent to the owner of the house on July 14th. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administration- Administrator Williams stated there will be Duke Energy upgrades at the old Beckjord Station which happen later this year. Residents in the area will be mailed letters this month. Drew Homan would like to attend the September meeting to discuss and present his development plan regarding their proposal to purchase park land at the Nature Trails. Trustee Freeman stated this has already been discussed and was turned down as a separate acquisition.

Parks- Trustee Kambelos reported on the first Ice Cream Social at Shank Park. It was very well attended. Randy Page formerly from the Parks Committee would like to have a resolution dedicating the parks nature trails to George Carpenter who recently passed away. The nature trails were started and developed by Mr. Carpenter.

OLD BUSINESS:

Continued discussion about Green Rd. traffic issues.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of July, 2022 in the amount of \$432,166.58. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of July, 2022 in the amount \$987,234.69. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to renew the Time Block for IT services from Computer Services Mgt. Inc. (CSM) in the amount of \$3,000.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2022-029 appointing Region 14 Representative Greta Hochstetler Mayer and Alternate Representative Karen Scherra to the OneOhio Recovery Foundation, Inc. board an initial term ending May 15, 2024. Trustee Freeman motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the payment annual payment to Worxtime in the amount of \$6,027.45. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Freeman requests a motion to approve the expenditure of an amount not to exceed \$3,000.00 for the installation of a water tap and hydrant at Pierce Preserve on Pond Run Rd. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion for Resolution 2022-030, a resolution accepting the terms of the distributor settlement agreement and Jannsen settlement participation agreement pursuant to the OneOhio Memorandum of understanding and establishing a separate OneOhio special fund under R. C. Section 5705.09(F) to receive such OneOhio funds. Chairman Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion for Resolution 2022-031, a resolution authorizing township staff to submit application to the Ohio Public Works Commission, Green Space Conservation Program, for the proposed Jenny Lind Road Greenspace Preservation Project. Trustee Kambellos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion for Resolution 2022-032, a resolution declaring certain township property surplus and authorizing staff to place such items up for public auction and disposal as set out in ORC 505.10. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion to accept the bid from Logan Creek Construction, Inc. for upgrades to facilities and grounds at Locust Corner Park and Groh Park in the base amount of \$644,639.00 and alternates #1 through #4 in the additional amount of \$179,640.00. Chairman Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase a computer from Micro Center in the amount of \$3,329.95. The computer would be used to investigate cybercrimes cases. The size of the files that are used to forensically produce electronic crime cases are to large and

resource- intensive to use business or consumer- grade computer equipment. The specifications of the proposed computer purchase come from the Ohio State Highway Patrol Cyber Crimes Unit and the Ohio Bureau of Investigation Cyber Crimes Unit. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to accept a bid from Mills Fence Company in the amount of \$6,646.00 to furnish and install a chain link cage in the storage building for supplemental storage equipment and files in the new storage. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the lowest and best bid from Compass Minerals for the 2022-2023 winter season to purchase up to 1,000 ton of road salt for a cost of \$922,470 at a rate of \$92.47 per ton (dump delivery) as ordered by Pierce Township. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the quote from The Brewer Company for a Graco Line Laser 3400 (single gun) for line stripping in the amount of \$5,800.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

OTHER BUSINESS:

Administrator Williams gave a brief overview of the upcoming Board goal setting process. (attached goal setting process)

Discussed by the trustees the greeting on the phone when someone calls the township needs updating. Trustee Kambelos wrote a script for each trustee to say.

Discussed by the trustees the engineer fee for Green Rd. is to high. The trustees discuss with Sam Morton from The Kleingers Group was to high. Trustees talked with Mr. Morton regarding doing the traffic count and the fee on Green Rd.

Chairman Kelly motion to have The Kleingers Group do the speed study on Green Rd. and not to exceed \$800.00. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. & Mrs. Merrell Thompson of 1465 Denny Drive brought before the board a neighbor is mowing the wooded area of their property. Trustee Freeman turned this matter over to the zoning department.

Trustee Kambelos discussed pursuing a civic project for art produced by high school students to be put on the walls within the township building.

ADJOURNMENT:

Trustee Kambelos motion to adjourn the meeting at 8:50p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on September 14, 2022.

Chairman Nicholas Kelly, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer