

Pierce Township Trustees  
Regular Meeting Minutes  
July 13, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:30p.m., Wednesday, July 13, 2022 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Nicholas Kelly called the meeting to order. Trustee Peter Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Administer Loretta Rokey, Attorney Katie Barbieri, Fire Chief Craig Wright, Assistant Fire Chief Jim Watkins, Police Chief Paul Broxterman, Service Department Director John Koehler, Planning & Zoning Administrator Eddie McCarthy, Zoning Inspector Andrew Higgins Park Member Michelle Balside and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Fiscal Officer Schwey led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the June 8, 2022 Regular Meeting Minutes and June 13, and June 15, 2022 Special Meeting Minutes. Trustee Freeman made the motion to approve and seconded by Trustee Kambelos. Roll call: All aye.

**PUBLIC PRESENTATIONS:**

Trustee Kambelos made the motion to appoint Timothy Williams as Pierce Township Administrator Timothy Williams. Seconded by Trustee Freeman. Roll call: All aye.

**DEPARTMENTAL CELEBRATIONS & UPDATES:**

Police Dept.- Police Chief Broxterman reported the police department had active shooter training on June 14 & 15. August 3 is National Night Out. Ice Cream social is set for August 9. Police Chief Broxterman spoke with ProScan Imaging regarding doing CT scan of the heart. The cost for the test is \$85.00 for township employees. The test takes about 10 minutes, is non-invasive 3-D image of the heart.

Fire/EMS-Fire Chief Wright thanks Bethel Tate, Village of New Richmond and Franklin Township for the use of their fire trucks. There was 1 fire works injury. Getting Chevy pricing.

Service/Streets/Cemetery-Service Director Koehler reported the service department has been helping in Goshen Township with clean up after a tornado went thru there. Curb work has been completed. Pond Run Rd. is slowly collapsing into the creek, there is a need to act on this as soon as possible. Trustee Freeman will contact the NOPE Group and Duke to discuss the situation on Pond Run Rd.

Planning & Zoning Activity-Planning & Zoning Administrator McCarthy reported the Land Use Committee is getting close to completing their plan by fall. Giving out permits are still up. Eads Fencing placed fencing around the property at 962 East Legendary Run. Working with Structural Engineer if consultation is needed on said property. If the owner does not pay the township back for the fencing, the township will place a lien on said property.

Administration- Administrator Rokey reported all lighting along St. Rt. 125 on both sides have been completed. Viewing of items for auction is set for Thursday night, July 14 starting at 6:00p.m. The online items will be posted July 13. Starting advertising for land sale.

Parks- Michelle Balside reported the parks committee met June 6<sup>th</sup>. Mr. Luken brought up about having pickle ball courts. Groh Parks is looking to be completed by spring of 2023. Movies in the parks has been shelved. Talked with Mr. Leroy Ellington starting a summer series of concerts in the park. 501- 3- C has been tabled. Ice Cream Social is August 9, from 6-8p.m. The next meeting time has moved up because of National Night Out.

**OLD BUSINESS:**

No other business.

**NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion to approve the tax budget for 2023. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of June, 2022 in the amount of \$398,590.71. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of June, 2022 in the amount \$429,854.11 Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2022-025 rescinding resolution 2022-023. Trustee Freeman motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2022-026 authorizing adoption of alternative method of apportionment of the undivided local government fund (LGF) for calendar year 2023 and excluding the approval otherwise required of the legislative authority of the city located wholly or partially in the county with the greatest population. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase a computer from Micro Center in the amount of \$3,329.95. The computer would be used to investigate cybercrimes cases. The size of the files that are used to forensically produce electronic crime cases are to large and resource- intensive to use business or consumer- grade computer equipment. The specifications of the proposed computer purchase come from the Ohio State Highway Patrol Cyber Crimes Unit and the Ohio Bureau of Investigation Cyber Crimes Unit. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to pay the invoice from the Clermont County Office of management and Budget in the amount of \$35,478.62. This invoice is for the Clermont County Communications Center's dispatch services for the Pierce Township Police Department for the year 2021. Trustee Kelly made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to participate in the 2022-2023 LEAD Clermont County Leadership Program. The program has an orientation day in August and classroom days are the first Thursday of each month from October 2022 to May 2023. The cost of the program is \$2,750.00. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Matthew Stultz as a part-time Firefighter/EMT-Basic at the established rate pending successful completion of all associate pre-employment requirements and a one-year (1) probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Garrett Cole Mouser as a part-time Firefighter/EMT at the established rate pending successful completion of all associated pre-employment requirements and a one-year probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Lance Fujitani in good standing. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to terminate Tim Linz for failing to meet pre-employment qualifications. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept Craig Belcher's resignation from full-time employment with reassignment to part-time firefighter/paramedic. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the 2021 – 911 Detail for 2023 invoiced in the amount of \$17,917.30. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the 2021 – 911 Detail for 2023 invoiced in the amount of \$23.46. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the quote from Best-One Tire Mid America, Inc. for tracks for the Skid Steer in the amount of \$2,714.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion for Nuisance Resolution 2022-027 regarding excessive vegetation at 1 Pond Land (45102) in accordance with ORC 505.87. Planning & Zoning Administrator McCarthy stated this resolution is not needed.

Planning & Zoning Administrator McCarthy requests a motion for Nuisance Resolution 2022-028 regarding excessive vegetation at 3775 Vineyard Woods (45255) in accordance with ORC 505.87. Trustee Freeman made the motion to approve as amended, seconded by Trustee Kambelos. Roll call: All aye.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Mr. Bill Kramer of Kramer & Associates reported on the final draft for the study of the townships fire department and the township will be receiving the report soon.

**EXECUTIVE SESSION:**

Trustee Freeman made the motion to enter into executive session at 6:15p.m. as authorized by Ohio Revised Code Section 121.22(G)(1)- to consider the appointment, employment and compensation of a public official. (Regarding the position of township administrator.) Seconded by Trustee Kambelos. Roll call: All aye.

Trustee Kambelos made the motion to come out of executive session at 6:45p.m., seconded by Trustee Freeman. Roll call: All aye.

Trustee Freeman made the motion to accept the contract and the appointment of Timothy Williams as the new Pierce Township Administrator. Seconded by Trustee Kambelos. Roll call: All aye.

**OTHER BUSINESS:**

Residents of Green Road brought their complaints of speeding traffic on that road and are requesting a speed study to be done. A bid was received from the Kleingers Group in the amount of \$1,950.00 for one (1) day and \$300.00 a day thereafter. The Trustees felt this is too expensive. They are requesting the administrator to contact the engineer to see if possible to get a better price. Discussed also the pro's and cons of the speed bumps.

The residents also discussed the property on 3775 Vineyard Woods Road. Planning & Zoning Administrator McCarthy stated they have been in touch with someone involved with this property. Resolution 2022-028 was passed stating this property is a nuisance regarding excessive vegetation.

**ADJOURNMENT:**

Trustee Freeman motion to adjourn the meeting at 7:25p.m., seconded by Trustee Kelly. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on July 13, 2022.

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Chairman Nicholas Kelly, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer