

Pierce Township Trustees
Regular Meeting Minutes
March 9, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, March 9, 2022 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Nicholas Kelly called the meeting to order. Trustee Peter Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Administer Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Police Chief Paul Broxterman, Former Police Chief Jeff Bachman Service Department Director John Koehler, Planning and Zoning Administrator Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Mr. Bill Kramer led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the February 16, 2022 Regular Meeting Minutes and January 24, February 15, and February 18, 2022 Special Meeting Minutes. Trustee Kambelos made the motion to approve and seconded by Trustee Freeman. Roll call: All aye.

DEPARTMENTAL CELEBRATIONS & UPDATES:

Police Dept.- Police Chief Broxterman reported that Officer Daffney Nichols checked on a disabled vehicle/abandoned car on White Oak Rd., ran the license plate, went to the home where registered, did a forced entry found a person with a head wound, notified the EMS. On March 7th. Officer Burkey and Shaw responded to a call on Gaskins Rd, burglar was breaking into a house, the burglar was captured.

Officer Sandy was presented with a plaque for her years of service is retiring along with Chief Bachman. (Sandy the cat)

Fire/EMS-Fire Chief Wright reported the fire department received a donation from the Greater Cincinnati Foundation (H. R. Labar, a person who owns property in the township) for \$8,000.00. A thank you to Jake Ober from the service department for helping overhaul the fire departments boat motor. The department is keeping an eye on flooding areas. Pond Run Rd. will be closed on March 14th thru March 16th.

Service/Streets/Cemetery-Service Director Koehler reported the ice storm made things a little crazy. Checking roads in flooding areas. Getting calls for ditching.

Parks- Randy Page of the Parks Commission reported work day planned for March 26th. There has been some vandalism at Spencer Shank Park. Easter Egg Hunt is underway.

Planning & Zoning Activity-Updates-Planning & Zoning Administrator McCarthy reported receiving a total of 15 permits for the month of February.

Administration- Administrator Rokey reported will be meeting with Chris Mehlman at the auditor's office regarding the Waste Levy. April 9th is the Easter Egg Hunt and have increased the number of eggs being filled. Lighting petitions received maybe a half a dozen more.

OLD BUSINESS:

Mr. Bill Kramer of Kramer of Kramer and Associates discussed the draft of his report that was given to Fire Chief Wright and Administrator Rokey.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of January 2022 in the amount of \$411,007.61 and for February 2022 in the amount of \$402,127.51. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of January 2022 in the amount of \$294,973.53 and for February 2022 in the amount \$273,332.57. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to approve payment to Lexipol LLC in the amount of \$7,295.85. (Lexipol writes and maintains the Pierce Township Police Departmental Policy Manual.) Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of full time Captain Nic Hultz effective March 7, 2022 at 0700 hours. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of twelve (12) Mich- Full cut ballistic helmets with a seven (7) pad system and BOA harness in the amount of \$4,180.00 to Pro-Tech Sales. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the two-year Ground Maintenance contract with Sullivan Services in the amount of \$36,608.64. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the two-year Spring Clean contract with Sullivan Services in the amount of \$10,754.00. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the two-year Ground Maintenance contract with Sullivan & Sons in the amount of \$20,336.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Koehler requests a motion to accept the two- year Spring Clean contract with Sullivan & Sons in the amount of \$710.50. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to authorize payment of the Clermont County 2022 Stormwater Permit Fee of \$4,456.78. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion for Resolution 2022-005, a resolution changing the street name of Cleveland Lane identified on record plat for Woodside Park Section 4A (a new street accessible only from Cedarwood to Samplewood Lane (to avoid conflict with existing Cleveland Lane which does not connect and is accessible only from St. Rt. 122). Discuss followed other name presented were Fleetwood, Pinewood, Rosewood. Rosewood would be the second choice. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Township Administrator Rokey requests a motion for Resolution 2022-006, a resolution supporting local businesses Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Township Administrator Rokey requests a motion authorizing the Administrator to enter five-year agreements with Duke Energy for LED lighting upgrades for Legendary Run phases 1, 2, and 3 to be paid for by the Legendary Run Lighting District assessment. Discussion followed. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Township Administrator Rokey requests a motion authorizing an agreement with the Kleingers Group to design and bid improvements for Groh Park and Locust Corner Park in the amount of \$43,900.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Stan Shadwell discussed what the township is spending on parks, for planning. Also discussed the Prestwick's first and second TIF's.

Mr. Motz and Mr. Combs agreed with the trustees about the use of having an engineer designing and planning of parks.

OTHER BUSINESS:

No other business.

EXECUTIVE SESSION:

Trustee Freeman made the motion to enter into executive session at 7:40p.m. as authorized by Ohio Revised Code Section(s) 121.22(G)(1) to consider the appointment, employment and compensation related to public officials and ORC 121.22(G)(3) to confer with the law director regarding pending litigation and ORC 121.22(G)(4) to review negotiations with bargaining unit employees. Seconded by Trustee Kambelos. Roll call: All aye.

Trustee Kambelos made the motion to come out of executive session at 8:50p.m., seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the three (3) year collective bargaining agreement between Pierce Township and Pierce Township Professional Firefighters Local 4979 and to authorize Administrator Rokey to execute the contract. Trustee Kambelos made the motion to approve, Seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the job description for a deputy fire chief and create the position within the fire department. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to adopt and post a new position for Police Technician. (The job functions for this full-time non-sworn position would include: administering the department's new body worn camera program, which is slated to begin approximately three months, managing the departments property room and researching and filling records requests. The hourly wage for this position would be between \$20.00 to \$25.00/per hour.) Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning and Zoning Administrator McCarthy requests a motion to advertise for a full-time Planning and Zoning Assistant. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

ADJOURNMENT:

Trustee Kambelos motion to adjourn the meeting at 9:05p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on April 13, 2022.

Chairman Nicholas Kelly, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer

NEXT REGULAR MEETING:

April 13, 2022 at 6:30p.m.