

Pierce Township Trustees
Meeting Minutes

November 4, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:30 PM, on Wednesday, November 4, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER

Chairman Robert Pautke and Mrs. Bonnie Batchler and Mr. Richard Riebel were present at Roll Call. Mr. Keating, Attorney was also present.

Executive Session

At 5:30 PM, Mrs. Batchler made a motion, seconded by Riebel to enter Executive session pursuant to ORC 121.22 ((G) (1) to consider the employment and compensation of public employees. Roll call on motion: All aye.

At 6:32 PM, Mrs. Batchler made a motion, seconded by Riebel to leave executive session, with no action being taken the Board during the Executive Session

MEETING RECONVENED

At 6:35 PM, Chairman Pautke asked everyone to stand for the Invocation to reconvene the Regular Meeting. Other members in attendance, Administrator Tim Hershner, Police Chief Bachman, Fire Chief Wright, Assistant Fire Chief Scott Light, Public Works Director John Koehler and Assistant to the Fiscal Officer, Claudia Carroll.

INVOCATION

Trustee Richard Riebel led the meeting in prayer.

PLEDGE OF ALLEGIANCE

The Trustees led the residents in reciting the Pledge of Allegiance.

Community Updates

1 – Fire Levy Committee

Chairman Pautke and the Trustees congratulated the Fire Levy Committee on the Fire Levy passing and all of their efforts to successfully educate the residents on the needs and funding needs of the Fire/EMS department.

2 – Upgraded Website

Administrator Tim Hershner asked Jenny Newcomb to show the Board and the residents the upcoming improvements to the Pierce Township website. Ms. Newcomb explained that she wanted the website to be easier to navigate for our residents and for the website to be informative regarding the community and upcoming events.

3 – Bradbury Road Update

Public Works Director and Trustee Riebel announced the Public Works Department undertook repairing Bradbury Road in-house and that by doing so, the Township has saved thousands of dollars. Trustee Riebel expressed pride that the Public Works Department is making progress on the numerous road repairs that are needed within Pierce Township and that

by doing the repairs in-house will allow more repairs since the Township is saving significant dollars by doing the work in-house. Mr. Koehler announced that the repairs to Bradbury Road should be completed by Friday, November 6, 2015 by 3:00 PM.

Master Plan for Parks

Administrator Hershner shared that the Parks Committee wanted a Master Plan and asked Doug Dresie to speak to the Board regarding this. Mr. Dresie shared that the research and conversation is still going on within the Park Committee on the best approach to improving and upgrading Pierce Township parks. Mr. Cann offered potential professional assistance by architects. Mr. George Carpenter answered Mr. Cann's offer of assistance by saying this help would be welcomed.

Celebratory – Thank you for Rick Rack

Mr. Hershner publicly expressed appreciation to Mr. Rick Rack for his leadership and for heading up his own team in the Invasive Clean Up efforts by the Park Committee. Mr. Carpenter also thanked the Public Works Department for the well-defined paths and the excellent maintenance on the park paths.

Trustee's Updates

Update of the OGSM Plan

Mr. Pautke deferred an update since the last Trustee's meeting was fairly recent and held on October 21, 2015.

Hiker Biker Path Extension

Mr. Pautke announced that the Legendary Home Owners Association has signed off on the final easement for the hiker biker path extension.

Board Motions

Autel Max iSys Automotive Scanner Purchase

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Public Works Director Koehler; the Board approves the purchase of an automotive diagnostic scanner, Autel Max iSys from KOI Auto Parts for township vehicles from 2012 and newer in the amount of 2,495.00. Roll call on motion: All aye

Fiscal Officer Karen Register – Retirement Accepted

Mrs. Batchler made a motion, seconded by Mr. Riebel to accept the retirement of Karen Register and based upon the recommendation of the Administrator Hershner; the Board appoints Deborah S. Schwey as Pierce Township Fiscal Officer effective December 1, 2015 to fill Karen Register's term through March 31, 2016 before being sworn in as the duly elected Fiscal Officer effective April 1, 2016. Mr. Hershner asked that Ms. Schwey be appointed with health care and any other associated costs approved including the payment of her Public Official's bond. Roll call on motion: All aye

Annual Holiday & Employee Appreciation

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant Chief Light that the Board approve up to \$2,000.00 to provide

the annual holiday and employee appreciation event in accordance with the goals of the current OGSM program. Roll call on motion: All aye

FISCAL OFFICE REPORTS AND MOTIONS

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

Payment of Payroll – October 7, 2015

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the payroll of October 7, 2015 in the amount of \$120,889.22 as previously provided. Roll call on motion: All aye

Payment of Bills – October 9, 2015

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills and invoices from October 9, 2015 in the amount of \$67,193.93 as previously provided. Roll call on motion: All aye

Payment of Bills – October 16, 2015

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from October 16, 2015 in the amount of \$59,117.81 as previously provided. Roll call on motion: All aye

Payment of Bills – October 21, 2015

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from October 21, 2015 in the amount of \$25,931.66 as previously provided. Roll call on motion: All aye.

Payment of Bills – September 30, 2015

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from September 30, 2015 in the amount of \$94,805.71 as previously provided. Roll call on motion: All aye.

Payment of Payroll – October 21, 2015

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the payroll of October 21, 2015 in the amount of \$143,068.45 as previously provided. Roll call on motion: All aye.

Payment of Bills – October 23, 2015

Mrs. Batchler made a motion, seconded by Mr. Riebel that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from October 23, 2015 in the amount of \$71,255.00 as previously provided. Roll call on motion: All aye.

Payment of Bills – October 30, 2015

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the recommendation of the Assistant to the Fiscal Officer Carroll; the Board approves the bills from October 30, 2015 in the amount of \$43,186.94 as previously provided. Roll call on motion: All aye

Payment of Payroll – October 21, 2015 Motion Amended

Mr. Riebel made a motion, seconded by Mrs. Batchler that based upon the request of the Assistant to the Fiscal Officer Carroll; the Board amends and approves the payroll of October 21, 2015 in the corrected amount of \$136,434.76 as provided. Roll call on motion: All aye

Minutes for October 6, 2015 - Special Meeting - Approved

Mr. Riebel made a motion, seconded by Mrs. Batchler to approve the Minutes of the Special meeting of October 6, 2015 as amended. Roll call on motion: All Aye.

Minutes for October 21, 2015 - Regular Meeting - Approved

Mrs. Batchler made a motion, seconded by Mr. Riebel to approve the Minutes of the Regular meeting of October 21, 2015 as amended. Roll call on motion: All Aye.

Trustees – Add on Motion for Hike Bike Easement

Mrs. Batchler made a motion, seconded by Mr. Riebel based upon the recommendation of Administrator Hershner, the Board authorize Attorney Tom Keating to act on the behalf of the Board in accepting and providing legal representation for the easement process for a Hike Bike Trail Easement from the Legendary Run Community Association and Great Traditions for completion of the Muirfield portion of the Trail along Locust Corner Road. Roll call on motion: All aye.

Retirement of Fiscal Officer Karen Register

Gayle Shadwell asked to acknowledge the retirement of Karen Register, Mr. Pautke also acknowledged the Board best wishes and gratitude for her many years of services to Pierce Township. Ms. Register expressed gratitude to the community, and spoke of the active participation from the residents that made Pierce Township such a wonderful community to live in. Ms. Register also addressed recent comments made by a candidate for Trustee and reassured the residents in the audience that Pierce Township had always had a balanced budget and that in fact, the Board of Trustees had been expressly conservative in their spending. Ms. Register shared it had been an honor to serve Pierce Township.

Executive Session

At 7:30 PM, Mrs. Batchler made a motion, seconded by Riebel to enter Executive session pursuant to ORC 121.22 ((G) (2) to consider legal matters with the Township Attorney Tom Keating. Roll call on motion: All aye

At 7:48 PM, Mrs. Batchler made a motion, seconded by Riebel to leave executive session, with no action being taken the Board during the Executive Session

ADJOURNMENT

At 7:49 PM, Mrs. Batchler made a motion, seconded by Mr. Riebel to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Karen Register, Township Fiscal Officer

Bob Pautke, Chairman
Pierce Township Board of Trustees