

Pierce Township Trustees
Regular Meeting Minutes
February 13, 2019

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, February 13, 2019 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER:

Chairperson Bonnie Batchler called the meeting to order. Chairperson Bonnie Batchler, Trustee Allen Freeman and Trustee Nicholas Kelly were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Service Department Director John Koehler, and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Freeman led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the Regular Meeting minutes from January 9, 2019, Public Hearing Meeting from January 16, 2019, Special Meeting/Work Session from January 16, 2019 and Special Meeting from February 6, 2019. Trustee Freeman made the motion to approve and seconded by Trustee Kelly. Roll call: All aye.

PUBLIC PRESENTATIONS:

No public presentations.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of January, 2019 in the amount of \$381,187.25. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of January 2019 in the amount of \$193,097.30 Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of an additional payment to the State Auditor not to exceed \$1,000.00 to complete the annual financial statement for 2018. Discussion followed. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Bachman requests a motion to authorize the purchase of a 2018 or 2019 Ford Escape not to exceed \$25,000.00. (Purchase will be a state bid or the lowest bid from three separate Ford dealerships.) Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to accept the voluntary letter (e-mail) of resignation from part time employee Mark Christopher Steinwert effective February 3, 2019. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Fire Chief Wright requests a motion to accept the voluntary letter of resignation of full-time employee Jeffrey Thomas Ashpaw effective January 18, 2019 @ 06:00a.m. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright a motion to accept the letter from Austin Wade Brown who is voluntarily resigning his rank as a full time Lieutenant and reclassifying him back to rank of part time Firefighter/Paramedic at the rate of pay based on that of his years of seniority and level of certification as a part time employee. (this reclassification shall take effect January 28, 2019 @ 06:00a.m. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the 2019-2020 Fertilization Program with Sullivan Services for the amount of \$6,077.17 per year which will include liquid fertilizer in Pierce Township Cemetery. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to establish a \$50.00 fee for road cut permits to include inspections. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Rokey requests a motion for the reappointment of Pat Hogan to the Parks/Greenspace Committee for the term beginning March 1, 2019 to February 28, 2023. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution #2019-007 to enter a Memorandum of Understanding Agreement (MOU) between Pierce Township and the Board of County Commissioners to access the EnerGov software. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for approval of Resolution #2019-008 for ZC2018-009) PUD-MU) removal of mixed use overlay per trustee hearing held January 16, 2019. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

DEPARTMENTAL CELEBRATIONS AND UPDATES:

Police –

Fire/EMS –

Service/Streets/Cemetery/Parks –

(All departments spoke in regards to the loss of Deputy Bill Brewer of the Sheriff's department.) The Trustees thanked all departments for what they did for Officer Brewer and his family.

The Trustees agreed to allow the Parks Committee request to have Yoga in the Park on Sundays.

The first newsletter from the Parks Committee will be going out. Thank you to Lori Wilson for doing the newsletter.

Administration – Salute to Leaders. The trustees went with the recommendation of Administrator Rokey to nominate Mr. Mike Feldman. Assistant Fire Chief Light spoke about what all Mr. Feldman does for our community.

2020 Work Plan Development before review.

Administrator Rokey and Fiscal Officer Schwey will be meeting with Chris Melman of the Auditors Office to review TIF's.

OTHER BUSINESS:

Attorney Keating will follow up with the Trustees at next months what progress has been done on the property at Hal Cor.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Curtis Albertson resident on Stonehaven Dr. spoke in regards to his neighbors parking in cul-de-sac and on the street across from his home instead of their driveway. Police Chief Bachman stated without a no parking in the cul-de-sac sign or no parking on the street, no law is being broken. Trustees agreed.

EXECUTIVE SESSION:

At 7:40p.m. Trustee Freeman motion to go into executive session for the purpose of personal issues. Seconded by Trustee Kelly. Roll call: All aye.

At 8:20p.m. Trustee Kelly motion to leave executive session with no motions being made by the Board. Seconded by Trustee Freeman. Roll call: All aye.

ADJOURNMENT:

At 8:20p.m. Trustee Freeman made a motion to adjourn, seconded by Trustee Kelly. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on: March 13, 2019.

Chairperson Bonnie Batchler, Pierce Township Board of Trustees

Debbie Schwey, Pierce Township Fiscal Officer

SPECIAL MEETING & PUBLIC HEARING:

Public Hearing: February 27, 2019 at 5:30p.m. Case # ZC2018-010

Special Meeting: February 27, 2019 at 6:30p.m.

Special Meeting/Work Session of the Trustees with Pierce Township Zoning Commission:
March 5, 2019 at 5:30p.m

NEXT REGULAR MEETING DATE:

March 13, 2019 at 6:30p.m.