

Pierce Township Trustees
Regular Meeting Minutes
November 14, 2018

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., November 14, 2018 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Chairman Freeman, Trustee Bonnie Batchler and Trustee Nicholas Kelly were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Service Department Director John Koehler, and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Batchler led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Trustee Batchler made the motion to approve the Regular Meeting minutes from October 16, 2018, and Special Meeting Minutes from October 23, 2018. Trustee Kelly seconded the motion. Roll call: All aye.

PUBLIC PRESENTATIONS:

No public presentation.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of October 2018 for \$449,479.93. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of October 2018 for \$430,639.62. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the TIF payment to the West Clermont School District for \$43,412.46. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 018-027 adjusting the assessment for lighting districts. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 018-028 authorizing adoption of an alternative method of apportionment of the undivided local government fund for a period of five years that per Ohio Revised Code Section 5747.53 excluded the approval otherwise required of the legislative authority of the city, located wholly or partially in the county with the greatest population. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve membership in the Clermont Chamber of Commerce for \$2,500.00. (this does not include the additional payment of \$500.00 toward Economic Development) Discussion followed. The renewal of the Clermont Chamber of Commerce 2019 membership failed for lack of a motion.

Fiscal Officer Schwey requests a motion to approve the 2019 Membership with the Coalition of Large Ohio Urban Townships for \$200.00. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Administrator Rokey requests a motion to reappoint Ray Lembke to the Board of Zoning Appeals. (5 year term expires November 28, 2018.) Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Administrator Rokey requests a motion to approve Resolution 018-029 amending the zoning for one parcel consisting of approximately 0.36 acres at 3664 Lewis Road from GB-General Business to SFR-Single Family Residential. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Administrator Rokey requests a motion for approval of the 2019 Regular Meeting dates for the Board of Trustees. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the last lease payment for the two 2015 International 7400A trucks to Santander for \$50,584.00. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the last lease payment for the two snowplows on the 2015 International 7400A trucks to Santander for \$7,971.66. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to authorize a two-year contract with Sullivan for mowing the Pierce Township Cemetery and Parks not to exceed for \$37,863.04. Trustee Kelly made the motion to approve, seconded by Trustee Batchler.

Service Department Director Koehler requests a motion to authorize Sullivan for spring grounds clean-up not to exceed for \$10,054.00. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Bachman requests a motion to authorize the purchase and installation of equipment for the new police vehicle from Camp Safety Equipment in the amount of \$4,629.76. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

DEPARTMENTAL CELEBRATIONS AND UPDATES:

Police – Erica Haught completed master criminal investigation training.

Fire/EMS – The EMS Dept. received their new power cots for the two life squads. Ohio Township has agreed to pay for the installation of the power cot for their squad. Fire Chief Wright explained there was a glitch in the counties storm sirens which caused 2 false activations this month.

Service/Streets/Cemetery/Parks – Want to thank Amelia Village Service Dept. for letting our service dept. borrow their mini excavator. The park committee will be doing brush removal and clean up Saturday, November 17th at the Locust Corner Park.

Administration – Discussed setting Public Hearing date for Merwin Oaks Development project, December 5th at 5:30p.m. Dani Speigel went to the county to look at the counties zoning software and is to bring back a proposal of the cost.

OTHER BUSINESS:

Discussed the TIF on Prestwick Place and discussed the JEDD for the Beckjord property.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Pete Kay requested that the trustees put pressure on the county for road repairs on Locust Corner Rd. This is a big safety issue.

EXECUTIVE SESSION:

Trustee Kelly motion to go into executive session at 8:10p.m. to discuss personnel matters related to the compensation of an employee and to confer with legal counsel regarding legal obligations concerning potential sale or purchase of real estate. Seconded by Trustee Batchler. Roll call: All aye.

Trustee Batchler made the motion to leave executive session at 9:10p.m., seconded by Trustee Kelly with no actions taken by the Board. Roll call: All aye.

Trustee Batchler made the motion to approve a 2% raise for Administrator Rokey retro back to her anniversary date of July 24, 2018. Seconded by Trustee Kelly. Roll call: All aye.

ADJOURNMENT:

At 9:15p.m. Trustee Kelly made a motion to adjourn, seconded by Trustee Batchler. Roll call: All aye.

ATTESTED:

The Pierce Township Trustees approved the foregoing minutes of the Board of Trustees on: December 27, 2018.

Chairman Allen Freeman, Pierce Township Board of Trustees

Debbie Schwey, Pierce Township Fiscal Officer

Public Hearing for Zoning: December 5, 2018 at 5:30p.m.

Special Meeting: December 5, 2018 at 6:30p.m.

Public Hearing for aggregation program: December 12, 2018 at 10:30a.m. & 5:30p.m.

Next Regular Meeting Date: December 27, 2018 at 6:30p.m.