

Pierce Township Trustees  
Special Meeting Minutes  
December 5, 2018

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Special Meeting at 6:30p.m.on Wednesday, December 5, 2018 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER**

Chairman Allen Freeman, Trustee Bonnie Batchler, Trustee Nicholas Kelly, Administrator Loretta Rokey, Police Chief Jeff Bachman, Fire Chief Craig Wright, Service Department Director John Koehler and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Trustee Kelly led everyone in the Pledge of Allegiance.

**PURPOSE OF MEETING:**

The purposes of the meeting are to review the final amended certificate, other Fiscal Office items and discuss such matters as shall come before the Board.

**NEW BUSINESS:**

Police Chief Bachman requests a motion authorizing the hiring of Owen Hunter as a part time police officer at the rate of \$19.06 an hour not to exceed 1,560 hours within a 12- month period with a start date of January 2, 2019. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to renew the Township Property and Liability Insurance coverage through the Ohio Township Risk Management Authority (OTARMA) for the year 2019 in the amount of \$87,907.00. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the final amended certificate for 2018. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve payment to the Bureau of Workers' Compensation for the year 2019 in the amount of \$47,883.00. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Administrator Rokey requests a motion to approve registrations for the 2019 Winter Ohio Township Association Conference and payment related meeting expenses and further, that Elected Officials and designated employees be reimbursed for their necessary expenses, including parking while in attendance, where the attendance by Elected Officials and designated employees would be beneficial to Pierce Township. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion to approve 2019 meeting dates and times for Greenspace/Parks Committee. They regularly meet first Wednesday of the month at 6:30p.m. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Administrator Rokey requests a motion to approve 2019 meeting dates and times for the Zoning Commission Meetings. They regularly meet the first Tuesday of each month at 6:30p.m. with the following exceptions. The January 1st meeting will be held on January 8, 2019, the November 5<sup>th</sup> meeting will be held November 12<sup>th</sup>, 2019 and the December 3<sup>rd</sup> meeting will be moved to December 10, 2019. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion to carry over 40 hours of unused vacation time from calendar year 2018 to 2019. Trustee Kelly made the motion to approve, seconded by Trustee Batcher. Roll call: All aye.

**OTHER BUSINESS:**

Discussed draft policy on indigent burial and cemetery rules and regulations. Also brought up about road cuts and why we do not charge for them. Discussion on road cuts will be turned over to the zoning commission.

**PUBLIC COMENT/OPEN FLOOR DISCUSSION:**

Ms Rebori asked for more information on the indigent burial policy. Also discussed the burning of leaves and getting rid of brush. It will be looked into getting vouchers for residents to take their leaves and brush to landscape companies such as Bzak or Ohio Mulch.

**ADJOURNMENT:**

At 7:25p.m. Trustee Batchler made the motion, seconded by Trustee Kelly to adjourn the meeting. Roll call: All aye.

**ATTESTED:**

The Pierce Township approved the foregoing minutes of the Board of Trustees on: December 27, 2018.

---

Chairman Allen Freeman, Pierce Township Board of Trustees

---

Debbie Schwey, Pierce Township Fiscal Officer

**NEXT REGULAR MEETING: DECEMBER 27, 2018**