

Pierce Township Trustees  
Regular Meeting Minutes  
September 12, 2018

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m.on Wednesday, September 12, 2018 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER:**

Chairman Allen Freeman called the meeting to order. Chairman Freeman, Trustee Bonnie Batchler and Trustee Nicholas Kelly were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Service Department Director John Koehler, and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Trustee Batchler led everyone in the Pledge of Allegiance. Chairman Freeman ask for a moment of silence to remember the lives that were lost in Cincinnati on September 7, 2018 and the lives that were lost on 9/11/2001.

**REVIEW AND APPROVAL OF MINUTES:**

Trustee Batchler made the motion to approve the Regular Meeting minutes from August 8, 2018 seconded by Trustee Kelly. Roll call: All aye.

**PUBLIC PRESENTATIONS:**

Mr. Doug Thompson of the Economic Development Committee did an overview of the Business Resource Guide and is now on the townships website.

**OLD BUSINESS:**

Administrator Rokey discussed Transitional Residential Zoning District Review Process. Trustee Batchler made the motion to direct the Zoning Commission to review the transitional residential district and bring back all transitional zoning districts to the trustees for recommendations. Trustee Kelly seconded the motion. Roll call: All aye.

**NEW BUSINESS:**

The Fiscal Office included and provided by fund a bank reconciliation report, a cash summary by fund, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of August 2018 for \$323,280.19. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of August 2018 for \$202,448.94. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of Resolution 018-024, a resolution accepting amounts and rates as determined by the budget commission, authorizing the necessary tax levies, and certifying them to the county auditor. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Police Chief Bachman requests a motion to authorize the purchase of a new Radar Speed Trailer from Kustom Signals, Inc. with related equipment necessary for \$7,025.00. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Bachman requests a motion to authorize the purchase of a 2019 Police Interceptor Utility SUV from Lebanon Ford for \$35,421.00. (This purchase is on the state bid.) Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fire Chief Wright requests a motion to authorize payment to Government Leasing and Finance, Inc. in the amount of \$53,865.46 for the annual payment on the 2017 E-One pumper. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Fire Chief Wright requests a motion to authorize payment to Marquette Bank for \$49,766.37 for the annual payment on the 2008 Sutphen pumper. (This is the second to last payment on the vehicle.) Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Fire Chief Wright requests a motion to terminate the employment of Miranda Lyn Vearil for failure to complete her probationary period. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to hire Gary Pete Auffart and Tyler Andrew Cahill as part time Firefight/Paramedics at the established rate pending successful completion of all pre-employment requirements and a one-year probationary period noting that all associated expenses are that of the township. Trustee Kelly made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to authorize the purchase of a 2019 Chevrolet Tahoe (staff vehicle) from Tim Lally Chevrolet, Inc. for \$36,138.60. (This purchase is on the state bid.) Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 018-025 authorizing a text amendment to Pierce Township Zoning Resolution in order to incorporate changes to identify recovery housing as a permitted use; to incorporate residential facilities as an approved use; to identify the maximum number of unrelated individuals who may constitute a housekeeping unit; to quantify the number of business days within which the zoning administrator shall issue or deny a zoning permit; to clarify the procedures for site visits for zoning amendment procedures; and to clarify the responsibilities of the zoning inspector, zoning commission, and board of trustees in the various stages of a planned unit development procedure. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 018-026 amending the zoning for three parcels, consisting of approximately 2.512 acres at the intersection of White Oak Road and Lewis Road from SFR - Single Family Residential to GB - General Business and removing the mixed use planned unit development overlay from the properties. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 018-027 authorizing an agreement with Ohio Department of Natural Resources to receive HB 529 Capital Improvement Fund Grant and to construct the Pierce Park Learning and History Trail. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

**DEPARTMENTAL CELEBRATIONS AND UPDATES:**

Police – Residents helped a couple with a broken down vehicle along the road.

Fire/EMS – Received a couple of thank you letters, from the family of a retired Cincinnati Fire Chief who passed away and was buried in the Pierce Township Cemetery and from the family of retired Amelia Fire Chief Paul Tieman whose wife Rachel Tieman also passed away. In addition, Fire Chief Wright updated the Board on the disaster relief program from the March 2018 flood from the state.

Service/Streets/Cemetery/Parks – Road paving has been completed for 2018. Received a Thank You from a resident on Denny Drive. Concrete pads were poured for the park benches.

Administration – 9/6/18 DTE's filed for Prestwick TIF 1.

**OTHER BUSINESS:**

Trustee Batchler informed the Board that Pierce Township has moved up to 3<sup>rd</sup> place regarding the \$600,000 OPCW Grant for Bradbury Road.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Discussed use of ball fields for games not just ball practice. Also discussed for the Park Committee to look at repairing the tennis and basketball courts. Look at their budget for 2019.

Trustee Batchler motion directing the administrator to work with the Park Committee for regulations of the ball fields. Trustee Kelly seconded the motion. Roll call: All aye.

**EXECUTIVE SESSION:**

Trustee Batchler made the motion to leave the regular meeting at 8:15p.m. to go into executive session for the purpose of personnel matters related to the compensation of an employee and to confer with legal counsel regarding legal obligations concerning potential sale or purchase of real estate. Seconded by Trustee Kelly. Roll call: All aye.

Trustee Kelly made the motion to leave executive session at 9:35p.m., noting no actions being taken. Seconded by Trustee Batchler. Roll call: All aye.

**ADJOURNMENT:**

At 9:35p.m. Trustee Kelly made a motion to adjourn, seconded by Trustee Batchler. Roll call: All aye.

**ATTESTED:**

The Pierce Township approved the foregoing minutes of the Board of Trustees on: October 16, 2018.

---

Chairman Allen Freeman, Pierce Township Board of Trustees

---

Debbie Schwey, Pierce Township Fiscal Officer

**SPECIAL MEETING:**

Tuesday, October 9, 2018 at 6:00p.m. (Energy Consultant from Trabel to answer questions regarding energy aggregation.)

**NEXT REGULAR MEETING:**

Tuesday, October 16, 2018 at 6:30p.m.