

BOARD OF TRUSTEES

Allen M. Freeman

Bonnie J. Batchler

Nicholas J. Kelly

Fiscal Officer

Debbie S. Schwey

Administrator

Loretta E. Rokey



950 Locust Corner Road
Cincinnati, Ohio 45245

(513) 752.6262

Fax # (513) 752.8981

www.piercetownship.org

Pierce Township Board of Trustees Meeting

950 Locust Corner Road

Wednesday, September 12, 2018

6:30pm

(REVISED)

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Review and approval of: Regular Meeting minutes from August 8, 2018
- IV. Public Presentations:
Doug Thompson, Economic Development Committee Business Resource Guide
- V. Old Business:
Discuss Transitional Residential Zoning District Review Process
- VI. New Business:
 1. Fiscal Officer, Debbie Schwey, requests a motion for approval payment of payroll for the month of August, 2018 in the amount of \$323,280.19.
 2. Fiscal Officer, Debbie Schwey, requests a motion for approval of the payment of bills for the month of August, 2018 in the amount of \$202,448.94.
 3. Fiscal Officer, Debbie Schwey, requests a motion for approval of Resolution 018-024; A Resolution Accepting Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

4. Police Chief, Jeff Bachman requests a motion authorize the purchase of a new Radar Speed Trailer from Kustom Signals, Inc. with related equipment necessary in the amount of \$7,025.
5. Police Chief, Jeff Bachman requests a motion authorize the purchase of a 2019 Police Interceptor Utility SUV from Lebanon Ford in the amount of \$35,421. (This purchase is on the State Bid.)
6. Fire Chief, Craig Wright requests a motion to authorize payment to Government Leasing and Finance, Incorporated in the amount of \$53,865.46 for the annual payment on the 2017 E-One pumper.
7. Fire Chief, Craig Wright requests a motion to authorize payment to Marquette Bank in the amount of \$49,766.37 for the annual payment on the 2008 Sutphen pumper (this is the second to last payment on this vehicle).
8. Fire Chief, Craig Wright requests a motion to terminate the employment of **Miranda Lyn Vearil** for failure to complete her probationary period.
9. Fire Chief, Craig Wright requests a motion to hire **Gary Pete Auffart** and **Tyler Andrew Cahill** as part time Firefighter/Paramedics at the established rate pending successful completion of all pre-employment requirements and a one year probationary period noting that all associated expenses are that of the Township.
10. Fire Chief, Craig Wright requests a motion to authorize the purchase of a 2019 Chevrolet Tahoe (staff vehicle) from Tim Lally Chevrolet, Incorporated in the amount of \$36,138.60. (This purchase is on the State Bid.)
11. Township Administrator, Loretta Rokey requests a motion for Resolution 018-025 authorizing a Text Amendment to Pierce Township Zoning Resolution in order to Incorporate Changes to Identify “Recovery Housing” as a Permitted Use; to Incorporate “Residential Facilities” as an Approved Use; to Identify the Maximum Number of Unrelated Individuals Who May Constitute a Housekeeping Unit; to Quantify the Number of Business Days within which the Zoning Administrator Shall Issue or Deny a Zoning Permit; to Clarify the Procedures for Site Visits for Zoning Amendment Procedures; and to Clarify the Responsibilities of the Zoning Inspector, Zoning Commission, and Board of Trustees in the Various Stages of a Planned Unit

Development Procedure (**This is contingent upon the outcome of the Public Hearing just prior to this meeting.**)

12. Township Administrator, Loretta Rokey requests a motion for Resolution 018-026 amending the Zoning for Three Parcels, Consisting of Approximately 2.512 Acres, at the Intersection of White Oak Road and Lewis Road, From SFR – Single Family Residential to GB – General Business, and Removing the Mixed Use Planned Unit Development Overlay from the Properties. (**This is contingent upon the outcome of the Public Hearing just prior to this meeting.**)

13. Township Administrator, Loretta Rokey requests a motion for Resolution 018-027 Authorizing an Agreement with Ohio Department of Natural Resources to Receive HB 529 Capital Improvement Fund Grant and to Construct the Pierce park Learning and History Trail.

VII. Departmental Celebrations and Updates:

Police

Fire/EMS

Service/Streets/Cemetery/Parks

Administration – updates

Economic Development – 9-6-18 DTE’s filed for Prestwick TIF 1

VIII. Other Business:

IX. Public comment/Open Floor Discussion

X. Executive Session -

Personnel matters related to the compensation of an employee and to confer with legal counsel regarding legal obligations concerning potential sale or purchase of real estate.

XI. Adjournment

Note: Refer to Public Hearing Agenda to consider zoning text and map amendments prior to this meeting at 5:30pm

Next regular meeting date: October 10, 2018 at 6:30pm

A Special meeting will be held October 9, 2018 at 6:00pm. An Energy Consultant from Trebel will be available to answer questions related to energy aggregation.

Pierce Township Trustees
Regular Meeting Minutes
August 8, 2018

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m. on Wednesday, August 8, 2018 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Chairman Freeman, Trustee Bonnie Batchler, and Trustee Nicholas Kelly were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Service Department Director John Koehler, and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Batchler led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Trustee Batchler made the motion to approve the Regular Meeting minutes from July 11, 2018, Public Hearing from July 11, 2018, Special Meeting from July 18, 2018, Public Hearing from July 18, 2018 and Special Meeting Minutes from July 31, 2018. Trustee Kelly seconded the motion. Roll call: All aye.

PUBLIC PRESENTATIONS:

Fire Chief Wright requests a motion to hire Jared Michael Boots, Timothy Matthew Goodman and Christopher Latham Hines as full time Firefighter/Paramedics at the established rate pending successful completion of the Ohio Police and Fire Pension Fund physical, polygraph examination, psychological examination and a (1) year probationary period that all associated expenses be that of the Township. (starting dates yet to be determined). Furthermore, it is noted as a condition of continued employment, that all of the above named employees have one (1) year from date of appointment to become a certified Ohio Fire Safety Inspector (if not already carded). Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to promote Austin Wade Brown and Joshua Terrance Watren from full time Firefighter/Paramedic to full time Lieutenant at the established rate pending successful completion of a one (1) year probationary period. (effective rate yet to be determined). Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to promote Nicholas Tyler Hultz from full time Lieutenant to full time Captain at the established rate pending successful completion of a one (1) year probationary period. (Effective date yet to be determined). Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Chairman Freeman then swore in the new hires and promotions of Firefighters/Paramedics.

NEW BUSINESS:

Fire Chief Wright requests a motion to accept the resignation of part-time Firefighter/Paramedic Kyle James Egbert effective immediately. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fire Chief Wright requests a motion to hire Miranda Lyn Vearil as part-time Firefighter/EMT at the established rate pending successful completion of all pre-employment requirements and a one (1) year probationary period noting that all associated expenses be that of the Township. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to purchase ballistics steel plates and carrier equipment in the amount of \$3,225.87 (includes freight cost) as listed on the itemized quote from the Galls Company. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Service Department Director Koehler requests a motion to authorize materials to stabilize the berm on Bradbury Road in an amount not to exceed \$10,000.00. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of payroll for the month of July, 2018 in the amount of \$377,840.12. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of July 2018 in the amount of \$220,516.37. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey requests a motion for Resolution 018-022 requesting a speed study for Jenny Lind Road (TR202) in Pierce Township. Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

OLD BUSINESS:

Administrator Rokey requests a motion for Resolution 018-023 Cooperative Agreement to submit an application to the Ohio Public Works Commission for the Jenny Lind Road improvement project. Discussion followed. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye. (this replaces Resolution 018-017)

DEPARTMENTAL CELEBRATIONS AND UPDATES:

Police – National Night Out was a huge success. Golden Tickets were given out to Peter O'Connor who observed an individual committing a theft and 6 young men assisted a broke down motorist along St. Rt. 749.

Fire/EMS – The fire department placed 2nd at Park Fest'18 chili cook off. Fire/EMS employees crew, Captain Tom Schenz, Firefighter/Medic Brian Sims and Firefighter/EMT Steve Lantman are to be commended for their help with Betty Council, resident of Pierce Township for their help transporting her to Bethesda North on July 21, 2018. She stated they were three of the best caring and professional people she has ever met.

Jim Pemberton, Fire Chief of Stonelick Township Fire & Rescue thanked Pierce Townships Medic Unit for helping out at the 2018 Clermont County Fair on July 26, 2018.

The Pierce Township Fire Department was awarded \$40,000 Grant from the BWC for power cots for the 2 life squads. Captain Mike Masterson worked and met all the requirements to receive this grant.

Mr. Mark Eppley thanked the fire department with pizza for helping complete strangers in need and by putting their own safety on the line every day.

Service/Streets/Cemetery/Parks – Service Department Director Kohler received a thank you for the new blacktop that was placed at the entrance of Hopper Hill Farms. Also was thanked for the grass cutting along Pond Run Rd.

Assistant to the Service Department Laura Waczovszky was thanked for reaching out to Rumpke to have them remove a couch for a family whose wife passed away on that couch.

Service Department Director Kohler thanked Assistant to the Fiscal Office Carroll for their OTRMA Grant of \$500.00.

New Richmond thanked the service department for helping out with mowing on Short Hill.

Administration – Fiscal Officer Schwey stated that the township will be receiving \$3,600 from BWC Transitional Works Grant. Assistant to the Fiscal Officer Claudia Carroll worked and met all the requirements to receive this grant.

OTHER BUSINESS:

Trustees approved the committee for the dog park to host a Halloween Costume Parade on Sunday, October 28, 2018. Details to follow.

Administrator Rokey updated everyone on the OPWC application for Bradbury Road.

Discussed doing a question and answer session with Trebel for the public. Trebel will handle everything. The proposed date October 9, 2018.

There was a press release for the parks new bridge along with the Clermont County Parks Board. Pierce Township Parks received a grant to replace the old bridge.

Discussed the TIF on Prestwick Place and discussed the JEDD for the Beckjord property.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Carpenter reported they are still getting funds in from Park Fest '18. So far, they have collected around \$9,000.00.

NEXT REGULAR MEETING DATE:

September 12, 2018 at 6:30p.m.

ADJOURNMENT:

At 7:32p.m. Trustee Kelly made a motion to adjourn, seconded by Trustee Batchler. Roll call: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on: September 12, 2018.

Chairman Allen Freeman, Pierce Township Board of Trustees

Debbie Schwey, Pierce Township Fiscal Officer

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Rev. Code, Secs. 5705.34, 5705.35

The Board of Trustees of Pierce Township, Clermont County, Ohio, met in
_____ session on the _____ day of _____, 20____, at
the office of _____ with the following members present:

M. _____ moved the adoption of the following

Resolution: RESOLVED, By the Board of Trustees of Pierce Township, Clermont County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2019; and

WHEREAS, The Budget Commission of Clermont County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Pierce Township, Clermont County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Com- mission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
General Fund		326,693	.80	
Road and Bridge Fund		622,937	1.80	
Waste Collection	723,043			2.30
Police Fund	2,003,168			9.40
Fire	2,597,682			9.50
Total	5,323,893	949,630	2.60	21.20

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Police Levy authorized by voters on for not to exceed cont. years.	November 4, 1980	.80
Police Levy authorized by voters on for not to exceed cont. years.	November 8, 1983	.70
Police Levy authorized by voters on for not to exceed cont. years.	November 6, 1984	2.00
Fire Levy authorized by voters on for not to exceed cont. years.	May 6, 1986	.90
Police Levy authorized by voters on for not to exceed cont. years.	November 8, 1988	1.00
Fire Levy authorized by voters on for not to exceed cont. years.	November 6, 1990	1.50
Police Levy authorized by voters on for not to exceed cont. years.	November 5, 1996	2.00
Waste Levy authorized by voters on for not to exceed 5 years. ***SEE REPLACEMENT NOVEMBER 7, 2017 ***	November 06, 2012	2.30

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
<u>Fire and EMS Levy authorized by voters on</u>	<u>November 07, 2000</u>	<u>2.90</u>
<u>for not to exceed cont. years.</u>		
<u>Fire and EMS Levy authorized by voters on</u>	<u>May 02, 2006</u>	<u>2.10</u>
<u>for not to exceed cont. years.</u>		
<u>Police Levy authorized by voters on</u>	<u>May 08, 2007</u>	<u>2.90</u>
<u>for not to exceed cont. years.</u>		
<u>Fire and EMS Levy authorized by voters on</u>	<u>November 3, 2015</u>	<u>2.10</u>
<u>for not to exceed cont. years.</u>		
<u>Waste Levy authorized by voters on</u>	<u>November 07, 2017</u>	<u>2.30</u>
<u>for not to exceed 5 years. ***RENEWAL OF WASTE LEVY 2.3 FROM NOVEMBER 6, 2012 ***</u>		

and be it further

RESOLVED, That the Fiscal Officer of this Board be, and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

M. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

M. _____,

M. _____,

M. _____,

Adopted the _____ day of _____, 20__.

Fiscal Officer of the Board of Township Trustees of
Pierce Township,
Clermont County, Ohio

CERTIFICATE TO COPY

ORIGINAL ON FILE

The State of Ohio, Clermont County, ss.

I, _____, Fiscal Officer of the Board of Township Trustees of Pierce Township, in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that he forgoing is taken and copied from the original _____

_____ now on file with said Board, that the forgoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20__.

Fiscal Officer of the Board of Township Trustees of
Pierce Township
Clermont County, Ohio

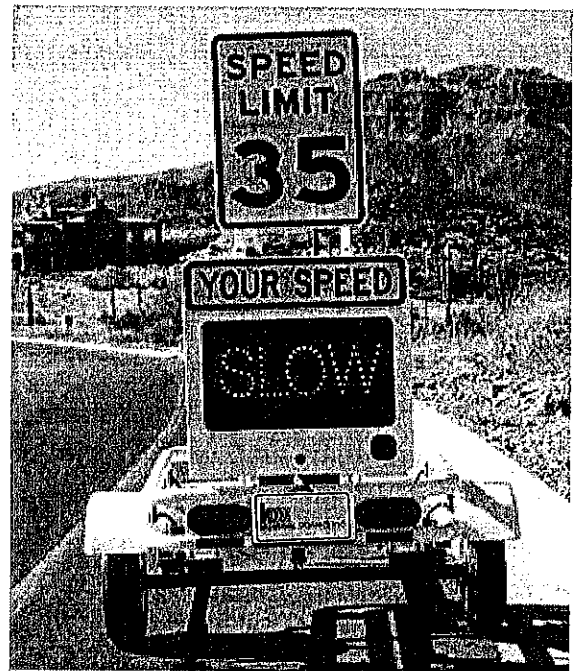
1. A copy of this Resolution must be certified to the County Auditor within the prescribed by Sec. 5705.34 R.C., or at such later date as may be approved by the Board of Tax Appeals.

SMART® 650 RADAR Speed Trailer



Features

- Kustom Signals K band directional RADAR
- 12" (30.5 cm) full matrix amber LED display
- Automatic intensity adjustment to ambient light
- High and low speed blanking
- Violator alert: flashing speed
- Flashing left/right direction arrows
- MUTCD compliant speed sign with interchangeable numbers from 5 to 45 mph
- Wireless remote for easy setup
- Defaults to last settings on power-up
- 24-hour single cycle on/off timer
- Keyed on/off switch
- 12 VDC 80 amp/hour deep cycle battery
- Battery level indicator and self-diagnostics
- Portable battery charger



SMART 650 - Data Sheet - USA Eng - P1111 - 05/2016

SMART 650

- Fold down speed sign
- 48" (122 cm) high in transport
- 76" H x 53" W x 78" L (193cm H x 135cm W x 198cm L)
- 310 lbs. (141 kg) - one battery
- 3 leveling jacks

Casework

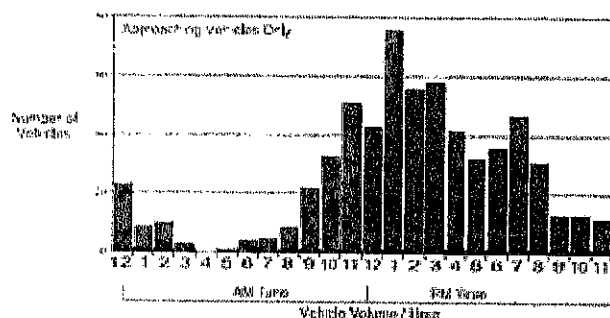
- Steel trailer frame and fenders
- White powder coat finish over high-zinc epoxy primer
- Aluminum display casing
- 3/16" Lexan® display protection
- 2" ball hitch
- 2,000 lb. rated axle
- No storage box

Options

- Solar panel
- On-board Traffic Data Recorder including "Blank Mode" for stealth data collection
- On-board Traffic Statistics Computer with optional wireless data transfer
- Violator alert: "SLOW"
- Violator alert: red-blue flashing bars
- Violator alert: flashing white LED photo strobe
- Motion alarm with remote
- Spare tire
- Locking lug nuts
- Coupler lock
- Cable wheel lock
- Trailer cover
- 2nd 12 VDC 80 amp/hour deep cycle battery
- Upgrade to built-in smart charger
- Upgrade to AGM battery(ies)
- Removable tongue
- GPS asset tracking system
- LED trailer lighting

Value Package 650+ includes:

- Violator alert: "SLOW" (Red LEDs)
- Violator alert: red-blue flashing bars
- Onboard Traffic Statistics Computer



Kustom Signals Inc. 9652 Loiret Boulevard, Lenexa, KS, 66219, USA.

www.KustomSignals.com

Tel. 800-458-7866

913-492-1400

Pierce Township

950 Locust Corner Road
Cincinnati, Ohio 45245

513-752-6262 fax 513-752-8963

COPY

Date of Request: August 29th 20

PURCHASE ORDER REQUEST

Vendor
Name: Kustom Signals, INC.
Address: 9652 Loiret Boulevard
City: Lenexa St: KS Zip: 66219-2406
Phone #: (913) 492-1400

Requesting Department:
Police

Signature:

Quantity	Units	Description	Unit Price	TOTAL
1	Each	Smart 650+ Radar Speed Trailer w/5 year warranty	\$6,100.00	\$6,100.00
1	Each	Add on 50 watt Solar Panel	\$795.00	\$795.00
1	Each	Built in Smart Charger Syatem	\$130.00	\$130.00

Sub Total	\$7,025.00
Shipping	Included
	\$7,025.00

Purchase Order Details

- Clerk to mail PO to Vendor
- Copy PO to Department Head
- Copy PO to Administrator
- PO requires Trustee Signatures

Date Purchase Order Needed:

APPROVAL

Department Head: _____
Date: _____

Administrator: _____
Date: _____

Special Notes / Remarks

LEBANON FORD

COMMERCIAL VEHICLE CENTER

EXPLORER 4-
DOOR

2019 4DR AWD POLICE
3.7L VCT V-6 FFV ENGINE
6-SPEED AUTO TRANSMISSION

Exterior
INGOT SILVER
Interior
CHARCOAL BLACK INTERIOR CLOTH
BUCKETS CLOTH REAR SEATS

EXTERIOR

245/55R18 A/S POLICE TIRES
18" H.D. STEEL WHEELS
18" WHEEL HUB CAP
FULL SIZE 18" SPARE W/TPMS
DUAL POWER MIRRORS
INTEGRATED SPOTTER MIRRORS
HALOGEN HEADLAMPS
PRIVACY GLASS 2ND/3RD ROW
DUAL EXHAUST SYSTEM
GRILLE - BLACK
KEY LOCKS (DR/PASS/LFTGT)
EASY FUEL CAPLESS FILLER

FUNCTIONAL

4-WHEEL DRIVE SYSTEM
COLUMN MOUNTED SHIFTER
HEAVY DUTY 78-AMP BATTERY
20 AMP ALTERNATOR
POLICE BRAKES: 4 WHL DISC
ABS & TRACTION CONTROL
HEAVY DUTY SUSPENSION
POWER STEERING W/EPAS
ENGINE OIL COOLER
TRANSMISSION OIL COOLER
POWER LOCKS AND WINDOWS
M/FM SINGLE CD/MP3, 6SPKR
JUST PEDALS, NON MEMORY
BATTERY SAVER FEATURE
POWERPOINTS (2)

RANK BEAVER LEBANON FORD
4-570-0702
3901214
JC050

INTERIOR

. BLACK VINYL FLOOR
COVERING
. PWR DR SEAT/6-WAY/M
LUMBAR
. MANUAL PASS SEAT - 2-WAY
. CLOTH BUCKET FRONT SEATS
. 60/40 SPLIT VINYL REAR
TILT STEERING WHL/ CRUISE
& AUDIO CONTROLS
. 1-TOUCH DOWN DRIVER
WINDOW
. A/C W/MANUAL CLIMATE
CONTROL, SINGLE ZONE
. CERTIFIED SPEEDOMETER
. ENGINE HOUR / IDLE METER
. CONSOLE MOUNTING PLATE
. UNIVERSAL TOP TRAY
. RED / WHITE DOME LAMP

SAFETY/SECURITY

. 75 MPH REAR-CRASH TESTED
. ADVANCETRAC WITH RSC
. AIRBAGS - FRONT AND SIDE
. AIRBAGS - SAFETY CANOPY
. PERSONAL SAFETY SYSTEM
. SOS POST CRASH ALERT SYS
. TIRE PRESSURE MONITOR SYS

WARRANTY

. 3YR/36K MILE WARRANTY

STANDARD STATE BID PRICE \$27,199⁰⁰
Included on this Vehicle
EQUIPMENT GROUP 500A
Optional Equipment
2019 MODEL YEAR
INGOT SILVER
CHARCOAL CLT FRT/VINYL RR
3.7L VCT V-6 FFV ENGINE
6-SPEED AUTO TRANSMISSION
DRLK/HNDLS INOP \$34.00
SPOT LIGHT LED UNGRADE 51R \$315.00⁰⁰
KEYED ALIKE/0135X/ \$75.00
REAR CARGO DOME LIGHT \$59.00
HEATED MIRRORS \$59.00
FORD ROAD READY PACKAGE \$3995.00
SIDE MIRRORS LED \$345.00
DARK CAR COURTESY DISABLE \$70.00
POWER WINDOW DISABLE \$75.00

ESP PREMIUM 5YR/100,000 MILES \$3,195.00
DELIVERY CHARGE FREE

YOURSTATE BID IS \$35,421.00

*Extended warranty price up
\$200 over 2017*

Base Price up \$194 from 2017

*MP/111
spotlight up \$20 from 2017*

*Total price increase from
2017 is \$414 ↑*

Pierce Township
950 Locust Corner Road
Cincinnati, Ohio 45245
513-752-6262 fax 513-752-8963



Date of Request: **8/7/2018**

PURCHASE ORDER REQUEST

Vendor
Name: **Lebanon Ford**
Address: **770 Columbus Ave**
City: **Lebanon** St: **Ohio** Zip: **45036**
Phone #: **932-1010**

Requesting Department:
Police
Signature: _____

Quantity	Units	Description	Unit Price	TOTAL
One	Each	2019 Ford AWD Police Interceptor Utility SUV with 5 year/100,00 mile extended warranty	\$32,226.00	\$32,226.00
			\$3,195.00	\$3,195.00
Sub Total				\$35,421.00
Shipping				None
				\$35,421.00

Purchase Order Details

- Clerk to mail PO to Vendor
- Copy PO to Department Head
- Copy PO to Administrator
- PO requires Trustee Signatures

Date Purchase Order Needed: _____

APPROVAL

Department Head: _____
Date: _____

Administrator: _____
Date: _____

Special Notes / Remarks

Other equipment will be placed on a separate PO

**PIERCE TOWNSHIP
CLERMONT COUNTY, OHIO**

RESOLUTION NO. 018 – 025

A RESOLUTION CREATING A TEXT AMENDMENT TO PIERCE TOWNSHIP ZONING RESOLUTION IN ORDER TO INCORPORATE CHANGES TO IDENTIFY “RECOVERY HOUSING” AS A PERMITTED USE; TO INCORPORATE “RESIDENTIAL FACILITIES” AS AN APPROVED USE; TO IDENTIFY THE MAXIMUM NUMBER OF UNRELATED INDIVIDUALS WHO MAY CONSTITUTE A HOUSEKEEPING UNIT; TO QUANTIFY THE NUMBER OF BUSINESS DAYS WITHIN WHICH THE ZONING INSPECTOR SHALL ISSUE OR DENY A ZONING PERMIT; TO CLARIFY THE PROCEDURES FOR SITE VISITS FOR ZONING AMENDMENT PROCEDURES; AND TO CLARIFY THE RESPONSIBILITIES OF THE ZONING INSPECTOR, ZONING COMMISSION, AND BOARD OF TRUSTEES IN THE VARIOUS STAGES OF A PLANNED UNIT DEVELOPMENT PROCEDURE

The Pierce Township Board of Trustees met in regular session on September 12, 2018. The following Resolution was proposed:

WHEREAS, the Pierce Township Board of Trustees held a public hearing concerning several zoning text amendments on September 12, 2018, and the Board of Trustees has determined that the proposed text amendments would benefit the health, safety and well-being of the citizens of Pierce Township, Clermont County, Ohio, and

WHEREAS, the Pierce Township Zoning Commission, by Motion unanimously passed on July 3, 2018, recommended to initiate a zoning text amendment to clarify and update several provisions of the Pierce Township Zoning Resolution, as provided under Revised Code Section 519.12 (Zoning Amendments), and to forward these recommendations to the Clermont County Planning Commission, and

WHEREAS, the Ohio legislature has established mandatory criteria for three classes of “Residential Facility” in the State of Ohio, and has created a new “Recovery Housing” classification, both of which are administered by the Director of Mental Health and Addiction Services, and

WHEREAS, the Ohio legislature has provided certain zoning guidelines for Residential Facilities throughout the State of Ohio, and has not provided any guidelines for Recovery Housing in the State of Ohio, and

WHEREAS, the Pierce Township Administration and Zoning Commission, after several discussions with citizens, has determined that it would be of benefit to the citizens of Pierce Township, Clermont County, Ohio and the residents of Residential Facilities and Recovery Houses in Pierce Township to provide zoning guidelines for such facilities, and

WHEREAS, the Planned Unit Development procedures of the Pierce Township Zoning Resolution require clarification concerning site visits and clarification of responsibilities for the three stages of a Planned Unit Development, and

WHEREAS, the responsibilities of the Zoning Inspector, in the procedure to approve or deny a zoning permit, should be clarified as to a specific number of business days,

NOW THEREFORE, the Zoning Resolution of Pierce Township, Clermont County, Ohio is hereby amended as follows:

“Residential Facility” and “Recovery Housing”

1. Article 15 (Definitions and Rules for Interpretation) is hereby amended with the deletion of the following terms: “Adult Family Home;” “Adult Group Home.”

2. Article 15 (Definitions and Rules for Interpretation) is hereby amended with the addition of the new term “Residential Facility” as follows:

Residential Facility. A publicly or privately operated home or facility which falls into one of the following classes:

- (a) Class 1 Facilities provide accommodations, supervision, personal care services and mental health services for one or more unrelated adults with mental illness, or one or more unrelated children or adolescents with severe emotional disturbances.
- (b) Class 2 Facilities provide accommodations, supervision, and personal care services to any of the following:
 - (i) One or two unrelated persons with mental illness;
 - (ii) One or two unrelated adults who are receiving payments under the State of Ohio Residential Supplement Program;
 - (iii) Three to sixteen unrelated adults.
- (c) Class 3 Facilities provide room and board for five or more unrelated adults with mental illness.

The term “Residential Facility” does not include any of the following: a hospital licensed by the Department of Mental Health and Addiction Services for mentally ill persons; a Residential Facility licensed by the Department of Developmental Disabilities; an institution certified under R.C. 5103.03 for children’s foster homes; a facility operated by a hospice program for hospice patients; nursing home or home for elderly adults; a

methadone treatment facility; an emergency shelter housing or traditional housing for the homeless; a terminal care facility which is affiliated with a hospice program; a facility operated by the Veterans Administration for the placement and care of veterans; the residence of a relative or guardian of a person with mental illness; or Recovery Housing as defined herein.

3. Article 15 (Definitions and Rules for Interpretation) is hereby amended with the term “Family” redefined as follows:

Family. A group of persons occupying a Residential premises and living as a single housekeeping unit, whether or not related to each other by birth or marriage, having a unifying communal living relationship, and living in a permanent and stable relationship. No more than five unrelated individuals may constitute a family or single housekeeping unit. A family by birth or marriage or communal relationship may not have more than two unrelated boarders or lodgers residing with the family in a single housekeeping unit.

4. Article 15 (Definitions and Rules for Interpretation) is hereby amended with the term “Housekeeping Unit” redefined as follows:

Housekeeping Unit. One or more persons occupying a dwelling unit and living as a single group in a unifying communal living relationship, and performing their own cooking on the premises, and having a self-determined length of stay, and which is not functioning for transient, short-term residents.

5. Article 15 (Definitions and Rules for Interpretation) is hereby amended with the addition of the term “Recovery Housing” as follows:

Recovery Housing. Housing for individuals recovering from alcoholism or drug addiction which provides an alcohol and drug free living environment, along with peer support, assistance with obtaining alcohol and drug addiction services, and other alcoholism and drug addiction recovery assistance. Recovery Housing shall be approved but not licensed by the Ohio Director of Mental Health and Addiction Services in conjunction with the Clermont County Board of Alcohol, Drug Addiction and Mental Health Services. Recovery Housing must satisfy the certification standards of the Ohio Director of Mental Health and Addiction Services, or the National Association of Recovery Residences. If a Court having jurisdiction over one or more residents of a Recovery House orders that personal information concerning any resident of Recovery Housing be provided to the Township, such information shall be retained by the Police Chief or his or her designee.

6. Article 15 (Definitions and Rules for Interpretation) is hereby amended with the deletion of the following two terms: “Residential Facility, Large,” and “Residential Facility, Small.”

7. Article 4, Table 4.04-I: RESIDENTIAL USE TABLE is hereby amended as follows:

“**Adult Family Homes or Small Residential Facilities**” is deleted in its entirety.

8. Article 4, Table 4.04-I: RESIDENTIAL USE TABLE is hereby amended as follows:

“**Adult Group Homes or Large Residential Facilities**” is deleted in its entirety.

9. Article 4, Table 4.04-I: RESIDENTIAL USE TABLE is hereby amended with the addition of the following new use:

“**Residential Facility, Class 1.**” This use shall be permitted with conditions under the following zoning category: MFR Zoning. This use shall have additional regulations as specified under Section 4.05.

10. Article 4, Table 4.04-I: RESIDENTIAL USE TABLE is hereby amended with the addition of the following new use:

“**Residential Facility, Class 2.**” This use shall be permitted under the following zoning categories: SFR, TFR, and TR Zoning provided that the facility houses five or fewer individuals. If the facility houses more than five individuals, such use is permitted with conditions under the following zoning category: MFR Zoning. These uses shall have additional regulations as specified under Section 4.05.

11. Article 4, Table 4.04-I: RESIDENTIAL USE TABLE is hereby amended with the addition of the following new use:

“**Residential Facility, Class 3.**” This use shall be permitted with conditions under the following zoning category: MFR Zoning. These uses shall have additional regulations as specified under Section 4.05.

12. Article 4, Table 4.04-I: RESIDENTIAL USE TABLE is hereby amended with the addition of the following new use:

“**Recovery Housing.**” This use shall be permitted with conditions under the following zoning categories: SFR; TFR; MFR; and TR Zoning. These

uses shall have additional regulations and restrictions as specified under Section 4.05.

13. Article 11 (Vehicle Parking, Stacking, and Loading), Table 11.03-I: MINIMUM REQUIRED NUMBER OF PARKING SPACES is hereby amended with the addition of the following new use category:

“Recovery Housing.” The required parking spaces under the category of “Residential Uses” shall be .5 spaces per resident, rounded up to the next whole number.

14. Article 11 (Vehicle Parking, Stacking, and Loading), Table 11.03-I: MINIMUM REQUIRED NUMBER OF PARKING SPACES is hereby amended with the addition of the following new use category:

“Residential Facility.” The required parking spaces under the category of “Residential Uses” shall be .5 spaces per resident, rounded up to the next whole number.

15. Article 4 (Residential Zoning Districts and Use Regulations), Section 4.05 (Use-Specific Regulations) is hereby amended with the addition of the following new section, which shall be inserted alphabetically as follows:

Recovery Housing

- 1) Recovery Housing for five or fewer residents may be located in SFR Districts, TFR Districts, MFR Districts, and TR Districts. Recovery Housing for more than five residents shall be located in the following Residential District: MFR District.
- 2) Recovery Housing shall be constructed and pre-approved by the Department of Mental Health and Addiction Services, or its designated State or local agency, or demonstrate the adherence to the National Association of Recovery Residences standards, or the State of Ohio affiliate of such organization.
- 3) Any Court-ordered data concerning residents of Recovery Housing which is provided to Pierce Township shall be retained exclusively by the Chief of Police or his or her designee.

16. Article 4 (Residential Zoning Districts and Use Regulations), Section 4.05 (Use-Specific Regulations) is hereby amended with the addition of the following new section, which shall be inserted alphabetically as follows:

Residential Facility, Class 1, Class 2, or Class 3.

- 1) A Residential Facility which is a Class 2 Facility, providing accommodations, supervision, and personal care services to five or fewer unrelated persons, which is properly licensed by the State of Ohio, may be constructed and operated in Single Family Residential Districts, Two Family Residential Districts, and Multi Family Residential Districts.
- 2) All other Residential Facilities, including Class 1, Class 2 (more than five residents), and Class 3 shall be permitted in the following Residential Districts: Multi Family Residential District.
- 3) All Residential Facilities must be constructed and operated under the authority and licensing of the Ohio Department of Mental Health and Addiction Services, or a local agency serving as its agent.

PUD Amendment Procedures

17. Article 2 (Administrative Roles and Authority), Table 2.02-I: SUMMARY TABLE OF REVIEW BODIES is hereby amended as follows:

A. Under the Planned Unit Development - Concept Plan, the Table shall include the term "Stage 1 – Zoning Commission Work Session."

B. Under the Planned Unit Development - Preliminary Development Plan Procedure, the following term shall be added: "Stage 2."

C. Under the Planned Unit Development - Final Development Plan Procedure, the following term shall be added: "Stage 3." Under the responsibility of the "Zoning Inspector," the responsibility shall be changed to "D." The responsibilities under "Zoning Commission" and "Board of Trustees" shall be eliminated.

18. Under Article 7 (Planned Unit Development), paragraph 7.03 (Procedure), Paragraph (B)(1)(d) (Stage 1– PUD Concept Plan Application and PUD Zoning Map Amendment), Subparagraphs (ii) and (iii) shall be eliminated in their entirety. Previous Subparagraph (i) shall remain as a single paragraph under the Stage 1– PUD Concept Plan Application and PUD Zoning Map Amendment paragraph.

Zoning Permit Procedure

19. Article 3, Section 3.05, Subparagraph (B)(3)(a) is hereby amended. Henceforth, the Section shall read: "Within ten business days after the application (Step

1), the Zoning Inspector shall issue the Zoning Permit or deny the application and state the reasons for doing so.”

Incorporation of Zoning Articles by Reference

20. The zoning text amendments identified above are incorporated by reference in Article 2, Article 3, Article 4, Article 7, Article 11, and Article 15, all of which are attached hereto and incorporated into this text amendment Resolution.

Trustee _____ moved for the adoption of the foregoing Resolution, seconded by Trustee _____.

Upon roll call, the following vote resulted:

Allen M. Freeman, Chairman _____

Bonnie J. Batchler _____

Nicholas J. Kelly _____

Resolution adopted this _____ day of _____, 2018.

Attest:

Debbie S. Schwey, Fiscal Officer
Pierce Township, Clermont County, Ohio

Approved as to form:

Thomas T. Keating, Law Director

**PIERCE TOWNSHIP
CLERMONT COUNTY, OHIO**

RESOLUTION NO. 018 – 026

A RESOLUTION AMENDING THE ZONING FOR THREE PARCELS, CONSISTING OF APPROXIMATELY 2.512 ACRES, AT THE INTERSECTION OF WHITE OAK ROAD AND LEWIS ROAD, FROM SFR – SINGLE FAMILY RESIDENTIAL TO GB – GENERAL BUSINESS, AND REMOVING THE MIXED USE PLANNED UNIT DEVELOPMENT OVERLAY FROM THE PROPERTIES

The Pierce Township Board of Trustees met in regular session on September 12, 2018. The following Resolution was proposed:

WHEREAS, the Pierce Township Zoning Commission has recommended the approval of a rezoning initiated by the Pierce Township Administration of approximately 2.512 acres of land, consisting of three parcels (282807A293, 282807A104, and 282807A294), two parcels of which are owned by the Pierce Township Board of Trustees, and the third parcel being owned by Chandra Parbhu Property Management, from Single Family Residential with a Planned Unit Development – Mixed Use Overlay to General Business (GB), and the elimination of the Planned Unit Development Overlay, and

WHEREAS, the Clermont County Planning Commission has recommended the rezoning for the subject parcels from Single Family Residential to General Business (GB) with the removal of the Planned Unit Development – Mixed Use Overlay, and

WHEREAS, the Pierce Township Board of Trustees has determined that the present usage of the three parcels is in keeping with the general business activity in the surrounding area and is compatible with the Pierce Township Land Use Plan, which identifies the area as a business corridor, and

WHEREAS, the Pierce Township Board of Trustees has held a public hearing on September 12, 2018, and

WHEREAS, the Pierce Township Board of Trustees has determined that the proposed rezoning would be of benefit to the citizens of Pierce Township and for the surrounding vicinity,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Pierce Township, Clermont County, Ohio that:

SECTION 1: The following three parcels: 282807A293, 282807A104, and 282807A294, consisting of approximately 2.512 acres, are hereby rezoned from Single

Family Residential to General Business (GB), and the Planned Unit Development – Mixed Use Overlay for the subject properties is hereby removed.

SECTION 2: The Zoning Map of Pierce Township, Clermont County, Ohio, is hereby amended to reflect the change of zoning from Single Family Residential to General Business (GB) along with the elimination of the Planned Unit Development – Mixed Use Overlay for the subject properties.

Trustee _____ moved for the adoption of the foregoing Resolution, seconded by Trustee _____.

Upon roll call, the following vote resulted:

Allen M. Freeman, Chairman _____

Bonnie J. Batchler _____

Nicholas J. Kelly _____

Resolution adopted this _____ day of _____, 2018.

Attest:

Debbie S. Schwey, Fiscal Officer
Pierce Township, Clermont County, Ohio

Approved as to form:

Thomas T. Keating, Law Director

**PIERCE TOWNSHIP
CLERMONT COUNTY, OHIO**

RESOLUTION NO. 018 – 027

**A RESOLUTION AUTHORIZING AGREEMENT WITH OHIO
DEPARTMENT OF NATURAL RESOURCES TO RECEIVE HB 529 CAPITAL
IMPROVEMENT FUND GRANT AND TO CONSTRUCT THE PIERCE PARK
LEARNING AND HISTORY TRAIL**

The Pierce Township Board of Trustees met in regular session on September 12, 2018. The following Resolution was proposed:

WHEREAS, Pierce Township has applied for a grant from the Ohio Department of Natural Resources pursuant to House Bill 529 to assist in the construction of the Pierce Park Learning and History Trail Improvement, a project to relocate an existing trail away from a roadway; adding a berm; and assisting with the construction of a Learning Center which will include restrooms and a trail, which will mark significant events in Pierce Township, Clermont County and Ohio history, in order to provide walking trails and access to numerous subdivisions and the Locust Corner Elementary School, and

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, has agreed to fund the project with a \$275,000 grant (\$5,500 of which will be retained by the ODNR to administer the project) known as Project CLER-006C; and

WHEREAS, the Ohio Department of Natural Resources has presented a contract for consideration and approval by Pierce Township, including a description of the project and a map of the project area, including required provisions in order to authorize the distribution of the grant funds to Pierce Township,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Pierce Township, Clermont County, Ohio that:

The Township Administrator is hereby authorized and directed to sign a Capital Improvement Community Park, Recreation/Conservation Project Pass Through Grant Agreement with the Ohio Department of Natural Resources, including an exhibit which describes the project known as the “Pierce Park Learning and History Trail Improvement” and a map of the area including Pierce Park, a copy of which is attached hereto and made a part hereof; and the Pierce Township Law Director is hereby authorized to examine the documents and to sign a certification, if appropriate, documenting the authority of Pierce Township to accept the grant and to carry out the terms of the grant and the project.

Trustee _____ moved for the adoption of the foregoing Resolution, seconded by Trustee _____.

Upon roll call, the following vote resulted:

Allen M. Freeman, Chairman _____

Bonnie J. Batchler _____

Nicholas J. Kelly _____

Resolution adopted this _____ day of _____, 2018.

Attest:

Debbie S. Schwey, Fiscal Officer
Pierce Township, Clermont County, Ohio

Approved as to form:

Thomas T. Keating, Law Director