

Pierce Township Trustees  
Regular Meeting Minutes  
May 9, 2018

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m. on Wednesday, May 9, 2018 at the Pierce Township Administration Building, 950 Locust Corner Road.

**CALL TO ORDER:**

Chairman Allen Freeman called the meeting to order. Chairman Freeman, Trustee Bonnie Batchler and Trustee Nicholas Kelly were present at roll call. Administrator Loretta Rokey, Attorney Tom Keating, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Service Department Director John Koehler, and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Fiscal Officer Schwey led everyone in the Pledge of Allegiance.

**REVIEW AND APPROVAL OF MINUTES:**

Trustee Batchler made the motion to approve the Regular Meeting minutes from April 11, 2018, Special Meeting/Work Session minutes from April 26, 2018 and Joint Work Session with Zoning Commission minutes from May 3, 2018, seconded by Trustee Kelly. Roll call: All yea.

**PUBLIC PRESENTATIONS:**

Fire Chief Wright presented Captain Gary White, who is retiring after 16 years of full service with the Pierce Township Fire Department with a plaque showing the townships appreciation for his service.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Fiscal Officer Schwey requests a motion for approval of payroll for the month of April, 2018 in the amount of \$316,880.58. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of April, 2018 in the amount of \$255,073.00. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of the TIF payment to West Clermont Local School District in the amount of \$72,031.51. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Fiscal Officer Schwey requests a motion to adopt Resolution 018-010, a resolution for the Interfund Transfer of Funds from the General Fund #1000-610-590 (Parks) into the Park Designated Fund #4504 (Parks Improvements and Activities). Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Administrator Rokey requests a motion for the reappointment of Richard Schuler to the Pierce Township Zoning Commission for a new term beginning June 1, 2018 to May 31, 2023.

Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Fire Chief Wright requests a motion to accept the resignation of Captain Gary L. White as full time Captain effective May 2, 2018 @ 0600/ hours. He is retiring after 16 years of full time service with the Pierce Township Fire Department. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fire Chief Wright requests a motion to declare one (1) Captain Badge and one (1) fire helmet of no monetary value and to surplus it to Captain Gary White upon his retirement from Pierce Township. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fire Chief Wright requests a motion to approve the job description of Volunteer Fire Investigator as presented. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Fire Chief Wright requests a motion to hire Phillip Gammon as Volunteer Fire Investigator according to the job description as outlined in Section 100.79 of the Pierce Township Fire Department standard operating guidelines. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Fire Chief Wright requests a motion to purchase nine (9) new heavy duty chairs in the amount of \$6,390.00 from Fire Station Outfitters. Half of the expense will be reimbursed to the township by the local Pierce Township Firefighters union. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

**DEPARTMENTAL CELEBRATIONS AND UPDATES:**

Police – Chief Bachman reported on Health Awareness Month.

Fire/EMS – FEMA declined reimbursement of flood costs. Clermont County is appealing the decision.

Service/Streets/Cemetery/Parks – Dumpsters will be no longer after May 31, 2018. Bid process for road paving has started. Bid packets have been prepared. The new parks bridge is in.

Administration – May 10, 2018 Employee Luncheon. Mr. Pete Kay stated the last public meeting was great. He thanked Administrator Rokey for doing an outstanding job and her better work ethics.

**OTHER BUSINESS:**

None

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Mr. Kay ask if the township would look into audio/visual system.

Mr. Cann wants the Trustees to addressed placing some sort of guard rail along Locust Corner Rd. where the road drops off where the park is.

**EXECUTIVE SESSION:**

Trustee Kelly made the motion to go into executive session for the purpose to discuss compensation of an employee and to discuss confidential business information regarding economic development assistance at 7:50p.m. and seconded by Trustee Batchler. Roll call: All aye.

Trustee Batchler made the motion to leave executive session at 9:16p.m., seconded by Trustee Kelly. Roll call: All aye.

Trustee Kelly made the motion to approve for Administrator Rokey carryover of 80 hours of vacation time from December 2017 to January 2018, seconded by Trustee Batchler. Roll call: All aye.

Trustee Batchler made the motion to initiate the creation of TIF for the Beckjord property, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

**NEXT REGULAR MEETING DATE:**

June 13, 2018 at 6:30p.m.

**ADJOURNMENT:**

At 9:21p.m. Trustee Batchler made a motion to adjourn, seconded by Trustee Kelly. Roll call: All aye.

**ATTESTED:**

The Pierce Township approved the foregoing minutes of the Board of Trustees on: 13June, 2018.

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Chairman Allen Freeman, Pierce Township Board of Trustees

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Debbie Schwey, Pierce Township Fiscal Officer