

Pierce Township Trustees
Regular Meeting Minutes
April 11, 2018

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m. on Wednesday, April 11, 2018 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER:

Chairman Allen Freeman called the meeting to order. Chairman Freeman, Trustee Bonnie Batchler and Trustee Nicholas Kelly were present at roll call. Administrator Loretta Rokey, Attorney Warren Ritchey, Assistant Fire Chief Scott Light, Police Chief Jeff Bachman, Service Department Director John Koehler, and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Batchler led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Trustee Batchler made the motion to approve the Regular Meeting minutes from March 14, 2018, Special Meeting from March 7, 2018 and Special Meeting/Work Session minutes from March 22, 2018. Trustee Kelly seconded the motion. Roll call: All aye.

PUBLIC PRESENTATIONS:

Administrator Rokey and Trustee Kelly informed and updated everyone that the websites update is complete.

Trustee Batchler made the motion to adjourn from the Regular Meeting of the Trustees to begin the Public Hearing for Prestwick Place TIF#1 District at 6:40p.m. and seconded by Trustee Kelly. Roll call: All aye.

PUBLIC HEARING FOR PRESTWICK PLACE TIF#1 DISTRICT:

Trustee Batchler made the motion to begin the Public Hearing at 6:40p.m., seconded by Trustee Kelly. Roll call: All aye.

Administrator Rokey opened the Public Hearing by giving an overview of how the Prestwick Place TIF#1 District will work. This TIF will be a 10 year, 75% TIF distribution. Administrator Rokey has compiled a binder with all the information regarding the TIF for the public to view. Public comments were in favor of moving forward with the Prestwick Place TIF #1 District. No one opposed proceeding with the TIF.

Trustee Kelly made the motion to leave the Public Hearing at 7:01p.m., and go back to the Regular Meeting of the Trustees, seconded by Trustee Batchler. Roll call: All aye.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Fiscal Officer Schwey requests a motion for approval of payroll for the month of March, 2018 in the amount of \$320,542.84. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the bills for the month of March, 2018 in the amount of \$184,428.53. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Fiscal Officer Schwey requests approval **not** to have a public hearing for a liquor permit for Caseys Marketing Company, DBA Caseys Marketing Store #3737, located at 1779 E. Ohio Pike, Amelia, Ohio 45102, Pierce Township. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Administrator Rokey requests a motion to authorize an agreement with Jennifer Newcomb, an independent consultant for website maintenance, social media postings, notifications and miscellaneous public relations and communications work. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Discussion followed. Roll call: All aye.

Administrator Rokey requests a motion to authorize the payment of \$3,825.00 to Center for Local Government, our annual membership dues. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Discussion followed. Roll call: All aye.

Assistant Fire Chief Light requests a motion to accept the resignation of Suzanne Lynn Owens at her rank of Full Time Lieutenant and that she is returned to the position of part time Firefighter/Paramedic with a starting hourly rate of \$14.75 an hour effective April 8, 2018 @ 0600/hours. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Assistant Fire Chief Light requests a motion to hire Brady Michael Brown, Austin Lucas Caldwell and Hunter Ryan Long at the rank of part time Firefighter/EMT pending successful completion of all pre-employment requirements and a one- year probationary period noting that all related expenses be that of the Township. Trustee Kelly made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Assistant Fire Chief Light requests a motion to hire Alexander Carel Swart at the rank of part time Firefighter/Paramedic pending successful completion of all pre-employment requirements and a one-year probationary period noting that all related expenses be that of the Township. Trustee Batchler made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

DEPARTMENTAL CELEBRATIONS AND UPDATES:

Police – The department participated in Active Shooter Training, Police Appreciation Banquet, Officers Schulz and Tabar will be recognized.

Fire/EMS – Assistant Fire Chief Light submitted request to FEMA for reimbursement from the flood in the amount of \$44,601.78. There will be a meeting on May 3, 2018 for finalization of reports and where we may stand for getting the reimbursement.

Assistant Fire Chief Light stated that Captain Gary White will be retiring May 1, 2018, after 16 years with the Pierce Township Fire/EMS Department.

Service/Streets/Cemetery/Parks – The new sign for the park has been received and put up. Again Thank You to Mr. and Mrs. Randall Page for their donation to purchase the sign.

Trustee Batchler ask Service Department Director Koehler to look at a pot-hole on Pond Run Rd. Trustee Batchler received a call from a resident who hit the hole and ruined her tire.

Administration – Administrator Rokey reported delivery of the bridge for the park.

Administrator Rokey and Service Department Director John Koehler reported and discussed the misuse of the townships dumpster. Discussed was removing the dumpster and doing junk days. Union Township Trustee John McGraw stated that Union Township does 2 junk days a year. A letter will be sent out to the residents of Pierce Township explaining why the dumpster will be removed and let the residents know they do have curb side with Rumpke Waste Collection.

The Trustees ask Service Department Director Koehler and Administrator Rokey to put together a proposal together for the April 26 2018 Special Meeting/Work Session for a solution for junk days and to get the message out to the residents on the web site along with pictures.

OTHER BUSINESS:

Public Records training will be held at Pierce Township on September 28, 2018.

Administrator Rokey requests a motion to draft a resolution for the Prestwick Place TIF # 1 District to be considered at the May 14, 2018 at a Special Meeting of the Trustees at 10:00a.m. Trustee Batchler made the motion to approve to consider the resolution at a Special Meeting of the Trustees, seconded by Trustee Kelly. Roll call: All aye.

Mr. Cann stated an anonymous donation of \$10,000 was received for restoration of Pierce Townships first fire truck.

Doug Dresie, President of the Park Committee updated the trustees on capital funding for the parks learning center and restrooms facilities. Park Fest '18 will be July 28, 2018. There will be a fund raiser for the Dog Park at City Barbeque in Eastgate. Third Annual Chili Cook-off is being planned.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Jeff Stitt ask about Swifty Gas Station and the gas tanks that are still in the ground.

Mr. Dennis Luken ask about repairs that need to be made to the Hike Bike Trails in Legendary Run.

Mr. John Miller ask about repairs of roads, especially on Gaskins Road and catch basins. Mr. Miller also stated he likes how the townships website looks.

SPECIAL MEETING & WORK SESSION:

Next work session date to be April 26, 2018 at 6:30p.m. The Work Session will be focusing on Transportation Infrastructure and Road Improvements.

NEXT REGULAR MEETING DATE:

May 9, 2018 at 6:30p.m.

SPECIAL MEETING:

May 14, 2018 at 10:00a.m. to consider a Resolution Granting Real Property Tax Increment Financing Exemptions (Prestwick Place TIF #1 District)

ADJOURNMENT:

At 8:27p.m. Trustee Kelly made a motion to adjourn, seconded by Trustee Batchler. Roll call: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on: May 9, 2018.

Chairman Allen Freeman, Pierce Township Board of Trustees

Debbie Schwey, Pierce Township Fiscal Officer