

BOARD OF TRUSTEES

Allen M. Freeman
Bonnie J. Batchler
Nicholas J. Kelly

Fiscal Officer

Debbie S. Schwey

Administrator

Loretta E. Rokey



FORM "J"

SERVICE DEPARTMENT

DIRECTOR

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PUBLIC RECORDS REQUEST FORM

Date of Request: _____

Attachments: Yes No

Requestor: _____
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Documents requested:

Please check request type: inspection copies both

FOR INTERNAL USE:

Received by: _____
Name Department

Administrator Review: Yes No Legal Review: Yes No

Records or Data Redacted? Yes No

If yes, provide general reason and/or applicable ORC code section: _____

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1. Documents inspected by and/or copies were provided to requestor on _____
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