

BOARD OF TRUSTEES

Bonnie J. Batchler
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POLICE CHIEF
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****VACATION / EXTRA PATROL REQUEST****

Date of Report: _____ **Officer's Name:** _____
Resident's Name: _____ **Home Phone:** _____
Resident's Address _____ **Work Phone:** _____
Referred to Shift: 1st 2nd 3rd All **Cell Phone:** _____

VACATION PATROL REQUEST:

Date to Start: _____ **Date Ending** _____ **Details:**
Vehicles in drive: _____
Lights Left On: _____
Animal(s): _____
Emergency contact: _____
Mail/Paper stopped or picked up: _____
Person(s) possibly at residence:

EXTRA PATROL REQUEST:

Address of complaint _____ **Date to Start:** _____ **Date Ending:** _____
Details:

Any Recommendations in handling your concern(s)

Office Use Only:

Recommended Closure By: _____ Date: _____ Reason: _____

Name: _____ Approved By: _____ Date: _____
(Police Chief)