

Pierce Township Trustees
Meeting Minutes
March 9, 2016

Call to Order

Chairman Robert Pautke called the regular meeting of board to order at 6:02P.M. Chairman Robert Pautke, Trustee Bonnie Batchler and Trustee Allen Freeman were present at roll call.

Executive Session

At 6:03pm, Trustee Batchler made a motion, seconded by Trustee Freeman to enter Executive session pursuant to ORC 121.22 ((G) (1) & (2) to consider the employment and compensation of public employees. Present in executive session Attorney Tom Keating, Administrator Tim Hershner and Fiscal Officer Debbie Schwey. Roll call on motion: All aye.

At 6:51 PM, Trustee Batchler made a motion, seconded by Trustee Freeman, to leave executive session, with no action being taken by the Board during the Executive Session. Roll call: All aye.

MEETING RECONVENED

At 6:51pm, Chairman Pautke asked the Board to return to the main meeting room and asked everyone to stand for the Invocation. Other township department leaders in attendance, Police Chief Bachman, Fire Chief Wright, Assistant Fire Chief Scott Light, Public Works Manager John Koehler, Township Attorney, Tom Keating, Administrator Hershner and Fiscal Officer Schwey.

INVOCATION

Chairman Pautke led the Board and residents prayer.

PLEDGE OF ALLEGIANCE

Trustee Batchler led the Board and residents in the Pledge of Allegiance.

Celebratory Events – Community Updates

New form created for residents to submit Zoning Violation Concerns via website.
(<http://piercetownship.org/zoning-violation-concern/>)

Lt. Bennett graduates from Advances Law Enforcement Leadership Course.
Congratulations to Lt. Bennett.

Boy Scouts participated in Parks activities. They were working on clearing the hiking trails.

Committee Update: Green Space/Parks

Mr. Doug Dresie stated to the trustees the committee is working on a masterplan for the park. They are establishing a budget for the Park Fest '16 which is going to be held on July 23, 2016. Mr. Dresie is asking for the trustees support for Park Fest '16.

A motion is made, based upon the recommendation of Administrator Hershner; the Board approves Resolution 016-002 establishing a Pierce Township Committee and rescinding Resolution #08-024 in which Pierce Township Park Commission had been established in 1998. Furthermore, the following residents are appointed to the five member board of the Park Committee: Doug Dresie having a five year term through February 28, 2021, George Carpenter having a four year term through February 29, 2020, and Pat Hogan having a three year term through February 28, 2019. The two remaining member appointments can be confirmed at a future meeting. Trustee Batchler made the motion to approve with the correction of dates, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Administrator Hershner, that the Board support the Park Fest '16. Trustee Batchler made the motion to approve and seconded by Trustee Freeman. Roll call: All aye.

Fiscal Reports

The fiscal officer included and provided a cash summary, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees.

Approval of Minutes, Motions and Resolutions

A resolution is made, based upon the recommendation of Fiscal Office Schwey; that the Board agrees to adopt Resolution 16-001 which authorizes the 2016 Permanent Appropriations. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey, that the Board approve the February 10, 2016 Board of Trustees meeting minutes. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the bills from February 8, 2016 in the amount of \$151,916.45 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the payroll from February 10, 2016 in the amount of \$121,845.57 as previously presented. Mrs. Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the bills from February 11, 2016 in the amount of \$128,382.01 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the bills from February 19, 2016 in the amount of \$14,716.48 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the payroll from February 24, 2016 in the amount of \$121,028.93 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the bills from February 25, 2016 in the amount of \$58,310.48 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approved the bills from February 29, 2016 in the amount of \$34,929.34 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the payroll from March 9, 2016 in the amount of \$140,484.49 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve the Clermont County 911 invoices in the amount of \$51,297.27. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; that the Board approve The Center for Local Government membership dues for 2016 in the amount of \$3,825.00. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Discussion followed. Roll call: All aye.

A motion is made, based upon the recommendation of Police Chief Bachman, that the Board approve the purchase of 4 new APX6000 Radios at a total cost of \$15,065.20. The cost includes a \$1,100.00 per used radio traded in reduction. The previously approved JAG (Justice Assistance Grant) in the amount of \$7,857.00 will be credited towards this cost after purchase. Net cost to Pierce Township will be \$7,208.20. Trustee Freeman the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Fire Chief Wright, that the Board accept the resignation of full time Lieutenant Jeffrey Thomas Ashpaw effective on 2/27/16 at 06.00 hours. He has 9 years of combined part time and full time service with the township. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Service Director Koehler, that the Board deem the attached list of miscellaneous Township equipment of no value and furthermore; authorizes the Service Director to appropriately place these items for public auction noting that all items are listed and sole "as is" with no guarantee and holding Township harmless in all regards. Trustee made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Service Director Koehler, that the Board approves Mailbox Replacement Policy. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Service Director Koehler, that the Board approve the bid from JR's Tree, LLC to remove dead trees in the park in the amount of \$3,500.00. Trustee Batchler made the motion to approve as amended, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Service Director Koehler, that the Board authorize the Service Department to proceed immediately with the Crooked Creek Culvert Pipe project in the amount of \$13,080.60. Discussion followed. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A resolution is made, based upon the recommendation of Administrator Hershner, that the Board approve Resolution #016-003 declaring a public nuisance on property located at 488 Green Road, also known as Clermont County Auditor Parcel #282810A068. Discussion followed. Trustee Batchler made the motion to approve seconded by Trustee Freeman. Roll call: All aye.

A resolution is made, based upon the recommendation of Administrator Hershner, that the board approve Resolution #016-004 ordering the demolition of an unsafe structure at 634 Old US 52, also known as Clermont County Auditor Number 272811C108. Discussion followed. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call. All aye.

Township Administrator Updates

Administrator Hershner first informed the Board updates with noting that creating a Master Park Plan is under consideration, zoning cases are pending and that zoning process recommendations will be discussed later this month. Attorney Tom Keating stated the zoning board must go thru normal process, which Mr. Keating will explain at joint work session to be scheduled later this month.

Trustee Batchler made the motion to set the Public Hearing date for March 29, 2016 at 6:30p.m. for zone change, case #Z2016-003. Trustee Freeman seconded the motion.

Next zoning meeting to be held March 10, 2016 at 6:30pm to discuss zone change to case #Z2016-002.

Open Floor Discussion

Discussion on status of bike trail. Have easement to move forward and will be completed this spring.

Status of pumper and new equipment for fire department. Also discussion on purchase of new fire truck.

Concerns of Bradbury Road with development of property there.

Executive Session

At 8:48pm Trustee Freeman made the motion, seconded by Trustee Batchler to enter into Executive to discuss personnel matters pursuant to ORC 121.22 (1) with legal counsel, Tom Keating. Roll call : All aye.

At 9:44pm Trustee Batchler made the motion, seconded by Trustee Freeman, to leave executive session, with no action being taken the Board during the Executive Session.

A motion was made by Trustee Batchler and seconded by Trustee Freeman to return to the Regular Session at 9:48pm. Roll call: All aye.

A motion was made by Trustee Freeman and seconded by Trustee Batchler to give a 2% pay increases to the following: Police Chief Jeff Bachman, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Mechanic Troy Baker, Mechanic David Schneider, Administrative Assistant to the Police Kathy Menshouse, Administrative Assistant Laura Bassett, Assistant to the Fiscal Officer Claudia Carroll and Service Director John Koehler. Roll call: All aye.

ADJOURNMENT

Trustee Batchler made the motion, seconded by Trustee Freeman to adjourn the meeting at 9:57pm. Roll call: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on: April 13, 2016

Debbie Schwey, Township Fiscal Officer

Bob Pautke, Chairman
Pierce Township Board of Trustees