

BOARD OF TRUSTEES

Bonnie J. Batchler
Robert W. Pautke
Allen M. Freeman

FISCAL OFFICER

Debbie Schwey

ADMINISTRATOR

Timothy P. Hershner



950 Locust Corner Road
Cincinnati, Ohio 45245

(513) 752.6262

Fax # (513) 752.8981

www.piercetownship.org

What is a District Zone Change?

A District Zone Change is a change to the zoning classification of a parcel or parcels of land which is reflected on the official Zoning Map for the Township.

How Do I Apply for a Zone Change?

Applications for a District Zone Change are made to Pierce Township. The application must be signed by the property owner and submitted to the Township.

Site Plan Review

All requests for a zone change must also include a site plan review. All Zone Change requests must be for a specific use with a specific plan.

The Zone Change Application Must Include:

All Applications for a Zone Change must include the following:

- Completed application with justification for the proposed zoning district
- A detailed site plan showing the location of all buildings, streets, drives, parking, landscaping, signs, and other project data; and all adjoining properties
- A list of all adjoining property owners.

What is the Process?

A Zone Change request requires three public meetings. The process may take 3-6 months to complete depending on the complexity of the request.

County Planning Commission

- The first meeting is before the Clermont County Planning Commission.
- The Planning Commission meets the fourth Tuesday of each month. The Planning Commission makes a recommendation to Pierce Township.

Pierce Township Zoning Commission

- The second meeting is a public hearing before the Pierce Township Zoning Commission
- The Zoning Commission meets the first Tuesday of each month. The Zoning Commission makes a recommendation to the Township Trustees.

Pierce Township Board of Trustees

- The third meeting is public hearing before the Township Trustees. The Township Trustees take final action on the zone change request. These public hearing are set by the Trustees and will vary.