

Pierce Township Trustees
Meeting Minutes
February 10, 2016

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 5:35 PM, on Wednesday, February 10, 2016 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER

Chairman Robert Pautke and Trustee Bonnie Batchler and Trustee Allen Freeman were present at Roll Call. Mr. Keating, Attorney, Administrator Tim Hershner and Fiscal Officer Debbie Schwey also present.

EXECUTIVE SESSION

At 5:38 PM, Chairman Pautke made a motion, seconded by Trustee Batchler to enter Executive session pursuant to ORC 121.22 ((G) (1) & (2) to consider the employment and compensation of public employees and to discuss purchase of property for public purposes. Roll call on motion: All aye.

At 6:35 PM, Trustee Freeman made a motion, seconded by Trustee Batchler to leave executive session, with no action being taken the Board during the Executive Session

MEETING RECONVENED

At 6:37 PM, Chairman Pautke asked everyone to stand for the Invocation to reconvene the Regular Meeting. Other members in attendance, Administrator Tim Hershner, Police Chief Bachman, Fire Chief Wright, Assistant Fire Chief Scott Light, Public Works Director John Koehler and Assistant to the Fiscal Officer, Claudia Carroll.

INVOCATION

Mr. Doug Thompson led the meeting in prayer.

PLEDGE OF ALLEGIANCE

Trustee Batchler led the meeting in reciting the Pledge of Allegiance.

CELEBRATORY EVENTS

Officer Vic Vismara Retirement after 26 years of service to Pierce Township.

A motion is made, based upon the recommendation of Police Chief Bachman, that the Board accept the retirement of Vic Vismara effective December 31, 2015. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Chief Bachman reported the police department received \$7,857.00 Office of the Criminal Justice Services Grant for replacement of two portable radios.

COMMUNITY UPDATES

New Richmond School Board Member Kristen Bennett wanted to let the Board know any residents have concerns of what is going on in the schools to visit the schools website or call the school board.

COMMITTEE UPDATES

Green Space/Parks

Doug Dresie of Green Space/Parks committee reported the committee is applying for a grant for park improvements. Also the committee is planning a festival on July 23, 2016 and volunteers are needed. This festival is to help raise funds for park improvements.

Economic Development Committee

Chairman Doug Thompson gave a brief summary of past meetings. He reported the committees long term goals, short term goals and develop local resiliency in the township. Trustee Freeman ask the Board for approval to fill out a local match grant application for local government innovation funds in the amount up to and not to exceed \$15,000. Trustee Freeman made the motion to approve and seconded by Trustee Batchler. Roll call: All aye.

Finance Committee

The finance committee met February 9, 2016 to review the permanent appropriations. Also discussed at the meeting the committee is getting ready to work on the 2017 budget.

A motion was made by Administrator Hershner to make pay rate adjustments per schedule for part-time firefighters and EMS starting with current pay period. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Pierce 2020 Plan (OGSM)

Administrator Hershner presented an updated OGSM plan.

Amelia Village – Administrator Hershner

Administrator Hershner reported to the Board if the Amelia Village would be able to store equipment in the townships pole barn on Lewis Rd. Attorney Keating proposed that their attorney draw up an agreement for his review. The village will also maintain the property.

Planning Commission

Administrator Hershner reported there are three zone changes pending. Properties on Bradbury Road, Ferguson Property on Merwin Ten Mile and Ludlow Circle off of Hwy. 132.

Trustee Updates

Trustee Freeman stated he has met with the Clermont County Engineer. He reported to the Board his discussion about financing road projects, speed limits and road studies in Pierce Township.

BOARD MOTIONS

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

A motion is made, based upon the recommendation of Fiscal Officer Schwey, that the Board approve the January 13, 2016 Board of Trustee meeting minutes. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board approved the bills from January 12, 2016 in the amount of \$83, 435.33 as previously presented.. Trustee Freeman made the motion to approve, seconded by Trustee Batchler: Roll call. All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; the Board approve the payroll from January 13, 2016 in the amount of \$169,986.00 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board approve the bills from January 21, 2016 and January 22, 2016 in the amount of \$30,736.82 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; the Board approve the payroll from January 27, 2016 in the amount of \$125,823.60 as previously presented. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; the Board approve the bills from February 4, 2016 in the amount of \$42,394.29 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fiscal Officer Schwey; the Board approve the extension of up to 56 hours of vacation time for 3 months for Claudia Carroll. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Fire Chief Wright, that the Board hire Susan Jo Mott as part-time Firefighter/Paramedic at the established rate pending successful completion of any necessary pre-employment requirements and a one year probationary period noting that all associated expenses be that of the Township. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fire Chief Wright, that the Board accept the resignation of part-time employee William Scott Brown per his email dated February 7, 2016. Trustee Freeman made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Fire Chief Wright, that the Board hire Michael Joseph Hammerle as part-time Firefighter/Paramedic at the established rate pending successful completion of any necessary pre-employment requirements and a one year probationary period noting that all associated expenses be that of the Township. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Police Chief Bachman, that the Board accept the resignation of property room manager John Dunigan effective January 16, 2016. John started with the township in 2008. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Public Works Director Koehler; the Board approve the bid from Sullivan Services for 2016 Township Hall spring clean up in the amount of \$1,264.00. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A motion is made, based upon the recommendation of Public Works Director Koehler; the Board approve the bid from Sullivan Services for 2016 Pierce Cemetery spring clean up in the amount of \$2,500.00. Trustee Freeman made the motion to approve, seconded up Trustee Batchler. Roll call: All aye.

A motion is made, based upon the recommendation of Public Works Director Koehler, the Board approve bid from Sullivan Services for 2016 Playground Complex spring clean up in the amount of \$2,800.00. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: Aye.

A motion is made, based upon the recommendation of Public Works Director Koehler, the Board rename the Public Works Department to Pierce Township Service Department. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

A Motion is made, based upon the recommendation of Administrator Hershner; the Board approve the 2016 Zoning Fee Schedule. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call: All aye.

Attorney Tom Keating reported that the easement has been recorded for the completion of the Hike Bike Trail. Work on the trail will begin in the spring.

No open floor discussions.

ADJOURNMENT

At 8:08 PM, Trustee Batchler made a motion, seconded by Trustee Freeman to adjourn the meeting. Roll call: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Debbie Schwey, Township Fiscal Officer

Bob Pautke, Chairman
Pierce Township Board of Trustees