

Pierce Township Trustees  
Meeting Minutes  
January 13, 2016

**Call to Order**

Chairman Robert Pautke called the meeting to order at 6:01 p.m. Chairman Pautke, Trustee Bonnie Batchler and Trustee Allen Freeman were present at roll call. Other members in attendance, Administrator Tim Hershner, Police Chief Jeff Bachman, Officer Jay Shaw, Fiscal Officer Debbie Schweg and Township Attorney Tom Keating.

**Executive Session**

At 6:01p.m. Trustee Batchler made a motion, seconded by Trustee Allen Freeman to enter Executive Session pursuant to ORC 122.22(G)(1) and ORC 122.22 (G)(2) to consider the employment and compensation of public employees and property matters. Also present at the meeting Attorney Mr. Keating, Police Chief Bachman, Officer Jay Shaw and Administrator Hershner.

At 6:42 p.m. Trustee Batchler made a motion, seconded by Trustee Freeman to leave Executive Session, with no action being taken by the Board during Executive Session.

At 6:42 p.m., the Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting on Wednesday, January 13, 2016 at the Pierce Township Administration Building, 950 Locust Corner Road with also in attendance Fire Chief Craig Wright , Assistant Fire Chief Scott Light, Public Works Director John Koehler.

**Invocation**

Capitan Gary Strunk led the invocation.

**Pledge of Allegiance**

Trustee Batchler led everyone in the Pledge of Allegiance.

**Visitor – Jeannie M. Zurmehly**

Jeannie M. Zurmehly introduced herself to the trustees as candidate for Clermont County Treasurer.

**Celebratory Events**

Administrator Hershner received a compliment for the Public Works Department for the over and above job completed on Maplewood and White Oak Rds. and five compliments on the new "Inform Us" website.

The fire department was awarded \$9,747.00 grant from Fire House Subs for Hydraulic Rescue tool upgrades.

**Committee Updates**

Finance Committee met January 5, 2016 to review three proposals for risk insurance, OTARMA, Travelers (Gallagher) and the Ohio Plan. Mr. Shadwell presented to the trustees the finance committee's recommendation to go with Travelers Insurance. A Motion, based upon the recommendation of the Finance Committee, that the Board accept the bid from Travelers

Insurance Company (Gallagher) for the risk insurance in the annualized amount not to exceed \$77,343.00. Trustee Freeman made the motion to accept Travelers Insurance Company and seconded by Trustee Batchler. Roll call on the motion: All aye.

### **Green Space/Parks & Economic Development Committee**

A Motion was made based upon the Greenspace Park Committee, that the Board support application to the Ohio Capital Budget for improvements to the Pierce Township Park up to and not to exceed the amount of \$350,000.00. Trustee Freeman made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

The Economic Development Committee will be meeting January 20<sup>th</sup> 2016 at 4:30pm at the township building.

### **Update on Pierce Plan (OGSM)**

Administrator Hershner did an overview of the Pierce Plan. The plan will be posted on the townships website.

### **Trustee Updates**

Trustee Batchler stated the Winter Conferences in Columbus is coming up. They will be held January 27, 28 and 29, 2016.

Trustee Freeman reported that it was a great meeting for the Parks/Greenspace Committee and that it was well attended.

### **Minutes for December 30, 2015**

Trustee Pautke made the motion to approve the Records Commission Meeting Minutes and Fiscal Officer Schwey seconded the motion: Roll call: All aye.

Trustee Batchler made the motion to approve the Clean Up Meeting Minutes as amended. Trustee Pautke seconded the motion. Roll call: Trustee Batchler, aye, Trustee Pautke, aye, Trustee Freeman, abstained.

### **Board Motions and Resolutions**

A **Motion** is made, based upon the recommendation of Fire Chief Wright, that the board accept the resignation of full time Firefighter/Paramedic Evan Michael Dunkelman effective January 5, 2016. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call on motion: All aye.

A **Motion** is made, based upon the recommendation of Assistant Fire Chief Light that the board hire William Thomas Sefton as part time firefighter paramedic effective at the established rate. Trustee Batchler made the motion to approve seconded by Trustee Freeman. Roll call on motion: All aye.

A **Motion** is made, based upon the recommendation of Clermont County Engineer the Board approve the 2015 Township Highway System Mileage Certification of 57.348 miles. Trustee Freeman made the motion to approve seconded by Trustee Batchler. Roll call on motion: All aye.

A **Motion** is made, based upon the recommendation of Public Works Director Koehler, the Board accept the bid from Sullivan Service for the 2016 Grounds Maintenance Contract, in the amount of \$17,920.00. Trustee Freeman made the motion to approve, seconded by Trustee Batchler. Roll call on motion: All aye.

A **Motion** is made, based upon the recommendation of Public Works Koehler, the board accept the bid from Sullivan Service for the Grounds Fertilization Contract, in the amount of \$4,562.17. Trustee Batchler made the motion to approve seconded by Trustee Freeman. Roll call on motion: All aye.

### **FISCAL OFFICE REPORTS AND MOTIONS**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account status report and an appropriation status report to the Board of Trustees and requested the following motions.

A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the invoices from 12/30/2015 in the amount of \$181,503.07 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call on motion: All aye.

A **Motion** is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the payroll direct deposit from 12/30/2015 in the amount of \$19.33 as previously presented. Trustee Batchler made the motion to approve, seconded by Trustee Freeman. Roll call on motion: All aye.

### **Open Floor Questions**

Public Works Department was complimented on clearing the roads with the first snowfall of the year.

### **ADJOURNMENT**

At 8:18 p.m., Trustee Freeman made a motion, seconded by Trustee Batchler to adjourn the meeting. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

\_\_\_\_\_  
Debbie Schwey, Township Fiscal Officer

\_\_\_\_\_  
Robert Pautke, Chairman  
Pierce Township Board of Trustees