

Pierce Township Trustees
Meeting
Minutes

December 30, 2015

The Board of Trustees of Pierce Township, Clermont County, Ohio met in Special Session at 3:04PM, on Wednesday, December 30, 2015 at the Pierce Township Administration Building, 950 Locust Corner Road.

PLEDGE OF ALLEGIANCE

Trustee Batchler asked everyone to join the Board in the Pledge of Allegiance.

CALL TO ORDER

Chairman Robert Pautke called the meeting to order. Board members answering roll call: Trustee Bonnie Batchler, Trustee Robert Pautke and Trustee Richard Riebel. Also present were Police Chief Jeff Bachman, Township Administrator Tim Hershner, Public Works Manager, John Koehler, Assistant to the Fiscal Officer, Claudia Carroll, Fire Chief Craig Wright, Assistant Fire Chief Scott Light, Trustee Elect Allen Freeman and Jenny Newcome.

Motions and Resolutions

A Motion is made, based upon the recommendation of Public Works Director Koehler, the Board approve the additional cost of \$10,149.45 for the 2014 Paving Program thru Clermont County Engineers Office. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Public Works Director Koehler, the Board approve the additional cost of \$20,718.61 for Paving Program thru Clermont County Engineers Office. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Public Works Director Koehler, the Board appropriate in 2016 \$10,000.00 for gravel for the unimproved roads in Pierce Township. Trustee Batchler made the motion to approve and Trustee Riebel seconded the motion. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Administrator Hershner, the Board approve the 2016 Pierce Township Meeting Schedule. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Administrator Hershner, the Board approve the 2016 Community Event Calendar. Trustee Riebel made the motion to approve seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Administrator Hershner, the Board approve funding the 2016 Park/Recreation Program to organize and promote park events for an amount not to exceed \$5000.00. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Administrator Hershner, the Board approve the 2016 Memorial Day Services for the three Pierce Township Cemeteries in the amount of \$650.00. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Administrator Hershner, the Board approve the 2016 Winter Ohio Township Association convention and other associated meeting where attendance by the Elected Officials and designated employees would be beneficial to the Township. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Resolution is made, based upon the recommendation of Administrator Hershner, the Board approve Resolution #015-021 amends and supplements prior Resolution #015-018 passed on December 9, 2015 declaring a public nuisance on property at 624 Old US 52, also known as Clermont County Auditor Parcel #272811C108. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board authorize the Fiscal Officer to make all necessary intra-fund transfers during the year of 2016. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on the motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board approve the mileage rate of \$.54 per mile for the current IRS rate established for business mileage for Section 10.19.1 Mileage Reimbursement in the Pierce Township Personnel Policies Procedures manual. Trustee Riebel made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board approve the final amended certificate for 2016 retroactive to December 22, 2015 due to the Auditors Office on December 23, 2015. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board adopt Resolution #015-020 for a temporary 2016 Appropriation Resolutions in all necessary line items to pay January, February and March 2016 bills. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, the Trustees and Fiscal Officer continue on salary method per the Ohio Revised Code Section 502-24 and 507-09 and that the compensation and benefits for the Trustees and Fiscal Officer be deducted from the General Fund. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, the Board to appoint Township Trustee Batchler and Fiscal Officer Schwey as representatives to the Volunteer Fire Fighter's Department Fund Board along with Fire Chief Wright as the Fire Department's representative. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Fiscal Officer Schwey, that the Board request for Advance of Taxes collected in 2016 for first half (February) and second half (July) tax periods. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Resolution #015-023 is made, based upon the recommendation of Fiscal Officer Schwey, the Board to adopt and approve Resolution #015-023 for Health Care Insurance. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the invoices from 12/12/2015 in the amount of \$21,716.69 as previously presented. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the invoices from 12/17/2015 in the amount \$248,521.32 as previously presented. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the invoices from 12/22/2015 in the amount of \$20,116.71 as previously presented. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the payroll from 12/02/2015 in the amount of \$123,685.37 as previously presented. Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the payroll from 12/16/2015 in the amount of \$136,832.81 as previously presented. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of Assistant to the Fiscal Officer Carroll, that the Board approve the payroll from 12/30/2015 in the amount of \$108,656.02 as previously presented. Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of the Records Commission, that the Board approve the change to the "Records Retention Schedule (RC-2)" General Schedule Applicable to all Departments Part 2, Schedule number G-19 Record Title and Description to read:

"Catalogs, Manuals, Magazines Newspapers, Publications-solicited" With a Retention Period of: "Until Supersceded (RC-3 not required)". Trustee Batchler made the motion to approve and seconded by Trustee Riebel. Roll call on motion: All aye.

A Motion is made, based upon the recommendation of the Records Commission, that the Board approve the change to the "Records Retention Schedule (RC-2)" General Schedul Applicable to Departments Part 2, Schedule number G-21 with a Retention Period to:

"5 Years after audit". Trustee Riebel made the motion to approve and seconded by Trustee Batchler. Roll call on motion: All aye.

December 9, 2015-Minutes Approved

Trustee Riebel made a motion, seconded by Trustee Batchler approve the minutes of December 9, 2015 Regular Meeting Minutes as amended. Roll call on motion: All aye.

ADJOURNMENT

At 3:57 PM, Trustee Batchler made a motion to adjourn the meeting and seconded by Trustee Riebel. Roll call on motion: All aye.

ATTESTED:

The Pierce Township approved the foregoing minutes of the Board of Trustees on:

Debbie Schwey, Township Fiscal Officer

Robert Pautke, Chairman
Pierce Township Board of Trustees